

**University of North Texas Health Science Center
Graduate Council Meeting
March 11, 2020**

RECORDING: Carla Johnson
PRESIDING: J. Michael Mathis, Ph.D.

MEETING TIME: 3:00 – 4:52 pm
MEETING LOCATION: CBH - 344

PRESENT: Basu, Berg, Cox, R. Cunningham, Gwartz, Hodge, Jones, Krishnamoorthy, S. Mathew, Menegaz, Patil, Planz, Proulx, Smith, Sumien, Burgard
ABSENT: K. Clark, Gouloupoulou, Griffith, Simecka, Mallet

Topic/Agenda Item	Discussion/Conclusion	Action/ Recommendation	Responsible Person(s)
Approval of February 2020 Minutes	Dr. Cunningham moved to approve the February 2020 minutes. Dr. Berg seconded. <u>Motion carried.</u>	Update website	C. Johnson
Dean's Update	Dean Mathis updated the members on several items: <ul style="list-style-type: none"> - Due to COVID-19, travel restrictions are in place until further notice - A COVID-19 response website has been established, linked at the top of all HSC web pages. Check frequently for updates. - Plans for Fall 2020 online course offerings continue apace - Dan Burgard announced that, in addition to contingency plans for RAD, the library has 28 WiFi hotspots for check out if needed and are ordering 50 more. There are also 40 laptops available if needed. 	Schedule agenda items for future meetings	C. Johnson
Library Update	Kayleen Cox announced the following: <ul style="list-style-type: none"> • Extra technology to be available in LIB-225 soon • Preparing for budget season and want to protect journal and database subscriptions 		
GSA Update	<ul style="list-style-type: none"> • Travel awards – have been put on hold due to travel restrictions. • Officer nominations are open. Please encourage student involvement • RAD after party planned at World of Beer • Peer-to-peer mentoring plans underway and there are 18 volunteers so far. Will host an organizational meeting with Carla Johnson and Rance Berg 		
Responsibilities of Graduate Advisors and Course Directors	Dr. Berg led the discussion on the document related to graduate advisor responsibilities. Dr. Planz moved to approve the document. Dr. Sumien seconded. <u>Motion carried.</u>		

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	Dr. Berg led the discussion on the document related to course director responsibilities. Dr. Planz moved to approve the document. Dr. Sumien seconded. <u>Motion carried.</u>		
Student Satisfactory Survey	Advisers were asked to discuss availability of courses with students so we can address the problem(s). Dean Mathis recommended that “offered on demand” be removed from course descriptions and courses offered on regular bases.	Notify Office of the Registrar	C. Johnson
Graduate Faculty Nominations	Dr. Planz nominated Joseph Warren, PhD for temporary graduate faculty membership for a graduating FGEN major. Dr. Berg seconded. <u>Motion carried.</u>		
Announcements	<ul style="list-style-type: none"> - Dr. Planz announced that he is actively recruiting TAs for the summer Biostatistics (BMSC 5300) course and will need additional TAs for future online course offerings. - Faculty regalia orders are due March 16 - GSBS Awards Banquet scheduled for April 30th at Ashton Depot - The next meeting is scheduled for April 8, 2020. Agenda items must be submitted in writing for consideration by April 1, 2020. 		