University of North Texas Health Science Center Graduate Council Meeting November 10, 2016

RECORDING:Carla JohnsonMEETING TIME: 3:00 p.m. – 5:20 p.m.PRESIDING:Meharvan SinghMEETING LOCATION: CBH - 344

PRESENT: Basu, Berg, Gonzales, Goulopoulou (for Cunningham), He, E. Johnson, Luedtke, Mao, Marciante, Moore, Simecka, Smith, Sumien, Van Treuren (for Novroski)

ABSENT: Cheng, Cunningham, Griffith, Gwirtz, Patterson, Reeves, Warren

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Approval of October 2016 Minutes	Dr. Simecka moved to approve the October 2016 minutes. Dr. Luedtke seconded. Motion carried.	Post to GSBS website.	A. Griffith
Temporary Leave of Absence	Dr. Singh asked Council members for input regarding the Temporary Leave of Absence form, procedure and response.	■Request information from International Student Advising regarding repercussions of taking an international student off payroll ■Is the student insured if they are taken off payroll?	C. Johnson
International F-1 Visas and Employment	Dr. Singh informed attendees that F-1 Visa holders are only allowed to work 20 hours per week on campus. This means they are limited to the Graduate Teaching Assistantship (50% FTE, salary) or Graduate Research Assistantship (19 hours/week, hourly). They cannot hold a GTA and also work as a tutor or in any other student position on campus as this results in a violation of their visa restrictions and puts them out of compliance.	Be aware that F-1 Visa holders cannot exceed 20 hours/week on payroll.	All
Report on Key Performance Indicators (KPIs)	Dr. Singh led a discussion on what should be included when gathering Key Performance Indicator data. See attachment.		
Graduate Faculty Nominations	Dr. Berg moved to approve temporary graduate faculty membership for Shande Chen, PhD. Dr. Sumien seconded. Motion carried. Dr. Berg moved to approve Category I adjunct graduate	Update graduate faculty roster	C. Johnson
	faculty membership for Wendy McQuade, PhD. Dr. Simecka		

University of North Texas Health Science Center Graduate Council Meeting November 10, 2016

	seconded. Motion carried. Dr. Mao moved to approve Category II graduate faculty membership for Yang Liu, PhD. Dr. Sumien seconded. Motion carried.		
Remediation of First- Semester Courses	Dr. He and Mrs. Johnson introduced the possibility of remediating the fall first-year core courses over winter break rather than waiting until summer. The suggestion was made to strike the reference to "summer" remediation from the second paragraph of the catalog description of remediation to allow the course directors to determine whether remediation over winter break would be an option.	Make necessary revisions in 2017-18 catalog.	C. Johnson
Course Inventory	The request for a new course to be titled Strategies and Challenges in Drug Discovery was tabled with a request that the faculty member requesting the new course, Dr. Uteshev-Gaard attend the next meeting to answer Council members' questions.	Invite Dr. Uteshev to attend the January meeting	Dr. Sumien
	Dr. Mao moved to approve two new courses, Visual Sciences I and Visual Sciences II. Dr. Berg seconded. Motion carried.	Update 2017-18 Catalog	C. Johnson
	Dr. Mao moved to approve delete three courses from the course inventory: Introduction to Visual Sciences (NTER 5300), Diseases of the Eye (NTER 6320) and Ocular Pharmacology (NTER 6350). Dr. Berg seconded. Motion carried.	Update 2017-18 Catalog	C. Johnson
	Dr. Berg moved to approve the request to modify Foresic Anthropology (MOM 5304). Dr. Luedtke seconded. Motion carried.	Update 2017-18 Catalog	C. Johnson
	Dr. Basu moved to approve the request to modify Molecular Aspects of Cell Signaling. Dr. Luedtke seconded. Motion	Update 2017-18 Catalog	C. Johnson

University of North Texas Health Science Center Graduate Council Meeting November 10, 2016

Graduate Student Association	■Bowling event set for November 21 st ■Thank you for attending Dr. Budowle's Outstanding Graduate Faculty Seminar ■Supporting fellow students who are in crises (recent auto accident out of state, etc.)		
Library Update	Emily Johnson asked if there is any interest among studetns and faculty for the Center for Academic Performance and Lewis Library to host a session on data visualization prior to RAD. Topics that are being considered include creating easty-to-read data representation such as charts, graphs, tables, etc. Reminder: Due to increasing technical difficulties and poor customer support, the library will end our subscription to RefWorks at the end of 2016. Beginning January 1 st , all students, faculty and staff who currently use RefWorks will no longer be able to access their citations	Incorporate feedback into sessions	E. Johnson
	Dr. Singh volunteered to contact Lynley Dungan for a list of current institutional site licenses.	Contact Ms. Dungan	Dr. Singh
	Drs. Singh, Simecka and Gonzales agreed to meet to discuss development of a RAD poster preparation session.	Schedule meeting and determine need, content, date, etc.	Drs. Singh, Simecka and Gonzales
Announcements	 April 7, 2017 is a blackout date for defenses due to RAD GSBS Faculty/Staff Holiday Breakfast will be December 7 The next Graduate Council meeting is scheduled for Thursday, January 12, 2017. The deadline to submit agenda items is January 5, 2017. 		