

**University of North Texas Health Science Center
Graduate Council Meeting
November 10, 2016**

RECORDING: Carla Johnson

PRESIDING: Meharvan Singh

PRESENT: Basu, Berg, Gonzales, Gouloupoulou (for Cunningham), He, E. Johnson, Luedtke, Mao, Marciante, Moore, Simecka, Smith, Sumien, Van Treuren (for Novroski)

ABSENT: Cheng, Cunningham, Griffith, Gwartz, Patterson, Reeves, Warren

MEETING TIME: 3:00 p.m. – 5:20 p.m.

MEETING LOCATION: CBH - 344

| Topic/Agenda Item | Discussion/Conclusion | Action/Recommendation | Responsible Person(s) |
|--|---|---|------------------------------|
| Approval of October 2016 Minutes | Dr. Simecka moved to approve the October 2016 minutes. Dr. Luedtke seconded. <u>Motion carried.</u> | Post to GSBS website. | A. Griffith |
| Temporary Leave of Absence | Dr. Singh asked Council members for input regarding the Temporary Leave of Absence form, procedure and response. | <ul style="list-style-type: none"> ▪Request information from International Student Advising regarding repercussions of taking an international student off payroll ▪Is the student insured if they are taken off payroll? | C. Johnson |
| International F-1 Visas and Employment | Dr. Singh informed attendees that F-1 Visa holders are only allowed to work 20 hours per week on campus. This means they are limited to the Graduate Teaching Assistantship (50% FTE, salary) or Graduate Research Assistantship (19 hours/week, hourly). They cannot hold a GTA and also work as a tutor or in any other student position on campus as this results in a violation of their visa restrictions and puts them out of compliance. | Be aware that F-1 Visa holders cannot exceed 20 hours/week on payroll. | All |
| Report on Key Performance Indicators (KPIs) | Dr. Singh led a discussion on what should be included when gathering Key Performance Indicator data. See attachment. | | |
| Graduate Faculty Nominations | <p>Dr. Berg moved to approve temporary graduate faculty membership for Shande Chen, PhD. Dr. Sumien seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve Category I adjunct graduate faculty membership for Wendy McQuade, PhD. Dr. Simecka</p> | Update graduate faculty roster | C. Johnson |

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| | <p>seconded. <u>Motion carried.</u> Dr. Mao moved to approve Category II graduate faculty membership for Yang Liu, PhD. Dr. Sumien seconded. <u>Motion carried.</u></p> | | |
| Remediation of First-Semester Courses | <p>Dr. He and Mrs. Johnson introduced the possibility of remediating the fall first-year core courses over winter break rather than waiting until summer. The suggestion was made to strike the reference to “summer” remediation from the second paragraph of the catalog description of remediation to allow the course directors to determine whether remediation over winter break would be an option.</p> | <p>Make necessary revisions in 2017-18 catalog.</p> | <p>C. Johnson</p> |
| Course Inventory | <p>The request for a new course to be titled Strategies and Challenges in Drug Discovery was tabled with a request that the faculty member requesting the new course, Dr. Uteshev-Gaard attend the next meeting to answer Council members’ questions.</p> <p>Dr. Mao moved to approve two new courses, Visual Sciences I and Visual Sciences II. Dr. Berg seconded. <u>Motion carried.</u></p> <p>Dr. Mao moved to approve delete three courses from the course inventory: Introduction to Visual Sciences (NTER 5300), Diseases of the Eye (NTER 6320) and Ocular Pharmacology (NTER 6350). Dr. Berg seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve the request to modify Forensic Anthropology (MOM 5304). Dr. Luedtke seconded. <u>Motion carried.</u></p> <p>Dr. Basu moved to approve the request to modify Molecular Aspects of Cell Signaling. Dr. Luedtke seconded. <u>Motion</u></p> | <p>Invite Dr. Uteshev to attend the January meeting</p> <p>Update 2017-18 Catalog</p> <p>Update 2017-18 Catalog</p> <p>Update 2017-18 Catalog</p> <p>Update 2017-18 Catalog</p> | <p>Dr. Sumien</p> <p>C. Johnson</p> <p>C. Johnson</p> <p>C. Johnson</p> <p>C. Johnson</p> |

