

**University of North Texas Health Science Center
Graduate Council Meeting
December 10, 2015**

RECORDING: Carla Lee Johnson

PRESIDING: Mehravan Singh

PRESENT: Basu, Berg, Cheng, Cunningham, E. Johnson, Gonzales, Gwartz, He, Luedtke, Novroski, Simecka, Warren, Wendt

ABSENT: Griffith, Kemp, Mao, Patterson, Reeves, Sumien

GUESTS: Dory, Krishnamoorthy, Planz

MEETING TIME: 3:00 PM – 5:10 PM

MEETING LOCATION: CBH - 344

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation	Responsible Person(s)
Approval of November 2015 Minutes	Dr. Cunningham moved to approve the November 2015 meeting as corrected. Dr. Warren seconded. <u>Motion carried.</u>	Post to GSBS website.	Ms. Griffith
Grant Writing (BMSC 6310)	<p>Council members voted by ballot to change Grant Writing (BMSC 6310) to incorporate the following:</p> <ul style="list-style-type: none"> • No didactic component (the course Grant Writing (BMSC 6310) is deleted from course inventory and students do not register for the course • Grant Writing = Proposal Defense • Advisory committee and mentor participate in development of the grant • Topics of the grant will be based on research of the student • The oral qualifying exam becomes the one-step advancement to candidacy “gatekeeper” • Expected time to completion ~end of second year 	<p>Incorporate changes into the 2016-17 catalog</p> <p>Inform graduate faculty members of changes</p>	<p>Mrs. Johnson</p> <p>Dean’s Office and Graduate Advisors</p>
Signature Protocol	Dr. Singh reminded attendees that the proper protocol for handling signatures on milestone documents such as research proposal, final defense forms, etc. when corrections are required is one of two options: 1) if the committee votes to reconvene to review the document(s) to ensure necessary corrections have been incorporated, then no committee member signs the documents; or 2) the committee may sign the document(s) with the exception of the major professor who withholds his/her signature until the necessary corrections are made. Documents with all signatures that are received by the graduate advisor and, subsequently, in the Graduate School	Remind graduate faculty members of this procedure	Graduate Advisors

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	office are considered to have full approval of the committee.		
Course Inventory	<p>Dr. Cunningham moved to approve the changes to Scientific Communications (BMSC 5310). Dr. Gonzales seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to approve the new course Scientific Communication Competencies with revisions to the description to include benchmarks for MS students. Dr. Berg seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve the change requested for Current Topics in Immunology (CBIM 5122). Dr. Cunningham seconded. <u>Motion carried.</u></p> <p>Dr. Warren moved to accept the changes requested for MOMG 6301 and 6302. Dr. Cunningham seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve the new courses Essentials of Biochemistry, Essentials of Cell Biology, and Essentials of Human Genetics. Dr. Simecka seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve the new course Advanced Cell Biology. Dr. Gonzales seconded. <u>Motion carried.</u></p> <p>Dr. Cunningham moved to approved the new course Fundamentals of Virology. Dr. Warren seconded. <u>Motion carried.</u></p> <p>Dr. Gonzales moved to approve the new course Animal Models of Immunological Diseases. Dr. Cunningham seconded. <u>Motion carried.</u></p> <p>Dr. Berg moved to approve the new course Super resolution</p>	<p>Submit changes to Office of the Registrar for incorporation into the 2016-17 Catalog.</p> <p>Revise rubric for Annual Progress report to include communication skills; revise course description to include MS benchmarks.</p>	<p>Mrs. Johnson</p> <p>Dr. Singh</p>

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	<p>Microscopy. Dr. Cunningham seconded. <u>Motion failed.</u></p> <p>Dr. Berg moved to approve the new course Fundamentals of Immunology. Dr. Cunningham seconded. Motion carried.</p> <p>Dr. Berg moved to approve the new course Fundamentals of Microbiology (CBIM 6205). Dr. Simecka seconded. <u>Motion carried.</u></p> <p>Dr. Cunningham moved to approve the new courses Integrative Physiology, Cardiopulmonary Physiology, Endocrine Physiology, Neuromuscular Physiology, and Gastrointestinal-Renal Physiology. Dr. Simecka seconded. <u>Motion carried.</u></p> <p>Dr. Cheng moved to approve the new course Principles of Drug Discovery and Development. Dr. Warren seconded. Motion carried.</p> <p>Dr. Cheng moved to approve the new course Independent Topics in Pharmaceutical Sciences and Pharmacotherapy. Dr. Luedtke seconded. Motion carried.</p>		
<p>Graduate Faculty Nominations</p>	<p>Due to time constraints, all nominations were tabled until the January meeting except for those detailed below.</p> <p>Dr. Basu moved to approve the nomination of Amie Lund, Ph.D. as a temporary graduate faculty member to serve on the committee of MS student Bronte Gonzales. Dr. Warren seconded. <u>Motion carried.</u></p> <p>Dr. Simecka moved to approve the nomination of Eric Roche, Ph.D. as Adjunct, Category I graduate faculty member. Dr. Luedtke seconded. <u>Motion carried.</u></p>		

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	<p>Dr. Basu moved to approve the nomination of Barbara Batetta, MD, PhD as a temporary graduate faculty member to serve on the advisory committee of doctoral student Marlyn Panchoo. Dr. Luedtke seconded. <u>Motion carried.</u></p>		
GSA Update	<p>Ms. Novroski updated Council members on current GSA activities.</p> <ul style="list-style-type: none"> • GSA merchandise for sale • Social planned for 12/11 • Purchased gift cards for GSBS students who were affected by the apartment fire last month • Medical Science students hosting SHIFT conference on January 19th • Call for GSA Travel Award application will go out soon <p>Mr. Wendt updated Council on the activities of the Student Leadership Committee</p>		
Announcements	<ul style="list-style-type: none"> • The next meeting of Graduate Council is scheduled for January 14, 2016. The deadline to submit items is January 7, 2016. 		