

**University of North Texas Health Science Center
Graduate Council Meeting
December 11, 2012**

RECORDING: Amanda Griffith

PRESIDING: Jamboor K. Vishwanatha

PRESENT: Berg, Cammarata, Cisneros, Clark, Cunningham, Gwartz, He, Jones, Patterson, Prokai, Roby, Simecka, Snell, Sumien, and Wordinger

ABSENT: Basu, Forster, Kemp, Lee, Reeves, Stille, and Whitehead

MEETING TIME: 3:03 PM – 5:07 PM

MEETING LOCATION: CBH - 344

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Approval of November 2012 Minutes	Dr. Cunningham moved to approve the February 2012 meeting minutes with corrections. Dr. Clark seconded. <u>Motion carried.</u>	Post to GSBS website.	Ms. Lee
Student Assessment Demonstration	Mr. Jim Runyan presented the new student assessment program. This tool should be available for students in early Spring.	Carla Lee to rollout new assessment tool to students.	Ms. Lee
Graduate Faculty Appointments	Dr. He moved to appoint David Cistola, M.D.,Ph.D., to Category III Graduate Faculty status. Dr. Clark seconded. <u>Motion carried.</u> Dr. He moved to appoint Myron (Mike) Jacobson, Ph.D., to Category III Graduate Faculty status. Dr. Wordinger seconded. <u>Motion carried.</u> Dr. Cammarata moved to table the appointment of Anthony DiPasqua, Ph.D., to Graduate Faculty status until Dr. DiPasqua had a plan affiliation. Dr. Cunningham seconded. <u>Motion carried.</u> Dr. Cunningham moved to appoint Yu-Chieh Tzeng, Ph.D., for temporary Graduate Faculty status. Dr. Simecka seconded. <u>Motion carried.</u> Dr. Jones moved to appoint Vickie Cannon, R.N., for temporary Graduate Faculty status. Dr. Cammarata seconded. <u>Motion carried.</u>	Notify appointees.	Ms. Griffith

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Graduate Faculty Appointments cont.	Dr. Jones moved to appoint Melissa Sottosanti, R.N., for temporary Graduate Faculty status. Dr. Cammarata seconded. <u>Motion carried.</u> Dr. Jones moved to appoint Ray Page, D.O., for temporary Graduate Faculty status. Dr. Cammarata seconded. <u>Motion carried.</u>	Notify appointees.	Ms. Griffith
Course Inventory	Dr. Simecka moved to table the approval/addition of <i>Biotech Business Management</i> to the course catalog until further information about the course was available. Dr. Wordinger seconded. <u>Motion carried.</u>	Course to be presented at a later meeting date.	Ms. Lee
Graduate Catalog	<i>Admissions Policies</i> – Dr. Roby moved to update the Entrance Examination Requirements to include the “general” (GRE) Graduate Record Examination. Dr. Sumien seconded. <u>Motion carried.</u> <i>Degree Programs</i> – Dr. Berg moved to approve the requirement of an odd number of committee members, excluding the university member, to be required for each committee. Dr. Cammarata seconded. <u>Motion failed.</u> - Dr. Gwartz moved to include Biotechnology student requirements in the Degree Program of the Catalog. Dr. Cammarata seconded. <u>Motion carried.</u> - Dr. Roby moved to remove the requirement for Forensic Genetics students to submit their research proposals at the end of the first week of the internship. FGEN students will follow the traditional timeline for milestones. Dr. Berg seconded. <u>Motion carried.</u>	Ms. Lee to update Catalog.	Ms. Lee

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Graduate Catalog	<i>Academic Policies</i> – No changes made. <i>Grading System</i> - Dr. Sumien moved to include Biotechnology student requirements in the Grading System of the Catalog. Dr. Clark seconded. <u>Motion carried.</u>	Ms. Lee to update catalog.	Ms. Lee
PhD Program Presentations	Dr. Prokai discussed the PhD program for Biochemistry & Molecular Biology. Details of the program were included in the handout materials. Dr. Roby will present the Forensic Genetics program at the next meeting.	No action required.	
Students Exceeding the 130 SCH Limit	Dr. Vishwanatha discussed the issue of several current students who have are expected to exceed the 130 SCH limit. Dr. He, Ms. Lee and the appropriate Graduate Advisor will discuss each student before enrollment is continued.	Enrollment advisement.	Dr. He, Ms. Lee, Graduate Advisor
Library Update	In her absence, Ms. Whitehead submitted a written update to the council.	No action required.	
GSA Update	Ms. Cisneros announced that the GSA was planning events for the spring semester. Students are pleased that their concerns are being addressed by faculty and administration.	No action required.	