### RECORDING: Connie Stephens MEETING TIME: 3:00 – 4:50 pm

**PRESIDING:** J. Michael Mathis, Ph.D. **MEETING LOCATION:** Zoom

**PRESENT:** Berg, Borgmann**,** R. Cunningham, T. Cunningham, Dossou, Fogelman, Fudala, Goulopoulou, Gregory, Hodge, Inman, Lam, Mallet, Mathis, Mathew, Menegaz, Nguyen, Phillips, Rickards, Smith, Stephen, Sumien

**ABSENT:** K. Clark, A. Griffin, C. Johnson, H. Jones, Meyer, Simecka

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| **Topic/Agenda Item** | **Discussion/Conclusion** | **Action/ Recommendation** | **Responsible Person(s)** |
| **Minutes** | Dr. Mallet moved to approve the February minutes. Dr. R. Cunningham seconded. Motion carried. | Post minutes to website |  C. Stephens |
| **Dean’s Update** | * Dr. Gregory suggested an incentive for grant application writing as a proposal.
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| **Library Update** | * BMJ Case Files is a new database we have subscribed to and is a collection of peer-reviewed case reports in all disciplines for health care professionals and researchers.
* NIH Request for Information on Common Data Elements:
	+ NIH has issued a Request for Information (RFI) regarding use of Common Data Elements (CDEs) in NIH-funded research, particularly but not exclusively in the context of COVID-19. The RFI is [now posted in the NIH Guide](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgrants.nih.gov%2Fgrants%2Fguide%2Fnotice-files%2FNOT-LM-21-005.html&data=04%7C01%7CConnie.Stephens%40unthsc.edu%7C1c15d3073b154e6e975008d8eef6f64a%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637522091756652813%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Eg6%2BctbCsNAzV3p3yVzkYqn1WAq6l6ixSthMxNbA5VM%3D&reserved=0) and comments should be sent by May 10 via this [webform](https://nlmenterprise.co1.qualtrics.com/jfe/form/SV_begp9a4duDe39Jk).  Some additional background information is available in an[Open Mike blog post](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fnexus.od.nih.gov%2Fall%2F2021%2F02%2F08%2Fhelp-us-understand-how-you-use-common-data-elements-in-nih-supported-research%2F&data=04%7C01%7CConnie.Stephens%40unthsc.edu%7C1c15d3073b154e6e975008d8eef6f64a%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637522091756662810%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=ggbbsdL6eoWM8HvHuPc87Q4LwxuQ7w1V8PpW6c4FUwQ%3D&reserved=0) about the RFI.
* Library hours are now noon - 11 each day, staffed remotely 7-7
* Lockers are almost ready to implement. We are still working through testing and training, hope to have that service soon.
* Printing will be back soon as well, with a portal for students to add funds.
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| **Graduate Student Association Update** | 1. Spring/Summer Travel Awards - applications still open2. Final GIST of the year was on 3/15 - highest attendance of the year. Thank you to all the faculty who attended and especially the graduate advisors for helping us share the flyer.3. GSA 2021-2022 Officers Nominations/Elections will conclude by next month.4. Diversity Week (March 29th-April2nd) organized by the student-led Diversity Task Force and the various student organizations on campus. GSA is partnering with ISA to hold a virtual alternative the annual Cultural Night - Cultural Video Competition. |  |  |
| **Center for Academic Performance Update** | The main thing going on in CAP right now is we are in the process of accepting applications for tutors. We would greatly appreciate it if the faculty could encourage students who are eligible to apply to be a tutor. I have attached a flyer and the link to the application is below.[https://forms.office.com/Pages/ResponsePage.aspx?id=khnecMYHD0ijGKGvy6A5g34UYa1AJKxDpV\_TqKglGexUQlQyVjI3Q1MyWVZEUzZGMk44MU5DNE5IQy4u](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2FPages%2FResponsePage.aspx%3Fid%3DkhnecMYHD0ijGKGvy6A5g34UYa1AJKxDpV_TqKglGexUQlQyVjI3Q1MyWVZEUzZGMk44MU5DNE5IQy4u&data=04%7C01%7CConnie.Stephens%40unthsc.edu%7C7b2877e0c42a464f990c08d8eb0b3976%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637517780867866671%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=XIjN5h%2BJunZqTd3%2BCj3Gw1UHVEwCiVgGc5jN5YDZrd0%3D&reserved=0) |
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| **Graduate Faculty Nominations** | Dr. Fudala moved to approve Dr. Zygmunt (Karol) Gryczynski for professional affiliate graduate faculty membership. Dr. Berg seconded. Motion carried. |  |  |
| **Dean’s Award** | There was much discussion for the Research Award lead by Dr. R. Cunningham. The top Rubric qualifiers were Joseph Malaer, Ella Kasanga, Victor Lin, and Deborah Osikaya. After voting, Deborah Osikaya was the top nominee. For the Academic Award Ella Kasanga, Joseph Malaer, and Debroah Osikaya were the top candidates. Ella Kasanga was the top nominee.Discussed to update the Rubric Tracking spreadsheet by adding a section for notes of large grants as a category but no weight.Dr. Smith recommend recognizing the runner ups at the award ceremony. Med Sci Award – nominees were Ronnie Doud and Lyndee Ward. After voting a day later, Lyndee Ward was the top nominee.  |  |  |
| **Summer Classes** | Discussed to have all Summer Classes on campus if possible. The OQE will take place on campus (face to face) unless a plausible reason has been given and approved. |  |  |
| **Motion to adjourn** | Dr. Goulopoulou mentioned “Women’s Cardiovascular and Brain Health research symposium on Friday, April 16, 2021. There being no further business, Dr. Hodge moved for adjournment. Dr. Goulopoulou seconded. Motion carried.  |  |  |