

Sample Student

EDUCATION

Master of Science, Medical Science May 2016
Graduate School of Biomedical Sciences
University of North Texas Health Science Center (UNTHSC), Fort Worth TX

Bachelor of Arts, Major in Biology, Minors in Chemistry, Spanish December 2014
College of Arts and Sciences
University of North Texas (UNT), Denton TX

Study Abroad: Cultural Experiences Abroad (CEA), Medical Spanish & Health Sciences Program, Veritas University
San Jose, Costa Rica (July 2013)

SKILLS

- Experience with biological, chemical and physical laboratory practices
- General knowledge of good clinical practice guidelines
- Writing and speaking abilities in audience appropriate formats
- Ability to work successfully with others on collaborative projects and efforts
- Competency in Electronic Medical Record, Microsoft Suite (Word, PowerPoint, Excel), knowledge of pivot tables
- Working knowledge of Spanish and Amharic (Ethiopian dialect)

EMPLOYMENT

Medical Scribe 2015
Emergency Department, Methodist Richardson, Scribe America, Richardson, TX

- Detailed note taking of patient's vital statistics, history of present illness, physical exam, and medical history
- Guaranteed accuracy of patient electronic medical records by documenting diagnosis and treatment in real time
- Retrieved data for physician review (labs, radiology reports, medical records)
- Prepared computerized physician order entries for review and discharge orders
- Maintained prompt and organized responses in high stress work environment

Medical Scribe 2014
Emergency Department, Baylor University Medical Center, Scribeology, Dallas, TX

- Established effective communication with ED staff in order to accurately document patient records
- Learned how to operate Electronic Medical Record under stressful conditions
- Gained experience with Eclipsys Electronic Medical Record systems & HIPAA practices
- Grew in knowledge of medical terminology and common diagnoses and treatments within the emergency department
- Developed a greater understanding of the physician-patient interaction in a large ED setting

Resident Assistant (RA) 2013
Victory Hall, University of North Texas, Denton, TX

- Encouraged academic excellence and student involvement through student-centered programming for 200+ residents
- Ensured safety of wing of 40+ residents; carried out routine safety checks and emergency action plans as per training
- Built relationships with nine fellow RAs and faculty in order to create optimal living environment for residents
- Enforced student adherence to university policies through surveillance of facility and front desk
- Accomplished peaceable student interactions through conflict resolution tactics

LEADERSHIP & SERVICE**Worship Leader, Women's Ministry Leader** 2015 – Present

Pathway Church, Ethiopian Evangelical Baptist Church, Garland, TX

- Collaborate weekly with team of fellow singers and musicians in order to usher congregation into worship
- Work alongside women's ministry leaders to host service and community building events
- Uphold cleanliness and organization of adult youth areas
- Facilitated small group discussions to develop community and faith using young adult education techniques

Seasonal Volunteer, Preceptorship, Intern 2011-2013

Plano Children's Medical Clinic, Plano, TX

- Attended to secretarial and organizational needs of clinical and staff
- Gained experience in clinical practice by shadowing pediatric physicians
- Comprehended patient-physician interactions in multiple languages, including Spanish and English
- Served as interpreter for Ethiopian family in order to ensure comfortable environment for patients
- Facilitated arts & crafts sessions for young patients

Active Member 2013-2014

Professional Leadership Program, University of North Texas, Denton, TX

- Served as an interactive meeting attendee, contributing through pertinent questions and comments
- Met with program coordinator to improve recruitment tactics and opportunity for pre-health profession students
- Collaborated with team members bi-weekly to produce strategic solutions to business-based scenarios

Community Service Chair 2012-2013

African Student's Organization, University of North Texas, Denton, TX

- Provided on and off campus service opportunities for organization members
- Created presentations for organization meetings based on topics concerning African diaspora and current events
- Led meetings in interactive format, including icebreakers, question and answer sessions, and discussion facilitation
- Utilized marketing and recruitment strategies in order to increase organization diversity and involvement
- Coordinated group of peers in order to demonstrate cultural dance and fashion show

COLLEGIATE HONORS AND AWARDS**Dr. G Mitchell Memorial Scholarship** 2014

- Local academic and service-based pre-health professional scholarship

Who's Who among Students in American Universities & Colleges 2012, 2014

- National academic and involvement-based scholarship

Alpha Lambda Delta 2011

- Honor society member

AT&T Tony Goolsby Scholarship 2011

- Academic-based scholarship

Dean's List 2011

- Academic standing

Emerald Eagle Scholar 2010-2014

- Academic and financial based scholarship for duration of undergraduate career

President's list 2010, 2011

- Academic standing