

**University of North Texas Health Science Center  
Graduate Council Meeting  
August 17, 2017**

**RECORDING:** Carla Johnson

**PRESIDING:** Meharvan Singh

**PRESENT:** Basu, Cheng, Cunningham, Edara (for Okunnu), Gonzales, Griffith, Gwartz, He, Mao, Marciante, Mathew, Moore, Muchlinski, Patterson, Planz, Simecka, and Sumien

**ABSENT:** Berg, E. Johnson, Luedtke, Smith, and Warren

**GUEST:** Reeves

**MEETING TIME:** 3:06 p.m. – 4:22 p.m.

**MEETING LOCATION:** CBH - 344

<b>Topic/Agenda Item</b>	<b>Discussion/Conclusion</b>	<b>Action/Recommendation</b>	<b>Responsible Person(s)</b>
<b>Approval of June 2017 Minutes</b>	<p>Dr. Planz moved to approve the June 2017 minutes. Dr. Gonzales seconded. <u>Motion carried.</u></p> <p>Dr. Singh asked all graduate advisors to make sure the revised GSBS mission statement is incorporated into all appropriate publications and websites.</p>	Post to GSBS website.	C. Johnson
<b>GSBS Reorganization Update</b>	<p>Administration recently announced that GSBS would undergo reorganization to no more than two departments. Dr. Singh has been charged with developing the organizational structure. He announced that he has formed a task force of upper GSBS administration and institute directors. For purposes of FY18 budget, all budgets will now align under a single placeholder department with Dr. Singh as the budget authority. For purchasing, this should not carry any substantive changes. For e-pars, however, the default chair will be Dr. Singh. Dr. Singh assured Council members that, while the organizational structure needs to be addressed in the very near future, we are not under the pressure of any specific deadline.</p>		
<b>Prospective Employer Survey</b>	<p>Dr. Singh notified Council members that we will develop a 10-question survey to send to prospective employers to determine if we have a gap in our curriculum that we need to fill in order to prepare our graduates to be competitive in the job market.</p>		

**University of North Texas Health Science Center  
Graduate Council Meeting  
August 17, 2017**

<b>Graduate Faculty Nominations</b>			
<b>GTA Teaching Requirement</b>	<p>Introduced several opportunities for students to get teaching experience which will be required starting Fall 2017.</p> <p>Online web-based interview tool will be made available to all GSBS students soon.</p>	Email info to students and faculty	Singh/Johnson
<b>Graduate Faculty Nominations</b>	<p>Dr. Basu moved to approve the reappointments of Riyaz Basha, Ph.D. to Category III graduate faculty membership and Rafal Fudala, Ph.D. to Category II graduate faculty membership. Dr. Sumien seconded. <u>Motion carried.</u></p> <p>Dr. Muchlinski moved to approve the change from Category II graduate faculty membership to Category III for Scott Maddox, Ph.D. Dr. Peterson seconded. <u>Motion carried.</u></p> <p>Dr. Planz moved to approve the change from Category II graduate faculty membership to Category III for Magdalena Muchlinski, Ph.D. <u>Motion carried.</u></p> <p>Dr. Muchlinski moved to approve the nomination of Rachel Menegaz, Ph.D. to Category III graduate faculty membership. Dr. Planz seconded. <u>Motion carried.</u></p> <p>Dr. Cunningham moved to approve the nomination of Sangram Raut, Ph.D. to Category II graduate faculty membership. Dr. Sumien seconded. <u>Motion failed.</u></p> <p>Dr. Cunningham moved to approve the nomination of Sangram Raut, Ph.D. to Category I graduate faculty membership. Dr. Sumien seconded. <u>Motion carried.</u></p>	Update faculty roster	C. Johnson

**University of North Texas Health Science Center  
Graduate Council Meeting  
August 17, 2017**

	<p>Dr. Mathew moved to approve the nomination of Katherine Froehlick-Grobe, Ph.D. to temporary graduate faculty membership. Dr. Sumien seconded. <u>Motion carried.</u></p> <p>Dr. Mathew moved to approve the nomination of Shannon McNabb, M.A., M.P.H. to temporary graduate faculty membership. Dr. Basu seconded. <u>Motion carried.</u></p>		
<p><b>Graduate Student Association</b></p>	<ul style="list-style-type: none"> <li>- GSBS-Wide WIPS has been renamed General Interest Seminar and Talks (GIST). Nominations for senior MS students, PhD students in at least their third year, and postdoctoral fellows will be accepted until September 4. Interest presenters should e-mail a brief abstract on the work to be presented to <a href="mailto:Alexandria.Marciante@my.unthsc.edu">Alexandria.Marciante@my.unthsc.edu</a>. The first GIST of the semester is scheduled for September 15<sup>th</sup>. Lunch will be provided.</li> <li>- Working with ICMD to form a UNTHSC team for the Heart Walk on September 9<sup>th</sup>. Volunteers are needed for the event from 8:30-10:00 am. E-mail <a href="mailto:Chaitanya.Joshi@liveunthsc.edu">Chaitanya.Joshi@liveunthsc.edu</a> for more information.</li> <li>- GSA travel scholarship guidelines have been revised. There will be 10 \$600 awards to be given to students who are traveling to present their work at a meeting. Five \$400 scholarships will be available for students to attend professional development training such as workshops on techniques, leadership, etc. E-mail questions or requests for additional information to <a href="mailto:Frank.Wendt@my.unthsc.edu">Frank.Wendt@my.unthsc.edu</a>. The applications are available to students through OrgSync. The deadline for travel in October, November or December is September 21<sup>st</sup>.</li> </ul>		

**University of North Texas Health Science Center  
Graduate Council Meeting  
August 17, 2017**

	<ul style="list-style-type: none"> <li>- The Walk to End Alzheimer’s will be held October 28<sup>th</sup> in Fort Worth. GSA is planning a bowling event to fundraise for contributions in early October.</li> <li>- Dr. Singh had tasked GSA officers with compiling a list of Nobel Laureates to invite to campus. Ms. Marciante announced that the list was completed and sent to Dr. Singh.</li> </ul>		
<b>CAP Update</b>	Ms. Moore announced the Core Forum (traditional first-year students) starts on Friday, August 18 <sup>th</sup> and will be held every Friday from 8:00-10:00 am. Drop-in tutoring sessions will be held immediately following. CAP will also be offering a series of writing workshops throughout the fall semester.		
<b>Announcements</b>	<ul style="list-style-type: none"> <li>▪The next Graduate Council meeting is scheduled for Thursday, September 14, 2017. The deadline to submit agenda items in writing is September 7, 2017.</li> <li>▪Mrs. Johnson announced the Student Wellness Office has developed a workshop, “Difficult Conversations with Students” to prepare faculty to discuss sensitive issues with students such as failure of qualifying exam, defense, etc. She asked if Council members had interest in attending that workshop with positive response and will work with Dr. Mire to schedule the event.</li> <li>▪RAD 2018 has been scheduled for April 6, 2018</li> <li>▪Mrs. Johnson reminded Council members that 2017-18 is the 25<sup>th</sup> anniversary year for GSBS. She asked that each program identify an outstanding alumnus to invite back to campus as part of the GSBS 25<sup>th</sup> Anniversary Alumni Seminar Series. GSBS will provide publicity and catering. Seminar should be scheduled at a time convenient for the selected speaker and each program’s seminar class.</li> <li>▪Dr. Singh has advisors to identify any students or postdocs who could benefit from conversational English training with TCU. GSBS will cover expense.</li> </ul>	<ul style="list-style-type: none"> <li>▪Respond to calendar appointment and submit agenda items by the deadline</li> <li>▪Schedule workshop with Student Wellness</li>   <li>▪Save the date</li>   <li>▪Select an outstanding alumnus and set date for guest seminar. Co-ordinate with Carla Johnson for publicity and catering.</li>   <li>▪E-mail names to Dr. Singh by August 23<sup>rd</sup></li> </ul>	<p>Council Members</p> <p>C. Johnson</p> <p>Council Members</p> <p>Graduate Advisors</p> <p>Graduate Advisors</p>

**University of North Texas Health Science Center  
Graduate Council Meeting  
August 17, 2017**

	<ul style="list-style-type: none"><li>▪Dr. Singh announced that the 3+2 program with Texas Wesleyan and our specialized MS programs has been rekindled.</li><li>▪Dr. Singh announced that Eric Gonzales, Ph.D. has been appointed as the Director of Multicultural Outreach and Recruitment for GSBS, starting September 1<sup>st</sup>.</li><li>▪Dr. Singh announced that GSBS is working on very directed recruitment plans</li></ul>		
--	---	--	--