

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, September 9, 2016  
7:30 – 9:30 AM / EAD-406**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Lad Dory, Patricia Gwartz, Doug Livingston, Richard Magie, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Feroza Thompson, Monte Troutman, April Wiechmann, Liang-Jun Yan, and Metin Yavuz

**ABSENT:** Joon Lee, Robert Luedtke, and Cheng Yuet

**ALTERNATE:** N/A

**GUESTS:** Dr. Thomas Yorio

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:35 AM.	
<b>Introduction of 2016-2017 Faculty Senators</b>	Before introducing the new Senators for the 2017 academic year, Dr. Mallet read to the Senate from the HSC Faculty Bylaws and the Faculty Senate Bylaws about the duties and responsibilities of a Faculty Senator. He then asked each Senator to introduce themselves and give a brief history of their background and their role here at the HSC.	
<b>Approval of Minutes</b>	Dr. Ostensen moved to approve the minutes of the August Senate meeting. Dr. Magie the seconded motion. <u>Motion carried</u> with unanimous vote.	
<b>Introduction of Alternates</b>	There were not any alternates present at this meeting.	
<b>Campus Update – Dr. Thomas Yorio, Provost and Executive Vice President for Academic Affairs</b>	<p>Dr. Yorio thanked the Senators for their service and told them that being on the Faculty Senate was a very important role. The Senate plays an active role in shared governance at the HSC. He said that he and Dr. Williams will continue to meet with the Senate Executive Team prior to each month’s Senate meeting. He looks forward to working with the Senate and welcomes questions, comments and concerns from the Senate.</p> <p>Dr. Yorio told the Senate that Dr. Singh had made the suggestion that for the next Research Appreciation Day, we should invite a Nobel Prize winner to speak. The students had extended an invitation to Dr. Bruce Beutler and he accepted. Dr. Beutler was the recipient of the 2011 Nobel Prize in Physiology or Medicine and is a Professor at UT Southwestern.</p> <p>Dr. Yorio said he knew there were a lot of problems and frustrations with the recent budget software upgrade. He has spoken to our CFO and assured the Senate that most of the problems should be resolved by the end of September. We just have experienced growing pains from trying to make too many changes at one time.</p> <p>The Faculty Convocation in January will include the new developed Faculty Recognition Awards. In following years, convocation will be held in September. Having it in September will help to bring in the new academic year and recognize faculty too.</p> <p>It was asked if it was possible for the non-clinical faculty who were given non-renewal letters to receive new appointments in other areas. Dr. Yorio said that Dr. Singh was working on this issue. Looking at using clinical faculty for academic appointments. Goal is to keep as many faculty members as possible.</p>	

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<p><b>Campus Update – Dr. Thomas Yorio, Provost and Executive Vice President for Academic Affairs (continued)</b></p>	<p>A Senator asked if there was any update on revising the recent changes in the parking permit fee structure. Dr. Yorio stated that the administration was looking at a new plan and there would be more details to come. Dr. Yorio said that the new plan was not working out as planned.</p> <p>Dr. Yorio said he had looked over the information on Campus Carry and faculty members’ being able to designate their offices as a gun-free zone and he liked what he saw was happening at UT Austin and Texas A&amp;M. We need to work with the other campuses in the UNT System and come together with a plan for all campuses. This would then be presented to the Board of Regents. A plan cannot be for one specific campus, it has to be System wide.</p> <p>Strategic Planning at the System level would be coming in October. There would be a committee on each campus to take part in the planning. Dr. Yorio would like to have three Senators on the HSC committee. He asked Dr. Mallet to get with him on the Senators who will serve on the committee.</p>	
<p><b>Faculty Bylaw &amp; Faculty Policy Reading– Dr. Patricia Gwartz, Chair – Faculty Bylaw &amp; Faculty Policy Committee</b></p>	<p>Dr. Gwartz told the Senate that the Faculty Bylaw &amp; Faculty Policy committee has finally completed the review/revisions of the Faculty Policies that were taken from the Faculty Bylaws and a few existing policies. As required by the Faculty Bylaws, she would be reading them to the Senate for the first of two readings. This would be a reading only, not a discussion. After the reading, the Senators are to take them back to their school/colleges and share with their colleagues. They need to bring their comments/concerns to the second reading at the next Senate meeting. After the second reading, any changes recommended by the Senate would be voted on by the FBFPC and then once approved, would go back to Dr. Yorio and Office of General Counsel for approval. Upon their approval, final approval would be by Dr. Williams.</p> <p>Dr. Gwartz then read the Policies to the Senate. There was much discussion during the reading. The Senate agreed to discuss these policies with their colleagues.</p> <p>The policies will be read a second time during the October Senate meeting.</p>	
<p><b>Faculty Awards – Dr. Richard Magie, Faculty Senate Sub-Committee</b></p>	<p>Dr. Magie stated the sub-committee would be meeting again that afternoon and there would be more information available at the next Senate meeting.</p>	
<p><b>Faculty Survey of Administration – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet told the Senate that the survey would be ready to roll-out to all faculty members by the middle of September. This is a very important survey and it is crucial that all faculty members participate. It is very confidential. Any/all questions that could identify the participant have been removed from the survey. Dr. Mallet asked that the Senators encourage their colleagues to participate in the survey.</p>	
<p><b>Faculty Assembly &amp; Convocation – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet told the Senate that the Convocation had been moved to January, 2017. The Faculty Assembly would still be on Thursday, September 29<sup>th</sup>. There would be a reception following the assembly. All faculty members are encouraged to attend the assembly. He asked that the Senators encourage their colleagues to attend the assembly. Attendance by the faculty shows that they are partners with the administration and are interested in a collaborative relationship.</p>	

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<p><b>New Business – Dr. Larry Cohen, Faculty Senate President (continued)</b></p>	<p><b>Faculty Senate Bylaws:</b> This item was moved to a future meeting. The Senate Bylaws would be revised once the Faculty Bylaws are approved.  <b>Campus Carry:</b> Due to the amount of time needed for the reading of the policies this item will be presented at the October Senate meeting.  <b>Faculty Senate Meeting Location:</b> Future Senate meetings will be held in LIB-400 – The Center for Innovative Learning. This will be a great location for the Senate meetings.</p>	
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:46 AM. The Faculty Senate will meet on Friday, October 14<sup>th</sup> at 7:30 AM in LIB-400.</p>	

**University of North Texas Health Science Center**  
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**Friday, October 14, 2016**  
**7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Lawrence Cohen, Thomas Diver, Patricia Gwartz, Doug Livingston, Robert Luedtke, Richard Magie, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Feroza Thompson, Monte Troutman, April Wiechmann, Liang-Jun Yan, Metin Yavuz and Chen Yuet

**ABSENT:** Rance Berg, Patrick Clay, Lad Dory, and Joon Lee

**ALTERNATE:** Harlan Jones for Rance Berg, Randy Martin for Patrick Clay, and Andras Lacko for Lad Dory

**GUESTS:** Representing the Faculty Bylaw & Faculty Policy Committee – Clayton Holmes and Youcheng Liu

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:38 AM. The Faculty Bylaw & Faculty Policy Committee are in attendance to vote on any revisions recommended by the Senate during the second reading of the Faculty Policies.	
<b>Approval of Minutes</b>	Dr. Troutman moved to approve the minutes of the September Senate meeting. Dr. Magie the seconded motion. <u>Motion carried</u> with unanimous vote.	
<b>Introduction of Alternates</b>	Harlan Jones for Rance Berg, Randy Martin for Patrick Clay, and Andras Lacko for Lad Dory	
<b>Faculty Bylaw &amp; Faculty Policy Reading– Dr. Patricia Gwartz, Chair – Faculty Bylaw &amp; Faculty Policy Committee</b>	<p>Dr. Gwartz read four of the eight policies to be approved to the Senate. The Senate voted on them after the reading of each policy. Here are those results:</p> <ul style="list-style-type: none"> <li>• 6.xxx Faculty Appointment Policy – approved with a majority vote.</li> <li>• 6.xxx Faculty <b>Promotion and Tenure</b> and <del>Promotion</del> Policy – approved with a unanimous vote.</li> <li>• 06.107 Faculty Competence in English Communication – approved with a majority vote.</li> <li>• 6.109 Extension of the Probationary Period for Tenure – approved with a unanimous vote.</li> </ul> <p>Now that the Senate has approved the above policies, Dr. Gwartz will send them to the Provost for his approval, and then they are send to the Office of General Counsel for approval and then to President Williams for final approval.</p> <p>The policies to be read and voted on in the November meeting are:</p> <ul style="list-style-type: none"> <li>• 6.xxx Faculty Appeal and Grievance Policy</li> <li>• 6.xxx Post Tenure Review Policy</li> <li>• 06.105 Faculty Role in Fostering a Culture of Professional Integrity</li> <li>• 6.xxx Faculty Discipline and Termination Policy</li> </ul>	
<b>Campus Carry &amp; Faculty Offices – Dr. Metin Yavuz, Faculty Senator</b>	<p>Dr. Yavuz spoke to the Senate about Campus Carry. He was concerned over not being permitted to designate his office as a gun free zone. This is being permitted at UT-Austin and Texas A&amp;M. He provided information to the Senate show the policies of these universities in regards to Campus Carry and Faculty Offices. Here is the information he provided:</p> <p>University of Texas Austin: <a href="https://campuscarry.utexas.edu/faculty">https://campuscarry.utexas.edu/faculty</a></p> <p>Is Concealed Carry Allowed in Faculty Offices?</p> <p>Faculty members who are solely assigned to an office are permitted to prohibit the concealed carry of a handgun in that office. If faculty members choose to exercise this discretion, they must provide oral notice that the concealed carry of a handgun is prohibited in their offices. Oral notice is the only legally effective way to provide notice about the prohibition. All employees are permitted to post signage in their office or include language in their syllabi. However, such signage or language is not a legally effective substitute for oral notification.</p>	

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<p><b>Campus Carry &amp; Faculty Offices – Dr. Metin Yavuz, Faculty Senator (continued)</b></p>	<p>Texas A&amp;M University:  Campus Carry Policy Task Force – Final Report - <a href="http://www.tamu.edu/statements/campus-carry.html">http://www.tamu.edu/statements/campus-carry.html</a>  RECOMMENDATION NO. 7 – Private Offices  The task force recommends that an occupant of a private office, defined as one assigned solely for the use of the individual and not generally open to the public, may request designation of his/her office as a portion of a premises where license holders may not carry if reasonable alternate space is available or if alternate means is possible for the fulfillment of the individual’s required duties, including holding office hours or meeting with students, faculty, or staff. Effective notice must be provided by a posted sign and specified on a course syllabus where relevant. In addition, electronic notice while scheduling office appointments is recommended. Faculty offices, for example, differ from classrooms in that students are not required to come to faculty offices in order to participate in a class, and alternate means of meetings are used widely already.  Update from President Michael K. Young on Campus Carry - <a href="http://www.tamu.edu/statements/campus-carry.html">http://www.tamu.edu/statements/campus-carry.html</a>  “ ... I am confident that the real concern expressed throughout the process is reflected in the task force's recommendations, which are tailored specifically to the needs of our campuses, and are the most appropriate way to fully implement the new law at Texas A&amp;M. Key recommendations include ... exclusions to the law include individual private offices, as approved by me in light of the standard articulated in the rules ...”</p> <p>University of Texas Dallas and University of Texas El Paso have similar policies in place. Dr. Yavuz asked what it would take to have a similar policy on the campus of the HSC. Dr. Mallet reminded the Senate that in a previous Senate meeting, Dr. Yorio stated that in order for a policy to be in place at the HSC, it needs to be in place at all campuses in the UNT System. Dr. Yorio had recommended that a sub-committee from the Senate meet to develop a policy in collaboration with the other campuses in the UNT System. Dr. Mallet asked if there were any Senators who would be willing to serve on such a committee and get the ball rolling on this issue. Dr. Metin Yavuz, Dr. Yuet Cheng and Dr. Robert Luedtke agreed to form the committee and would begin working on this issue and report back to the Senate at future meetings.</p>	
<p><b>New Business – Dr. Robert Mallet, Faculty Senate President</b></p>	<p><b>Faculty Survey of Administration:</b> The survey links have been emailed to all faculty members. So far the response has been poor at best. Dr. Mallet asked that all Senators complete the survey and to please encourage their colleagues to complete the survey. There was concern voiced over the anonymity of the survey. Dr. Mallet and Dr. Cohen assured the Senate that the identity of those participating was completely anonymous. Dr. Mallet said if any Senator has not seen the email with the link for the survey, please check your spam, junk or clutter box in your Outlook. It is possible that the email is there.</p>	
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:10 AM. The Faculty Senate will meet on Friday, November 11<sup>th</sup> at 7:30 AM in LIB-400.</p>	

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**ABSENT:** Monte Troutman

**ALTERNATE:** Nancy Tierney for Monte Troutman

**GUESTS:** Dr. Claire Peel, Interim Provost and Representing the Faculty Bylaw & Faculty Policy Committee – Clayton Holmes and Michael Salvatore

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:34 AM. The Faculty Bylaw & Faculty Policy Committee is in attendance to vote on any revisions recommended by the Senate during the second reading of the Faculty Policies.	
<b>Introduction of Alternates</b>	Nancy Tierney for Monte Troutman	
<b>Approval of Minutes</b>	Dr. Magie moved to approve the minutes of the October Senate meeting. Dr. Luedtke seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>HSC Updates – Dr. Robert Mallet, Faculty Senate President</b>	Dr. Mallet told the Senate that there would be changes to the Parking Fees effective January 1, 2017. These rates would be a reduced amount to those that went into effect on September 1, 2016. More news and details would be announced in the Daily News emails. The Faculty Senate Survey of Administration received great response this year. There were 176 faculty member responses. Dr. Mallet thanked everyone to who participated in the survey and for encouraging their colleagues to participate. The information in the survey is going to be very useful during evaluations. Summary data will be presented to all faculty members during the December 13 <sup>th</sup> Faculty Assembly.	
<b>Academic Affairs Update – Dr. Claire Peel – Interim Provost</b>	Dr. Peel thanked the Senate for the invitation to address them. She stepped into the Interim Provost position about three weeks ago and has been working hard to get up to speed. Dr. Peel provided updates on the following items: <b><u>President’s Councils:</u></b> In the coming weeks Dr. Williams’ office will be sending out information about five new councils he is creating. Dr. Peel and Williams would like to have representation from across the HSC on these councils. The Councils with designated Council leaders designated by President Williams <b><u>Academic Council</u></b> (Dr. Claire Peel) – makes recommendations affecting academic programs, faculty and students. <b><u>Research Council</u></b> (Dr. Anuja Ghorpade) - makes recommendations affecting research programs, faculty and students. <b><u>Finance &amp; Budget Council</u></b> (Greg Anderson) – makes recommendations affecting budget and finance issues impacting the HSC. <b><u>Built Environment Council</u></b> (Jason Hartley) - makes recommendations affecting buildings, space allocation & management, parking and other real property. <b><u>People &amp; Culture Council</u></b> (Steve Sosland) – makes recommendations affecting the HSC team including Our Values journey, compensation, performance feedback, coaching and other issues affecting our team. The purpose of these councils is to increase team input, transparency and communication of decisions made by the HSC Cabinet.	

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<p><b>Academic Affairs Update – Dr. Claire Peel – Interim Provost (continued)</b></p>	<p>Council Composition will be a Cross-functional team consisting of 8-10 team members who are faculty and staff leaders and front line team members. Each council will consist of individuals from the following groups: Cabinet, Deans, Faculty Senate, HSC Fellowes, Leadership 125, Inspire Graduates, Faculty, Staff and APT Team. All Senators interested in being on one of these councils should forward their name to Dr. Peel through Dr. Mallet. Dr. Peel will forward the names of those interested Senators to the President and HSC Cabinet and they will select council members during their December 5<sup>th</sup> meeting. The list of Council members will be published in The Daily News on Monday, December 12<sup>th</sup>.</p> <p><b>MD School:</b> The original plan was to use the 5<sup>th</sup> floor of the MET for the MD School. This is no longer the plan. All stakeholders will be considered in the final plan for space for the MD School as they are trying to make the best decisions for the long term. It was asked if there was still a plan to use the PCC for the MD School. Dr. Peel stated she would find out and get back to the Senate. The first class of the MD School will start in the fall of 2019. It was asked if the Surgical Care Center located behind the Police Department would be used for the MD School. Dr. Peel stated that the current plan is to lease this space and use the revenue for those items that state funds are not allowed to be used.</p> <p><b>Health Institutes:</b> Dr. Peel said she would be meeting with Drs. Dillon and Ghorpade on where we are with the Health Institutes. Are we where we want to be and are we functioning as planned? Is the plan going forward the same or will there be changes. The faculty members will be asked for their input on these issues.</p> <p><b>Senate Executive Team:</b> Dr. Peel met with the Senate Executive Team prior to the Senate meeting. The biggest concern remains the communication problems between administration and the faculty members. The administration is aware of this problem and is working to improve.</p> <p>Dr. Peel said she spoke with President Williams about coming to the Faculty Senate and Faculty Assembly meetings to discuss his Vision for the HSC. Once he is back from his bilateral knee replacement surgery, he would be coming to meetings to address the Senate and Faculty Assembly.</p>	
<p><b>Faculty Recognition Awards – Dr. Claire Peel – Interim Provost</b></p>	<p>Dr. Peel has presented the Faculty Recognition Awards to the Deans at the recent Council of Deans meeting and received good response from them. Dr. Peel would like to move forward with the process and get the selection committee in place as quick a possible so that they awards can be made by early spring. After a few non-substantive changes, Dr. Ostensen made motion for the Senate to approve the Faculty Recognition Award program. Dr. Cohen seconded the motion. <u>Motion carried</u> with unanimous vote.</p>	
<p><b>Faculty Bylaw &amp; Faculty Policy Reading– Dr. Patricia Gwartz, Chair – Faculty Bylaw &amp; Faculty Policy Committee</b></p>	<p>Dr. Gwartz read two of the four remaining policies to be approved to the Senate. The Senate voted on them after the reading of each policy. Here are those results:</p> <ul style="list-style-type: none"> <li>• 06.105 Faculty Role in Fostering a Culture of Professional Integrity – approved with a unanimous vote.</li> <li>• 6.xxx Post Tenure Review Policy– after changes approved, this policy was approved with a majority vote.</li> </ul> <p>Now that the Senate has approved the above policies, Dr. Gwartz will send them to the Provost for approval, and then they are send to the Office of General Counsel for approval and then to President Williams for final approval.</p> <p>The policies to be read and voted on in the December meeting are:</p> <ul style="list-style-type: none"> <li>• 6.xxx Faculty Appeal and Grievance Policy</li> <li>• 6.xxx Faculty Discipline and Termination Policy</li> </ul>	

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<b>New Business – Dr. Robert Mallet, Faculty Senate President</b>	Due to time constraints, New Business items are to be moved to the December meeting.	
<b>Adjournment</b>	The meeting adjourned at 9:35 AM. The Faculty Senate will meet on Friday, December 9th at 7:30 AM in EAD-714.	



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**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Lad Dory, Patricia Gwartz, Robert Luedtke, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Feroza Thompson, Monte Troutman, and Chen Yuet

**ABSENT:** Joon Lee, Doug Livingston, Richard Magie, April Wiechmann, Liang-Jun Yan, and Metin Yavuz

**ALTERNATE:** James Hall for April Wiechmann, Dorette Ellis for Liang-Jun Yan, and Sarah Matches for Richard Magie

**GUESTS:** Dr. Claire Peel, Interim Provost, Sandy Bauman, Sustainability Coordinator and Representing the Faculty Bylaw & Faculty Policy Committee – Michael Salvatore

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:34 AM. The Faculty Bylaw & Faculty Policy Committee is in attendance to vote on any revisions recommended by the Senate during the second reading of the Faculty Policies.	
<b>Introduction of Alternates</b>	James Hall for April Wiechmann, Dorette Ellis for Liang-Jun Yan, and Sarah Matches for Richard Magie	
<b>Approval of Minutes</b>	Dr. Clay moved to approve the minutes of the November Senate meeting. Dr. Ostensen seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>Lab Efficiency Action Program (LEAP) – Sandy Bauman, Sustainability Coordinator – Office of Sustainability, Facilities Management</b>	<p>Ms. Bauman told the Senate that the Office of Sustainability worked with faculty, staff and students across campus to plan, develop, implement and assess efforts on campus that benefit campus and community. Programs like the community garden, recycling, alternative transit, etc. The Lab Efficiency Action Program (LEAP) was created to assist the campus with becoming more energy efficient and save on energy expenses. The main reason was because research labs are energy intensive. Labs use on average three to four times more energy than regular office spaces and classrooms. The increase energy use is an increase in utility costs. Lab equipment and longer hours of use also increase the energy used by labs. Many universities across the state and country have created green lab programs. These programs not only focus on energy savings, the go beyond to include education, behavior change, sustainable purchasing and waste reduction. Two of the biggest culprits: freezers (especially UL) and hoods.</p> <p>Beyond energy, there are other needs to be addressed so that this program is successful:</p> <ul style="list-style-type: none"> <li>• Waste prevention and recycling – Labs create ongoing large amounts of waste. This program asks “How can we reduce this?”</li> <li>• Reuse of equipment and products wherever possible</li> <li>• Proper disposal of waste (such as with hazardous waste disposal) – Emphasis on safety for our people and the environment.</li> <li>• Sustainable Purchasing - Use of more sustainable, safe, and environmentally products and packaging when possible</li> <li>• Water conservation – Reducing waste and practicing efficiency</li> </ul> <p>What is LEAP?</p> <ul style="list-style-type: none"> <li>• A new incentive program encouraging labs to be more sustainable through efficiency, conservation, safety, and collaboration. With focus on: Education, Behavior change, Saving resources and money, Best practices and safety. A pilot was done in summer of 2016 with seven labs, four completed the pilot. The four labs that completed the program are: Budowle Lab, UNT System College of Pharmacy Pharmaceutical Analysis Core Lab, Jin Lab, Human Movement Performance Lab</li> </ul>	<b>Ms. Bauman’s PowerPoint Presentation is attached.</b>

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<p><b>Lab Efficiency Action Program (LEAP) – Sandy Bauman, Sustainability Coordinator – Office of Sustainability, Facilities Management (continued)</b></p>	<p>.Why should labs participate?</p> <ul style="list-style-type: none"> <li>• Save research dollars – By maintaining your equipment properly, you can extend the life of your equipment</li> <li>• Save university dollars – Energy savings, waste reduction, etc.</li> <li>• Get \$100 to \$3000 for your lab! – Few restrictions</li> <li>• Safer more collaborative work environment – LEAP emphasizes safety</li> <li>• Share and learn best practices – Learn what others are doing and share what you’re doing</li> </ul> <p>How does LEAP work?</p> <ul style="list-style-type: none"> <li>• Voluntary: LEAP is a voluntary program where laboratories earn points for operating in ways that accomplish the goals of the program.</li> <li>• Choose Track: Any lab can participate. Labs choose 1 of 2 tracks based on level of commitment and type of lab.</li> <li>• Earn Points: Labs are provided with a checklist of credits from 6 different categories such as energy efficiency and waste reduction. Some actions your lab may already do while others you may be challenged to change behaviors, purchasing decisions, etc.</li> <li>• Grand Total: Tally up the points and get certified in 1 of 4 levels.</li> <li>• Rewards: Based on your earned certification, your lab will be awarded between \$100 to \$3000.</li> </ul> <p>Choosing a track: Program designed so all labs can participate.</p> <p>LEAP Base Track</p> <ul style="list-style-type: none"> <li>• Labs without a lot of high energy equipment (freezers, fume hoods, etc.)</li> <li>• Simpler than PRIME with less points (should be quicker to complete)</li> <li>• Less emphasis on energy and less points = lower awards</li> </ul> <p>LEAP Prime Track</p> <ul style="list-style-type: none"> <li>• Primarily for wet labs with high energy equipment (freezers, fume hoods, etc.)</li> <li>• Weighted heavier towards energy efficiency credits (48% for PRIME, 26% for Base)</li> <li>• More potential for energy savings and more points = higher awards</li> <li>•</li> </ul> <p>If anyone needs additional information, here is Ms. Bauman’s contact information:</p> <p>Sandy Bauman Sustainability Coordinator Facilities Management/Office of Sustainability Email: sandy.bauman@unthsc.edu or sustainability@unthsc.edu Phone: 817-735-2451 Facebook: www.facebook.com/sustainableUNTHSC Website: sustainability.unthsc.edu</p>	
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**7:30 – 9:30 AM / EAD-714**

<p><b>Academic Affairs Update – Dr. Claire Peel – Interim Provost</b></p>	<p>Dr. Peel gave updates on the following items:</p> <p><b>Campus Carry:</b> There were several groups across the UNT System that is looking at ways to limit areas where campus carry will be permitted. There will be additional information in future Senate meetings.</p> <p><b>Dr. Williams’ Vision for the HSC:</b> Dr. Peel said she spoke with President Williams about coming to the Faculty Senate meeting to discuss his Vision for the HSC. Once he is back from his bilateral knee replacement surgery, he would be coming to the Senate. He should be here for the January meeting.</p> <p><b>President’s Councils:</b> Dr. Peel said she was very pleased to see the number of Senators and faculty members who showed interest in serving on the President’s Councils. She has received many names from Dr. Mallet. There will be at least one Faculty Senator on each of the five councils. The Councils and the names of their members are to be released later in the month per Mr. Sosland, Chief People Officer.</p> <p><b>Office/Lab/Classroom Space:</b> Dr. Peel stated she has met with Dr. Hicks and the UNT Health leadership team. The problems, questions and concerns about space across the campus, and more specifically at the PCC are to be addressed by the President’s Built Environment Council. As more information becomes available, she will share that with the Senate.</p> <p><b>HSC Faculty Bylaws and Policies:</b> Dr. Peel has a meeting set up with the Office of General Counsel (OGC) in the coming week to discuss the Faculty Bylaws and Policies. She hopes that they will be ready to be presented to the OGC at that time. Dr. Peel appreciates the hard work and dedication of the Faculty Bylaw and Policy Committee and the Faculty Senate to get the Bylaws and Policies ready to go to the OGC.</p> <p><b>Faculty Recognition Awards Program:</b> The criteria and guidelines for this program are almost complete and we are near the time to create the selection committee. Dr. Cohen will be chairing the selection committee and there will be more information on the make up at of the committee available for the January Senate meeting.</p> <p><b>IRB Building:</b> The construction of the new IRB building is well underway. There is a building committee meeting later in the month and Dr. Peel will bring any new information to the Senate at their January meeting.</p> <p>Dr. Peel said she appreciates being given the opportunity to address the Senate each month during their meetings. She feels this helps to keep the communication channels open between Administration and the Faculty Members. She stressed to the Senators, to please reach out to her if anyone has any questions, comments, concerns they would like for her to address. If she does not have an immediate answer, she will get the information and get back to you.</p>	
<p><b>Faculty Bylaw &amp; Faculty Policy Reading– Dr. Patricia Gwartz, Chair – Faculty Bylaw &amp; Faculty Policy Committee</b></p>	<p>Dr. Gwartz read the two remaining policies to be approved to the Senate. The Senate voted on them after the reading of each policy. Here are those results:</p> <ul style="list-style-type: none"> <li>• 6.xxx Faculty Appeal and Grievance Policy – after changes were made and approved, this policy was approved with a unanimous vote.</li> <li>• 6.xxx Faculty Discipline and Termination Policy – after changes were made and approved, this policy was approved with a majority vote.</li> </ul> <p>Now all policies will be sent to the Provost for approval and for her to present to the OGC for approval. Dr. Gwartz will keep the Senate updated on the status of the policies.</p>	

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<b>Faculty Assembly – Dr. Lawrence Cohen, Faculty Senate Past-President</b>	Dr. Cohen reminded the Senators that the next Faculty Assembly and Holiday Reception would be next week, on Tuesday, December 13 <sup>th</sup> at 5:15 PM in Luibel Hall EAD-108. He urged the Senators to attend the assembly and the reception. During the assembly, Dr. Mallet would be sharing the results of the recent Faculty Senate Survey of Administration. Dr. Cohen also asked that the Senators encouraged all of their colleagues to attend the assembly and reception.	
<b>New Business – Dr. Lawrence Cohen, Faculty Senate Past-President</b>	Due to time constraints, New Business items are to be moved to the January meeting.	
<b>Adjournment</b>	The meeting adjourned at 9:38 AM. The Faculty Senate will meet on Friday, January 13 <sup>th</sup> at 7:30 AM in EAD-703.	

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, January 13, 2017**  
**7:30 – 9:30 AM / EAD-703**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Patricia Gwartz, Joon Lee, Robert Luedtke, Richard Magie, Robert Mallet, Charles Nichols, Michael Shaffer, Xiangrong Shi, Feroza Thompson, Monte Troutman, Liang-Jun Yan, Metin Yavuz, and Chen Yuet

**ABSENT:** Lad Dory, Doug Livingston, Morten Ostensen, Katalin Prokai, and April Wiechmann

**ALTERNATE:** Joseph Yuan for Lad Dory, Rajesh Nandy for Doug Livingston, Thad Miller for Morten Ostensen, and Scott Winter for April Wiechmann

**GUESTS:** Dr. Michael Williams, Dr. Claire Peel, and Dr. Kim Meyer

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:36 AM.	
<b>Introduction of Alternates</b>	Joseph Yuan for Lad Dory, Rajesh Nandy for Doug Livingston, Thad Miller for Morten Ostensen, and Scott Winter for April Wiechmann	
<b>Approval of Minutes</b>	Dr. Troutman moved to approve the minutes of the December Senate meeting. Dr. Magie seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>Vision for the UNTHSC – Dr. Michael Williams, UNTHSC President</b>	<p>Dr. Williams thanked the Senate for their continued service to the HSC. He loves the relationship he has with the Senate. He is able to be forthright and honest with the Senate and hopes the Senate will be the same with him and the administration. He does not want to waste time and energy on petty politics, effort and energy is to be focused on the real issues and concerns of the Senate and all faculty members. Dr. Williams plans on attending more Senate meetings and he will make himself available to the Senate. He wants open communication with the Senate/Senators. D. Williams shared a PowerPoint Presentation with the Senate on his Vision for the UNTHSC. Here are highlights from that presentation:</p> <p>Dr. Williams stated his Vision is for NOW – Now drives today.</p> <ul style="list-style-type: none"> <li>• Vision: Be an extraordinary team, committed to excellence, unafraid to challenge conventional wisdom.</li> </ul> <p>And NEXT – Next drives tomorrow.</p> <ul style="list-style-type: none"> <li>• One University – yes we are five almost six schools within one but the Vision is to be One University, where all work together to make the HSC the best it can be as One University. <ul style="list-style-type: none"> <li>○ Committed To Excellence</li> <li>○ Built on Values</li> <li>○ Invested in Our People First</li> <li>○ Extraordinary Team of Teams</li> <li>○ Creating Lifelong Value For Those We Serve</li> <li>○ Defining The “Provider” of the Future</li> </ul> </li> </ul> <p>The UNTHSC will be One University Defined by Excellence, Built on Values, Invested In Its People First, Comprised of an Extraordinary Team of Teams, Creating Lifelong Value by Defining and Producing the Provider of the Future. This will take Strategy and Strategic Planning.</p>	

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**Vision for the UNTHSC**  
**– Dr. Michael Williams,**  
**UNTHSC President**  
**(continued)**

**ONE TEAM + ONE PLAN + ONE VISION**

**One Team:**

- Our people working together in teams to effectively achieve on HSC Vision

**One Plan:**

- One Team, One Culture, based on values and people first
- Six high performing schools – Each defining and producing the “providers” of the future, Now
- Focus our research efforts into key areas of strength
- Strengthen our long term financial viability

**One Vision:**

- One University Defined by Excellence, Built on Values, Invested In Its People First, Comprised of an Extraordinary Team of Teams, Creating Lifelong Value by Defining and Producing the Provider of the Future. If anyone needs additional information, here is Ms. Bauman’s contact information:

**13 Behaviors of a High Trust Leader**

- Talk Straight
- Demonstrate Respect
- Create Transparency
- Right Wrongs
- Show Loyalty
- Deliver Results
- Confront Reality
- Clarify Expectations
- Practice Accountability
- Listen First
- Keep Commitments
- Extend Trust
- Get Better

Dr. Williams asked the Senate – What is Your Role in this Vision? He left them with four final questions and asked them to think about these and what their roll will be in making the vision a reality.

**Four Final Questions**

1. What do you care about most about your work?
2. How is the UNTHSC Vision relevant to you?
3. How are the goals of the plan adaptable to you?
4. How will you benefit in the end?

Dr. Williams thanked the Senate for their time and stated he looked forward to working with them in the future to make this vision a reality.

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<p><b>Academic Affairs Update – Dr. Claire Peel – Interim Provost</b></p>	<p>Dr. Peel gave updates on the following items:</p> <p><b>Faculty Bylaws &amp; Policies:</b> Dr. Peel and Dr. Gwartz will be meeting with the Office of General Counsel (OGC) in the coming week to go over the policies recently approved by the Faculty Senate. Dr. Mallet would be representing the Senate at this meeting. Dr. Peel will give an update to the Senate at future meetings.</p> <p><b>Faculty Contracts:</b> Dr. Peel informed the Senate that contracts are and have been delayed because the content of all contracts must be approved by the OGC. This is a slow process and often causes contracts to be completed after September 1<sup>st</sup>. Dr. Peel understands that there is a lot of concern over the delay of the contracts and many faculty members have concerns over who does and does not receive contracts and why. Dr. Peel will be working with the OGC to get the contract process streamlined/consolidated. She will also speak with the OGC to see what can be done to make sure contracts are executed in a timely manner. Dr. Peel and representatives from the Faculty Senate will be meeting to discuss faculty contracts and what can be done to resolve some of the issues. More details will come in future Senate meetings.</p> <p>Dr. Peel said she appreciates being given the opportunity to address the Senate each month during their meetings. She feels this helps to keep the communication channels open between Administration and the Faculty Members. She stressed to the Senators, to please reach out to her if anyone has any questions, comments, concerns they would like for her to address. If she does not have an immediate answer, she will get the information and get back to you.</p>	
<p><b>UNTHSC Campus Carry Policy – Dr. Metin Yavuz, Faculty Senator</b></p>	<ul style="list-style-type: none"> <li>• Dr. Yavuz stated that he and other members of the Senate sub-committee on the Campus Carry issue have been meeting with other universities about their campus carry policies and the measures taken to have faculty offices listed as gun free zones. Dr. Yavuz stated that those universities with multiple campuses across the state were able to get their requests approved by making sure that all campuses within a university system submitted their requests for gun free faculty offices at the same time, the strength in numbers seemed to help them get their request granted. The HSC needs to get with the UNT Denton and UNT Dallas campuses and make our request to have faculty offices designated as gun free zones on a united front to the Board of Regents. The sub-committee will be working towards making this happen.</li> <li>• Dr. Luedtke of the sub-committee stated he will be meeting with faculty members on the UNT Denton campus about their campus carry policy and faculty offices being designated as gun free zones. He will report back to the Senate after his meeting.</li> <li>• It was asked of the sub-committee if the campus carry policy can be amended to include the change for gun free faculty offices. Dr. Yavuz stated that the policy can be changed with approved by the Board of Regents.</li> </ul>	
<p><b>Faculty Recognition Awards – Dr. Lawrence Cohen, Faculty Senate Past- President</b></p>	<p>Dr. Cohen stated that the Guidelines/Criteria for the Faculty Recognition Awards have been finalized. Now the sub-committee has some work to do to select a Selection Committee. There will be ten members from the Senate as well as each of the five schools/colleges. The chair of the committee will only be a voting member of the Selection Committee in the event of a tie. The Senate Executive Committee discussed the program with the administration executive team. They would like to see the criteria to include citizenship with leadership. Dr. Cohen stated that they want to have the Selection Committee selected soon so that the first awards can be given during commencement in the spring. He asked that anyone with questions reach out to him. He is open to comments and concerns. This needs to get underway soon to make sure finalists are selected in time to be announced at commencement.</p>	

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<p><b>Communication with Constituents – Dr. Monte Troutman, Faculty Senate President-Elect</b></p>	<p>Dr. Troutman told the Senate that last year when the Faculty Senate met with Dr. Williams in a closed-door executive session, the Senate agreed to reach out to their constituents to find out why morale is so low among faculty members. Dr. Troutman looked into how the Senate currently communicates its activities with faculty members. Right now the only means of communication is through random Daily News posts and the posting of Senate minutes on the Faculty Affairs website. With this being the case, Dr. Troutman made the following motion:</p> <p style="padding-left: 40px;">“I move that the Senate’s Executive Committee create an ad-hoc communication committee to address improving communication with our constituents, those we represent. This ad-hoc committee will address our goals for improving communication and what resources are available and the means by which this will be accomplished”.</p> <p>Dr. Scott Winter seconded the motion. The motion carried with unanimous vote.</p> <p>Dr. Mallet stated the Senate accepts this charge. Dr. Cohen asked for Senators to volunteer for this committee. Dr. Patrick Clay and Dr. Robert Luedtke volunteered to work with Dr. Troutman on this committee. Shay will also provide administrative support for the committee. Dr. Mallet said if any other Senators wish to serve on this committee, they could contact him.</p>	
<p><b>Faculty Senate Survey of Administration – Dr. Patrick Clay, Faculty Senator</b></p>	<p>Dr. Clay told the Senate that the first round of the Survey of Administration was complete and Dr. Mallet shared the aggregate results at the recent Faculty Assembly. Dr. Clay asked if Dr. Mallet’s PowerPoint Presentation could be shared with the Senators. Shay stated that this has been saved to the Faculty Assembly page of the Faculty Affairs website and that she would email the presentation to all Senators. Dr. Clay and Dr. Mallet encouraged the Senate to share this information with their colleagues. Dr. Clay asked if the Senate wanted more details on the results of the survey. If so, they should let him know what information they would like to see and he would see about getting that included in the information they received on future surveys. It is important to make sure that a faculty member can only take the survey once. The Senate wants to make sure that the survey means something to people and that the information is being used. Dr. Clay stated that the Senate needs to make sure and promote the next round of survey. He will work with Shay about getting this posted in The Daily News.</p>	
<p><b>New Business – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Patrick Clay asked if any other Senators had seen note on the Insite Intranet about the upcoming survey that is being handled by an off campus organization. This survey was to start on January 23<sup>rd</sup>. Dr. Clay is curious as to how and who would be using the information gathered in this survey. Details about the survey:</p> <ul style="list-style-type: none"> <li>• The UNT System has engaged Gallup Inc. to conduct a 10-minute, 13-question employee engagement survey on all campuses and System offices. All retirement-eligible team members will receive an email from Gallup today with this subject line: "You're invited: Employee Feedback Request."</li> <li>• This email will contain a personal link to the survey, and all must use their personal link to take the survey. All survey results go directly to Gallup and remain confidential.</li> <li>• All are encouraged to complete the survey. At UNTHSC, we will share the overall survey results and use the findings to create a Best Place for All. The more team members who complete the survey, the more accurate the results will be.</li> </ul>	
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:35 AM. The Faculty Senate will meet on Friday, February 10<sup>th</sup> at 7:30 AM in LIB-400.</p>	



**University of North Texas Health Science Center  
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**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Lad Dory, Doug Livingston, Robert Luedtke, Richard Magie, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Feroza Thompson, Monte Troutman, April Wiechmann, Liang-Jun Yan, Metin Yavuz, and Chen Yuet

**ABSENT:** Patricia Gwartz and Joon Lee

**ALTERNATE:** None

**GUESTS:** Dr. Michael Williams and Dr. Claire Peel

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:35 AM.	
<b>Approval of Minutes</b>	Dr. Ostensen moved to approve the minutes of the January Senate meeting. Dr. Shaffer seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>President's Office Update – Dr. Michael Williams, UNTHSC President</b>	<p>Dr. Williams gave updates on the following issues:</p> <p><b>President's Councils:</b> Dr. Williams has charged all of the President's Councils with looking into how the HSC is doing since we moved to institutes. He has asked them to determine if the institute model is successful or if we need to move back into a departmental structure or a hybrid model combining institutes and departments. We have received a lot of feedback from both students and faculty members that the institute structure is chaotic and needs to be addressed. Dr. Williams stated we need a structure that works for everyone. All of the President's Councils except for the People &amp; Culture Council have had their first meeting. The People &amp; Culture council would be having their first meeting within the next week. Additional updates on the findings of the councils will be forthcoming at future Senate meetings.</p> <p><b>Hiring Freeze:</b> Dr. Williams stated that on January 31<sup>st</sup> in his State of the State address, Gov. Greg Abbott announced a hiring freeze for most state agencies, including higher education institutions such as UNTHSC. Additional directives from the governor's budget director clarified that no agency can post a new position or fill a vacated one through Aug. 31, 2017, which is the end of the fiscal year. This is effective immediately and includes all open positions and ones that we are in the process of trying to fill.</p> <p>A few other points of clarification:</p> <ul style="list-style-type: none"> <li>• Positions that are not state funded are exempt, along with positions that have a direct impact on public safety.</li> <li>• All offers already made with signed paperwork containing a future effective date remain valid.</li> <li>• All offers using grant money are acceptable.</li> <li>• Any savings realized from the hiring freeze cannot be used for other purposes.</li> </ul> <p>In addition, the Texas House of Representatives has recommended a 4 percent budget cut for state universities, while the Texas Senate has proposed eliminating all funding for special items. Those issues eventually will be sorted out by our lawmakers.</p> <p>Interim Positions: Dr. Williams stated that in addition to looking for a replacement for the College of Pharmacy Dean, we also need to find replacements for the Provost and Vice President for Research. The search for a new Provost will begin sometime in April. The search for a new Vice President for Research will start shortly thereafter.</p>	

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Friday, February 10, 2017  
7:30 – 9:30 AM / LIB-400**

<p><b>Provost Report – Dr. Claire Peel, Interim Provost</b></p>	<p>Dr. Peel gave updates on the following items:</p> <p><b>SCP Dean Search:</b> There were two candidates that returned for their second round of interviews and gave presentations for all faculty and staff to see. There will be two more on campus next week for their second interviews and presentations. All faculty members, especially those in the SCP are encouraged to attend and take part in the Q&amp;A session of the presentations. If anyone has questions or concerns they should get with Dr. Peel.</p> <p><b>Faculty Contracts:</b> The Provost’s office has received a lot of feedback and concern from faculty members over the content and the timing of release/signing of faculty contracts. Dr. Peel recently had a teleconference with the Office of General Counsel (OGC) on contracts. The Office of Faculty Affairs also attended this meeting. All are working to get the issues around contracts resolved. They are looking at what the contracts commit the faculty and HSC to in their content. Dr. Peel has also met with Drs. Clay and Berg of the Faculty Senate to get additional feedback on contracts. All concerned would like to see the process streamlined – a single document with an auto-renew clause. Dr. Peel stated that the state law on faculty contracts states that contracts not required for tenure or tenure-track faculty members. The law also states that all faculty contracts (tenured, tenure-track and non-tenure track) should be executed 30-days before the contract start date and if they are not executed and complete within 60-days of the contract start date, the previous/existing contract stands in place. Dr. Peel said we need to work to make sure we are compliant with the requirements of the law.</p> <p><b>Faculty Bylaws and Faculty Policies:</b> The OGC has reviewed the policies that were approved and sent forward from the Faculty Senate. There will need to be revisions to these before they will be approved by the OGC. Dr. Peel wants to look at what is important to the faculty but also create bylaws/policies that the OGC will approve. The goal is to have this resolved within the next couple of weeks. The Faculty Bylaw &amp; Policies Committee will be working to get the remainder of the Faculty Bylaws revised and complete. The hope is to have both Faculty Bylaws and Faculty Policies completed and approved at the same time.</p> <p><b>Faculty Evaluation System:</b> Dr. Peel said they are reviewing the faculty evaluation system. She is meeting in March with the Deans for their perspective on how the faculty evaluation system works and what needs to be changed or improved. Dr. Peel also wants to meet with faculty members at all ranks from across the HSC to get their input on the evaluation system and how it works. She also wants to find out if they encounter any technical issues during the process.</p>	
<p><b>Faculty Recognition Awards – Dr. Larry Cohen, Faculty Recognition Award Committee Chair</b></p>	<p>Dr. Cohen told the Senators that there are five members of the Faculty Recognition Award Selection Committee from the Faculty Senate. The Senators on this committee are: Robert Luedtke, Richard Magie, Morten Ostensen, Liang-Jun Yan, and Thomas Diver. These members will recommend two faculty members from each school to serve on the committee. Of the ten recommendations, five will be selected. This will be taking place in the next few weeks. Hope to have the committee complete before the next Faculty Senate meeting.</p>	
<p><b>ACE Award Program – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet stated he would like to see the reinstatement of the ACE Award program. This award was given to the tenured faculty who received an outstanding post-tenure review that year. The award – a medallion is presented to the faculty during the May commencement ceremony. Dr. Mallet has presented a proposal for reinstating the program to Dr. Peel. Dr. Peel is going to present this to the Deans during the meeting next week. The hope is to have the program reinstated so that awards can be presented to faculty at an upcoming faculty assembly and awardees listed in the commencement program this coming May.</p>	

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<p><b>President’s Council Updates – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet expressed his thanks to the Senators who are serving on the President’s Councils. Six Senators serve on these councils. They are:</p> <ul style="list-style-type: none"> <li>• Rance Berg – Academic Council</li> <li>• Robert Luedtke – Research Council</li> <li>• Morten Ostensen &amp; Michael Shaffer – Finance &amp; Budget Council</li> <li>• April Wiechmann – Built Environment Council</li> <li>• Patrick Clay – People &amp; Culture Council</li> </ul> <p>Dr. Mallet said that these Senators would be providing an update on their council each month at the Senate meetings.</p> <p>President’s Council Updates:</p> <ul style="list-style-type: none"> <li>• Academic Council: Dr. Berg said this council was looking at the institute model to determine if it was successful, does it align with the HSC Vision, Values, Goals and P&amp;T Policies. They will be sending a survey to all faculty members to get their feedback on these issues.</li> <li>• Research Council: Dr. Luedtke said his council was looking at the 7 Arguments given when the HSC transitioned to institutes. They want to determine if they Arguments in favor of the institutes are valid and if the institutes are successful or de we need to go back previous departmental structure. The Research Council will also be sending out a survey to gather information on the success of the institutional structure.</li> <li>• Finance &amp; Budget Council: Drs. Ostensen and Shaffer said the Chair of the Finance &amp; Budget Council gave each council member a list of questions to ask specific categories of faculty members in order to solicit information on their knowledge of our budget process and how it affects them as faculty members. There is a great gap between information needs and information availability.</li> <li>• Built Environment Council: Dr. Wiechmann stated that this council has been given a charge by President Williams to determine what space we have, it is being utilized in the best way possible. They are also researching how moving – relocating people and offices effects the HSC as an institution. What are the pros and cons, i.e. hiring, firing, renovations, how does this affect budget too?</li> <li>• People &amp; Culture Council: Dr. Clay stated this council has not yet had its first meeting. He will have an update at the next Senate meeting.</li> </ul> <p>Dr. Mallet thanked the council members for their updates. He stated that if any Senators had questions or concerns, to please let them know so they can communicate them back to their councils.</p>	
<p><b>Long-Term Employee Reward – Dr. Monte Troutman, Faculty Senate President-Elect</b></p>	<p>Dr. Troutman reminded the Senate of the Long-Term Employee Reward proposal he had made during the September 2015 Senate meeting. The motion made was: “I move that any University of North Texas Health Science Health Center (UNTHSC) employee who has accrued fifteen (15) years of continuous full time employment at UNTHSC be relieved of the annual campus parking fee. Furthermore, this should not be considered a payment but a loyalty reward. And furthermore, this should not change where this loyal employee is previously entitled to park.” After the motion was made and seconded then approved with a unanimous vote, it was tabled until further research on the effect this would have on our campus could be completed. Dr. Troutman would like to bring this matter back to the table for discussion. Dr. Mallet said we would put it on the agenda for the March meeting.</p>	

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<b>New Business – Dr. Bob Mallet, Faculty Senate President</b>	Dr. Troutman said that the Faculty Senate Ad-hoc committee on Communication with Constituents will be having their first meeting today, immediately following the Faculty Senate meeting. An update from this committee would be available during the March Senate meeting.	
<b>Adjournment</b>	The meeting adjourned at 9:15 AM. The Faculty Senate will meet on Friday, March 10 <sup>th</sup> at 7:30 AM in LIB-400.	

**University of North Texas Health Science Center**  
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**Friday, March 10, 2017**  
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**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Patricia Gwartz, Joon Lee, Doug Livingston, Robert Luedtke, Richard Magie, Robert Mallet, Charles Nichols, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Monte Troutman, April Wiechmann, and Liang-Jun Yan

**ABSENT:** Lad Dory, Morten Ostensen, Feroza Thompson, Metin Yavuz and Cheng Yuet

**ALTERNATE:** Thad Miller for Morten Ostensen and Jeff Mott for Feroza Thompson

**GUESTS:** Dr. Jacque Chadwick and Mr. Doug White

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:33 AM.	
<b>Approval of Minutes</b>	Dr. Clay moved to approve the minutes of the February Senate meeting. Dr. Troutman seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>MD School Update – Dr. Jacque Chadwick, Vice-Dean, Educational Affairs &amp; Accreditation UNTHSC/TCU School of Medicine</b>	<p>Dr. Mallet introduced Dr. Chadwick and thanked her for coming to speak to the Senators. Dr. Chadwick said she appreciated the opportunity to provide the Senate with an update on the Medical School and give a timeline on the next steps in the process of getting the MD School ready for the first class of students.</p> <p><b>Timeline:</b></p> <ul style="list-style-type: none"> <li>August 2017 – Submit accreditation to LCME</li> <li>October 2017 – Hear from LCME on accreditation</li> <li>February 2018 – First accreditation sight visit</li> <li>June 2018 – LCME grants preliminary accreditation – student recruitment begins</li> <li>July 2019 – First cohort of students starts class</li> </ul> <p>Dr. Chadwick then shared a PowerPoint Presentation on the proposed four year academic calendar and what the “Flipped Classroom” week will look like. Her presentation is attached to these minutes. The majority of the faculty members for the MD School will be part-time with less than 0.50 FTE. Faculty members are being actively recruited at this time and interviewing will start by mid-April 2017.</p> <p>Dr. Chadwick stated that if anyone has questions or wanted additional information; she welcomes them to contact her. She can be reached by email at <a href="mailto:Jacqueline.chadwick@fwmdschool.org">Jacqueline.chadwick@fwmdschool.org</a>.</p>	

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**Faculty Senate Meeting**  
**Friday, March 10, 2017**  
**7:30 – 9:30 AM / LIB-400**

<p><b>Office of Institutional Advancement Overview &amp; Update – Mr. Doug White, Vice President of Institutional Advancement</b></p>	<p>Dr. Mallet introduced Mr. White and thanked him for coming to speak to the Senators. Mr. White said he appreciated the opportunity to provide the Senate with an overview and update on the Office of Institutional Advancement. Mr. White’s PowerPoint Presentation is attached to these minutes. Highlights from the presentation:</p> <ul style="list-style-type: none"> <li>• Who Is Institutional Advancement? 18 Team Members – \$9.8 million in FY2016 Revenue <ul style="list-style-type: none"> <li>○ Development – 9 People</li> <li>○ Community Relations – 3 People</li> <li>○ Alumni Relations – 1 Person</li> <li>○ Support Services – 5 People (Finance, Admin Asst., Research, Database, Events)</li> </ul> </li> <li>• UNTHSC will be: <ul style="list-style-type: none"> <li>○ One University,</li> <li>○ Defined by excellence,</li> <li>○ Built on values,</li> <li>○ Invested in its people first,</li> <li>○ Comprised of an extraordinary team of teams,</li> <li>○ Creating lifelong value</li> <li>○ By defining &amp; producing the provider of the future.</li> </ul> </li> <li>• Institutional Advancement will: <ul style="list-style-type: none"> <li>○ Promote understanding, appreciation, and investment in the purpose of the Health Science Center.</li> </ul> </li> <li>• Institutional Advancement Toolbox: 2016-2017  (to promote “Understanding/Appreciation/Investment in the HSC”) <ul style="list-style-type: none"> <li>○ Wins: <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Evening with a Legend</td> <td style="width: 33%;">INSIDER EXPERIENCE</td> <td style="width: 33%;">HSC Connect</td> </tr> <tr> <td>Speaker’s Bureau</td> <td>Team HSC/Student Vol Outreach</td> <td>FitWorth</td> </tr> <tr> <td>Retooled SOLUTIONS</td> <td>Retooled UNTHSC.EDU</td> <td>Cowtown</td> </tr> <tr> <td>Foundation Board</td> <td>Community Impact Report</td> <td>HSC Society</td> </tr> </table> </li> <li>○ Stewardship Programs (Social Science, Breakfast w/President, Scholarship Dinner)</li> <li>○ Means to These Ends: Improved data integrity, data gathering, prospect research (consolidate/organize all data into RE) Customized and timely gift receipting</li> </ul> </li> <li>• Institutional Advancement Funding Priorities: 2016-2017  (capitalizing on “Understanding/Appreciation/Investment in the HSC”) <ul style="list-style-type: none"> <li>○ TCU and UNTHSC School of Medicine</li> <li>○ Interdisciplinary Research and Education Building</li> <li>○ Community Outreach Programs (100% dependent on community support)</li> <li>○ Research</li> <li>○ Scholarships</li> <li>○ Evening with a Legend sponsorships</li> <li>○ Other Event Sponsorships</li> <li>○ Annual Giving</li> </ul> </li> </ul>	Evening with a Legend	INSIDER EXPERIENCE	HSC Connect	Speaker’s Bureau	Team HSC/Student Vol Outreach	FitWorth	Retooled SOLUTIONS	Retooled UNTHSC.EDU	Cowtown	Foundation Board	Community Impact Report	HSC Society	
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**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, March 10, 2017**  
**7:30 – 9:30 AM / LIB-400**

<p><b>Office of Institutional Advancement Overview &amp; Update – Mr. Doug White, Vice President of Institutional Advancement (continued)</b></p>	<ul style="list-style-type: none"> <li>• Wish list: 2018 <ul style="list-style-type: none"> <li>○ Brains that are sponges (so we tell every story worth telling)</li> <li>○ A prospect pool with a “deeper end”</li> <li>○ An ability to be “all things to all people” (the equity challenge)</li> </ul> </li> <li>• Strategic Priorities: 2018 <ul style="list-style-type: none"> <li>○ Continuity of Team (turnover = retraining/retooling)</li> <li>○ Sustained and Expanded Push/Pull Strategies</li> <li>○ Enhanced Digital and Mobile presence</li> <li>○ Greater traction with alumni (current and future)</li> </ul> </li> </ul>													
<p><b>President’s Council Updates – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>There were not any updates from the President’s Councils this month.</p>													
<p><b>Faculty Grievance &amp; Appeal Committee Nominations – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet stated that currently there was not a complete Faculty Grievance &amp; Appeal Committee. According to the Faculty Bylaws it was the responsibility of the Faculty Senate to nominate faculty members for this committee. Once nominations are made the names are placed on a ballot and then the election is held and all faculty members vote to elect the members of the committee. Each school/college is to have a total of four faculty members on the FGAC – 2 regular and 2 alternates and terms are for two years. The FGAC convenes only when there are grievances or appeals, so the workload is episodic. This is an important committee and the need to fill the vacant seats on the committee is an urgent one. Dr. Mallet asked the Senate to go back to their school/college and speak to their colleagues about serving on the FGAC, ask for volunteers to serve on the committee, and send the names of the nominations to Shay Singleterry by Friday, March 17<sup>th</sup>. He again stressed the importance of the FGAC and the urgency to get the FGAC roster filled. Below are the empty seats on the committee:</p> <table style="margin-left: 40px;"> <tr> <td>GSBS:</td> <td>Regular – 2</td> <td>Alternate – 1</td> </tr> <tr> <td>SCP:</td> <td>Regular – 2</td> <td>Alternate – 2</td> </tr> <tr> <td>SPH:</td> <td>Regular – 2</td> <td>Alternate – 2</td> </tr> <tr> <td>TCOM:</td> <td>Regular – 2</td> <td>Alternate – 2</td> </tr> </table>	GSBS:	Regular – 2	Alternate – 1	SCP:	Regular – 2	Alternate – 2	SPH:	Regular – 2	Alternate – 2	TCOM:	Regular – 2	Alternate – 2	
GSBS:	Regular – 2	Alternate – 1												
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TCOM:	Regular – 2	Alternate – 2												
<p><b>Faculty Appointment Certificates – Dr. Patrick Clay, Faculty Senator</b></p>	<p>Due to time constraints, this item will be moved to the April Faculty Senate Meeting Agenda.</p>													
<p><b>Long-Term Employee Reward – Dr. Monte Troutman, Faculty Senate President-Elect</b></p>	<p>Dr. Troutman stated that the Provost office was reviewing the motion/proposal and we should have additional information at the next Senate meeting. Dr. Troutman also said that the motion may have to be amended so that the reward is only for staff. It may be cost prohibitive to have the reward for both faculty and staff.</p>													

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, March 10, 2017  
7:30 – 9:30 AM / LIB-400**

<b>Faculty Recognition Awards – Dr. Larry Cohen, Faculty Recognition Award Committee Chair</b>	Dr. Cohen told the Senators that they have a complete selection committee for the Faculty Recognition Awards. They would be meeting soon to refine the criteria and finalize the process for selection. Once the committee meets, an email will go out to all faculty members asking for their nominations. Updates will be provided during the April Senate meeting.	
<b>Faculty Assembly Date – Dr. Bob Mallet, Faculty Senate President</b>	Dr. Mallet stated that the Faculty Assembly had been moved to Tuesday, May 9 <sup>th</sup> in order to accommodate the spring break and those taking vacation in June.	
<b>New Business – Dr. Bob Mallet, Faculty Senate President</b>	<p>Dr. Troutman stated he had recently learned that the deadline to request a repayment of parking fees paid by faculty and reserved permit holders was on 01/31/2017. This was only communicated to the faculty and staff once in a brief Daily News release. Dr. Troutman made the following motion:</p> <p style="padding-left: 40px;">“Parking Permit Refund”</p> <p style="padding-left: 80px;">The Senate petitions the President’s Cabinet to revoke the 01/31/2017 repayment deadline for a faculty and reserved parking permit holders. The Senate suggests a 08/31/2017 deadline as a more appropriate, transparent and friendly deadline.”</p> <p>Dr. Thaddeus Miller seconded the motion. The motion carried with unanimous vote.</p>	
<b>Adjournment</b>	The meeting adjourned at 9:30 AM. The Faculty Senate will meet on Friday, April 14 <sup>th</sup> at 7:30 AM in LIB-400.	



**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, April 14, 2017**  
**7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Rance Berg, Patrick Clay, Lawrence Cohen, Thomas Diver, Lad Dory, Patricia Gwartz, Doug Livingston, Robert Luedtke, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Monte Troutman, April Wiechmann, and Liang-Jun Yan

**ABSENT:** Subhash Aryal, Joon Lee, Richard Magie, Jeffrey Mott, Metin Yavuz and Cheng Yuet

**ALTERNATE:** Rajesh Nandy for Subhash Aryal and Michael Flyzik for Metin Yavuz

**GUESTS:** Dr. Claire Peel, Ms. Dana Perdue and Mr. Christopher DeClerk

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:34 AM.	
<b>Introduction of Alternates, Dr. Bob Mallet, Senate President</b>	Rajesh Nandy for Subhash Aryal and Michael Flyzik for Metin Yavuz	
<b>Approval of Minutes</b>	Dr. Clay moved to approve the minutes of the February Senate meeting. Dr. Ostensen seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>Academic Affairs Update, Dr. Claire Peel, Interim Provost</b>	<p>Dr. Peel provided updates on the following items:</p> <p><b>Faculty Evaluations:</b> Feedback group has met and administration is working to improve the Faculty Evaluations and make them more meaningful to faculty and administrators.</p> <p><b>Faculty Contracts:</b> Annual contracts will be going away. Faculty to receive a one-page document that renewed existing contract and listed current salary and FTE. New contracts/letters of appointment will contain auto-renewal clause. Office of General Counsel to review new/proposed documents.</p> <p><b>Budget:</b> Budget process starts today. Templates going out to all departments and will be due back to the Budget Office in a couple of weeks. Once all templates are turned in, the Budget Office will be scheduling hearings with departments.</p> <p>Graduation: Graduation is on Saturday, May 20<sup>th</sup>. At this year's commencement ceremony, the Faculty Achievement Award and ACE Award would be handed out.</p>	
<b>TRS Changes Pending in State Legislature, Ms. Dana Perdue, HR Business Partner II, UNT System Human Resources</b>	Dr. Mallet Ms. Perdue and Mr. Christopher De Clerk from the UNT System HR Office. They are here to talk about the two pending bills currently being discussed in the Texas Legislature. The first bill SB1750 – will result in a feasibility study of the TRS/ERS retirement plan to determine if changing the plan is a good thing for the State of Texas. It will look at a hybrid plan that combines a defined contribution plan and a defined benefit plan. The second bill SB1751 will authorize TRS/ERS to establish and implement such a hybrid plan. These changes will have the greatest impact on active TRS/ERS members. Those who are already retired and drawing their benefit should not be affected by the changes. The UNT System HR is watching what is going on very closely and will keep all UNT System employees up to date on any pending changes. It could take two to three Legislative sessions before any of these bills can become law. Ms. Perdue stated that if the Faculty Senate was unhappy and wished to have their feelings known, they need to work with Danny Jensen, UNT Associate Vice Chancellor / UNTHSC Vice President of Governmental Affairs. He represents the HSC in Austin and would be our voice on these changes. Ms. Perdue also stated the U.S. Military is also moving towards this new hybrid type of retirement benefit. The defined benefit plan is expensive and very rarely used in the private/corporate world today. As information becomes available, Ms. Perdue will get back to the Senate with updates.	

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, April 14, 2017**  
**7:30 – 9:30 AM / LIB-400**

<p><b>Faculty Recognition Awards – Dr. Larry Cohen, Senate Past President</b></p>	<p>Dr. Cohen said that they had received 14 nominations for the Faculty Recognition Awards. This is a great response and there are some great candidates. It will be tough to decide on finalist. The committee will be meeting within the next couple of weeks to review the nomination packets and make their decisions on the semi-finalist and the overall winner of the awards. These would be announced during convocation on May 20<sup>th</sup>.</p>	
<p><b>President’s Council Updates – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Senate Representatives on the President’s Councils provide the Senate with an update on what each council was doing and the progress being made:</p> <p>Academic Council – Senator Rance Berg: The Academic Council is currently reviewing the Institute Model as it is today. They are looking at how it affects different schools/colleges and the HSC as one university. They would be presenting their recommendations to the President in the coming weeks and a decision on how the HSC was going to move forward should be released in late May or early June.</p> <p>Research Council – Senator Bob Luedtke: The Research Council has reworked the survey that was previously sent only to faculty members in the GSBS and it will be sent to all faculty members across the HSC. Dr. Luedtke asked the Senators to encourage their colleagues to participate in the survey and this will tell the administration just how we have all been impacted by the move to an Institute Model. This is way to let your concerns be heard.</p> <p>Budget Council – Senators Morten Ostensen and Michael Shaffer: The Budget Council is currently looking at different budget models and how using these would affect the HSC and its stake holders.</p> <p>Built Environment Council – Senator April Wiechmann: The Built Environment Council was looking at space allocation for research and if available space was being used in the best possible way. They are also looking at funding and how research impacts education. They want a space allocation plan that works the best for all/everyone.</p> <p>People &amp; Culture Council – Senator Patrick Clay: The People &amp; Culture Council was looking at a way to develop a fair and equitable compensation plan for all faculty members and staff. Want the HSC to move forward on when reviews happen for merit and cost of living salary increases. Possibly using a two year cycle vs. a four year cycle. Looking at the strategic factors behind how faculty member salaries are determined.</p>	
<p><b>Faculty Appointment Certificates – Dr. Patrick Clay, Faculty Senator</b></p>	<p>Dr. Clay stated that at a recent Leadership 125 Meeting it was mentioned that the Faculty Appointment Certificates were being worked on and should be out soon to faculty members. Dr. Peel stated she was unaware of this effort and would look into the status or if even this was feasible for the HSC to do.</p>	
<p><b>Communication with Constituents – Dr. Monte Troutman, Senate President Elect</b></p>	<p>Dr. Troutman said the committee was working with the Office of Communication and Monty Mohon to develop a better way for the Senate to communicate with all faculty members across the entire HSC. Need to see better communication as well as increased attendance at the Faculty Assembly. The committee was meeting with Mr. Mohon and his team immediately following this morning’s Senate meeting. More information to come in future Senate meetings.</p>	

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, April 14, 2017**  
**7:30 – 9:30 AM / LIB-400**

<b>Long-Term Employee Reward – Dr. Monte Troutman, Faculty Senate President-Elect</b>	Dr. Troutman stated that the Provost office was reviewing the motion/proposal and we should have additional information at the next Senate meeting. Dr. Troutman also said that the motion may have to be amended so that the reward is only for staff. It may be cost prohibitive to have the reward for both faculty and staff.	
<b>Parking Permit Refund Resolution – Dr. Monte Troutman, Faculty Senate President-Elect</b>	Dr. Troutman stated that at the last Faculty Senate meeting the resolution was passed and presented to the President’s Cabinet: “Parking Permit Refund” “The Senate petitions the President’s Cabinet to revoke the 01/31/2017 repayment deadline for a faculty and reserved parking permit holders. The Senate suggests a 08/31/2017 deadline as a more appropriate, transparent and friendly deadline.” The deadline was moved to 03/31/2017 but not published so that those employees who were due a refund/adjustment could request it. Dr. Troutman wants to know why a deadline is even needed. Refunds/adjustments should be automatic. The Senate would like a formal response from the President’s Cabinet on the proposal.	
<b>New Business – Dr. Bob Mallet, Faculty Senate President</b>	Faculty Senate Survey of Administration – Part II – Dr. Mallet said that Dr. Clay has worked hard and this survey is now ready to be launched. Dr. Clay stated that they needed some final adjustments and then it would be released through the office of Doug Mains and Dr. Fairchild. Dr. Peel recommended that Dr. Clay work with Dr. Fairchild’s office to get the survey rolled out and the data collected for release once the survey was closed. Dr. Clay said he would work with Shay Singleterry to schedule a meeting so that the final survey can be rolled out to all faculty members. Faculty Assembly: Dr. Mallet reminded the Senators that the next Faculty Assembly was on Tuesday, May 9 <sup>th</sup> and he urged all Senators to attend and also to encourage their colleagues to attend. Faculty Bylaws and Faculty Policies: The revision of Faculty Bylaws and Faculty Policies was in a hold pattern until the outcome of the Institutes was decided. There will be more information to come in future meetings.	
<b>Adjournment</b>	The meeting adjourned at 9:10 AM. The Faculty Senate will meet on Friday, May 12 <sup>th</sup> at 7:30 AM in LIB-400.	

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, May 12, 2017**  
**7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Lawrence Cohen, Thomas Diver, Lad Dory, Patricia Gwartz, Doug Livingston, Robert Luedtke, Robert Mallet, Jeffrey Mott, Charles Nichols, Morten Ostensen, Katalin Prokai, Monte Troutman, April Wiechmann, Liang-Jun Yan, and Metin Yavuz

**ABSENT:** Rance Berg, Patrick Clay, Joon Lee, Richard Magie, Michael Shaffer, Xiangrong Shi, and Cheng Yuet

**ALTERNATE:** Harlan Jones for Rance Berg, Jennifer Fix for Patrick Clay, Nusrath Habiba for Richard Magie, Kim Pham for Michael Shaffer, and Ma Rong for Xiangrong Shi

**GUESTS:** Dr. Claire Peel and Dr. Michael Williams

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion	Action/Recommendation
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:35 AM.	
<b>Introduction of Alternates – Dr. Bob Mallet, Senate President</b>	Harlan Jones for Rance Berg, Jennifer Fix for Patrick Clay, Nusrath Habiba for Richard Magie, Kim Pham for Michael Shaffer, and Ma Rong for Xiangrong Shi	
<b>Approval of Minutes</b>	Dr. Troutman moved to approve the minutes of the April Senate meeting. Dr. Ostensen seconded the motion. <u>Motion carried</u> with unanimous vote.	
<b>President’s Councils Update – Dr. Robert Mallet, Senate President</b>	<p>Dr. Mallet asked the Senate Representative from each of the President’s Councils to give an update:</p> <p><b>Academic Council – Senator Rance Berg:</b> Dr. Berg was absent and no update was provided.</p> <p><b>Built Environment Council – Senator April Wiechmann:</b> Dr. Wiechmann told the Senate that they had completed their interviews of Institute Directors/Department Chairs and a report on space allocation had been completed and given to President Williams. One of the goals of this council was to determine if our current space allocation aligned with our vision. There would be more information to come in future Senate meetings.</p> <p><b>Finance &amp; Budget Council – Senators Morten Ostensen and Michael Shaffer:</b> Dr. Ostensen told the Senate that the Finance &amp; Budget Council members had been attending the budget hearings happening across the campus. This gave the council a realistic view of how the budget process works. The council is currently looking at changing the budget model used at the HSC. One model being looked at is a hybrid model that would combine an incremental budget model with a strategic budget model. The next meeting of the Finance &amp; Budget Council would define the budget model to be used at the HSC in the future.</p> <p><b>People &amp; Culture Council – Dr. Patrick Clay:</b> Dr. Clay was absent and no update was provided.</p> <p><b>Research Council – Dr. Robert Luedtke:</b> President Williams charged the council with looking at the department vs. institute model. A survey was sent to all faculty members across the HSC. The general consensus was that faculty felt that transitioning to the institute model was not working as well as administration had hoped. A report was given to President detailing the results of the survey. The Research Council will be meeting with the Academic Council to discuss the creation and implementation of a hybrid model that would combine a department model with an institute model. There would be more information at future meetings.</p>	

**University of North Texas Health Science Center**  
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<b>Faculty Policies &amp; Faculty Bylaws – Dr. Patricia Gwirtz, Chair, Faculty Policies &amp; Faculty Bylaws Committee</b>	Dr. Gwirtz told the Senate that the Faculty Policies and Faculty Bylaws that had been approved by the Senate were then sent to the Provost for approval. They were then sent to legal for review and approval. Legal returned them to Dr. Gwirtz with some changes. With the changes legal wants the Policies and Bylaws meet legal sufficiency. With the current review of the structure of the HSC, the Policies and Bylaws would not be re-read to the Senate until a final decision on the structure is made. They also needed to see how the MD school would affect the Policies and Bylaws. As soon as there is more information available, Dr. Gwirtz will update the Senate.	
<b>Campus Carry Update – Dr. Metin Yavuz, Faculty Senate</b>	The Senate Sub-Committee (Metin Yavuz, Robert Luedtke, Cheng Yuet) on Campus Carry has been gathering information on the policies adopted by state and private universities across the state and country. This information will be shared with the Senate at future meetings. The sub-committee will be speaking with the HSC Campus Police for information on the HSC Campus Carry Policy. The documents gathered will be sent to the Senate for their review. The goal of the sub-committee is to come up with a resolution that can be presented to the administration. The resolution will ask that the faculty at the HSC be permitted to designate their offices/labs on campus as gun-free zones if they are not already designated as such. The information will be reviewed and discussed at the June Senate meeting.	
<b>Faculty Senate Survey of Administration – Part II – Dr. Bob Mallet, Senate President</b>	Dr. Mallet stated that the Faculty Senate Survey of Administration – Part II has been opened and a link was sent to all faculty members on May 9 <sup>th</sup> . Dr. Mallet asked Senators to please take the survey and to encourage their colleagues to take the survey. The information from the survey is important and will be used in evaluating administration.	
<b>Long-Term Employee Reward – Dr. Larry Cohen, Faculty Senate Past President</b>	Dr. Cohen said he received information from HR regarding the number of staff that would be eligible for the reward. At this time approximately 145 people would be eligible for the free parking reward. This could possibly result in loss of \$40,000 in revenue. Dr. Cohen stated that this program is in no way intended for the remainder of staff to absorb the cost of the reward program. Dr. Troutman stated he would ask that his resolution be withdrawn before a program is implemented that would cause a parking cost increase for any employee. There will be more information to come in future meetings.	
<b>Parking Permit Refund Resolution – Dr. Monte Troutman, Faculty Senate President-Elect</b>	Dr. Cohen stated that the finalists for the Faculty Achievement Awards were announced earlier in the week at the Faculty Assembly Meeting. The 2017 Finalists are: <ul style="list-style-type: none"> <li>• Graduate School of Biomedical Sciences – John Planz, PhD</li> <li>• System College of Pharmacy – Katalin Prokai, PhD</li> <li>• School of Health Professions – Howe Liu, MPT, PhD, MS, MD</li> <li>• School of Public Health – David Sterling, PhD, CIH, ROH</li> <li>• Texas College of Osteopathic Medicine – Rita Patterson, PhD</li> </ul> The overall winner will be announced during the commencement ceremony on May 20, 2017.	
<b>Senate Election for FY2018 – Dr. Bob Mallet, Faculty Senate President</b>	Dr. Mallet told the Senators that it was time again to elect replacements for those Senators who have a term that ends on 08/31/2017. He asked the Senators to encourage their colleagues to be willing to serve on the Senate. This is an important committee and faculty representation is important.	

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, May 12, 2017  
7:30 – 9:30 AM / LIB-400**

<b>New Business – Dr. Bob Mallet, Faculty Senate President</b>	Commencement – Dr. Mallet said commencement was on Saturday, May 20 <sup>th</sup> at TCU. It is important for faculty arrive early. With the number of graduates and guests, parking will be tight. This is an extra important commencement service for the HSC; the first class from the System College of Pharmacy will be graduating.	
<b>Adjournment</b>	The meeting adjourned at 9:04 AM. The Faculty Senate will meet on Friday, June 9 <sup>th</sup> at 7:30 AM in LIB-400.	

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, June 9, 2017**  
**7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Subhash Aryal, Rance Berg, Patrick Clay, Lawrence Cohen, Lad Dory, Patricia Gwartz, Joon Lee, Doug Livingston, Robert Luedtke, Robert Mallet, Charles Nichols, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Monte Troutman, April Wiechmann, and Cheng Yuet

**ABSENT:** Thomas Diver, Richard Magie, Jeffrey Mott, Liang-Jun Yan, and Metin Yavuz

**ALTERNATE:** Kim Meyer for Thomas Diver and Jeffrey Mott, Dorette Ellis for Liang-Jun Yan, and Michael Flyzik for Meting Yavuz

**GUESTS:** Dr. Claire Peel, Mr. Greg Anderson, Ms. Laurie Clouse, Dr. John Planz, Dr. Rita Patterson, and Dr. Howe Liu

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Mallet called the meeting to order at 7:37 AM.
Introduction of Alternates – Dr. Bob Mallet, Senate President	Kim Meyer for Thomas Diver and Jeffrey Mott, Dorette Ellis for Liang-Jun Yan, and Michael Flyzik for Meting Yavuz
Approval of Minutes	Dr. Ostensen moved to approve the minutes of the May Senate meeting. Dr. Berg seconded the motion. <u>Motion carried</u> with a majority vote.
Provost Office Update – Dr. Claire Peel, Interim Provost	<p>Dr. Peel provided the Senate updates on the following items:</p> <p><b>Faculty Contracts:</b> After meeting with the Office of General Counsel (legal) and Faculty Affairs, it has been decided to do away with faculty contracts for all faculty members. In the future appointment letters would contain information in current faculty contracts. Each year faculty will receive a new Faculty Compensation Worksheet (FCW) this will provide areas of responsibility, FTE information and salary information. The FCW will also align with the faculty evaluations.</p> <p><b>Graduation/Commencement Concerns:</b> After the most recent commencement ceremony there was a lot of concern voiced by faculty and staff over the way “hooding” was conducted. Dr. Thomas Moorman of Student Services has met with the Deans to discuss the issues being voiced. He is going to work with faculty members and administration to insure that future commencement ceremonies are conducted more smoothly. If anyone has questions, comments or concerns they are to reach out to Dr. Moorman. Dr. Mallet stated he will ask Dr. Moorman to attend a future Senate meeting to listen to and address the concerns of the faculty members.</p>
Parking Update – Mr. Greg Anderson, Executive Vice President, Finance & Operations	<p>Mr. Anderson provided an update on several issues regarding parking and parking fees on the HSC campus. Mr. Anderson told the Senate that for Fiscal Year 2018, the only parking fee increase will be for those opting to park in the remote lot at Will Rogers Coliseum. This fee will increase from \$50 to \$216 per person per year. Currently, the HSC pays the City of Fort Worth \$216 per space utilized at the Will Rogers lot. We must at least recoup our cost for these spaces. The cost for parking for all other lots/garages will remain the same for FY2018. Overall all the HSC only received \$500,000 in revenue each year from the sale of parking permits to faculty, staff and students. The entirety of this money is used to help fund the HSC Police Department. There are plans on hold that will allow for another level of parking to be added to the east garage. This will cost approximately \$6 million. Money for parking structures and parking lots cannot be taken from any state appropriated funds. Only local funds can be used for parking facilities. A task force taken from two of the President’s Councils (Budget &amp; Finance and Built Environment) will be doing an in depth study at all aspects of parking on the HSC campus beginning in September 2017. Results of this study will be available once complete.</p>

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, June 9, 2017  
7:30 – 9:30 AM / LIB-400**

<p><b>Campus Security Update – Ms. Laurie Clouse, Interim Chief of Police, UNTHSC Police Department</b></p>	<p>Chief Clouse thanks the Senate for the opportunity to come and speak to them on Police and Safety matters here at the HSC. The HSC Police Department is a full-service, full-time police department that is on the job 24-hours a day, 7-days a week. Their primary focus is and will continue to be to provide and maintain a safe and secure environment for all faculty, staff and students at the HSC. The jurisdiction of the HSC Police Department is governed by The State of Texas Education Code. The HSC Campus Police have jurisdiction in any/all counties where we have a campus. They are often called upon by other local policing department to assist with police matters. They are not restricted to only policing the HSC campus. The HSC Police Department is accredited by The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) and The International Association of Campus Law Enforcement Administrators, Inc. (IACLEA). The HSC Police Department but be reaccredited with both agencies every three years. Chief Clouse told the Senate to please contact her if they had any questions, comments or concerns about the HSC Police Department or Campus Security.</p>
<p><b>Campus Carry – Dr. Bob Luedtke, Faculty Senator</b></p>	<p>Dr. Luedtke is a member of the Senate Subcommittee tasked with researching the Campus Carry law and how it is handled at HSC and other institutions across the state. Several Senators have expressed concern over the law that permits the carrying of firearms on the HSC campus. It has been brought to the attention of the Senate that there are several campuses in the state that have allowed their employees to designate personal office spaces as gun free zones. This is something that needs to be considered for the HSC. Dr. Luedtke shared a PowerPoint Presentation with the Senate along with some other documents regarding Campus Carry. These are attached to these minutes.</p>
<p><b>President’s Councils Update – Dr. Robert Mallet, Senate President</b></p>	<p>Dr. Mallet asked the Senate Representative from each of the President’s Councils to give an update:</p> <p><b>Academic Council – Senator Rance Berg:</b> Dr. Berg stated that a proposal has been given to President Williams detailing a hybrid model for the GSBS. There will be some institutes remaining however they are returning to the department model. The Dean of the GSBS is discussing this with faculty members in his schools and will give their feedback to Dr. Williams.</p> <p><b>Built Environment Council – Senator April Wiechmann:</b> Dr. Wiechmann stated this committee has not met since the last Senate meeting and an update was not available at this time. There would be more information to come in future Senate meetings.</p> <p><b>Finance &amp; Budget Council – Senators Morten Ostensen and Michael Shaffer:</b> Dr. Ostensen told the Senate that the Finance &amp; Budget Council members had been looking at the parking situation on campus and how to add additional parking spaces for the new MD School. The budget for the coming year is approximately \$980, 000 less than the previous year’s budget. The cut in budget was due to cuts required by the legislature. The current budget model does not align with our strategic plan. The council is currently looking at changing the budget model used at the HSC. One model being looked at is a hybrid model that would combine an incremental budget model with a strategic budget model. The next meeting of the Finance &amp; Budget Council would define the budget model to be used at the HSC in the future.</p> <p><b>People &amp; Culture Council – Dr. Patrick Clay:</b> Dr. Clay stated that council was working on a plan that would incorporate merit increases and market adjustment increases for all HSC employees. There would be more information at future meetings.</p> <p><b>Research Council – Dr. Luedtke</b> said that after research and surveys that the GSBS would be returning to a hybrid department model that would include a few of the newly created institutes. President Williams is going to be meeting with Drs. Peel, Singh, Ghorpade, and the Institute Directors to discuss the changes and best way to implement them. There will be additional information on the changes at future meetings.</p>



**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, June 9, 2017  
7:30 – 9:30 AM / LIB-400**

<p><b>Hooding at Commencement Ceremonies – Dr. Robert Mallet, Faculty Senate President</b></p>	<p>Dr. Mallet spoke to the Senate regarding the recent commencement ceremonies. He stated that the overall ceremony was very well orchestrated and flowed smoothly. There was however, one hitch in the way that the “Hooding” was allowed to be carried out. During the ceremony this year, graduates were allowed to have anyone (family, friend, etc.) hood them. This caused problems because of the lack of instruction given to those who were participating. The Senate stated that a resolution needed to be sent to the Administration regarding this matter. A resolution was discussed at length and then voted on by the Senate.</p> <p style="text-align: center;"><b>Resolution – Hooding at Commencement Ceremonies</b></p> <p style="text-align: center;">“The Faculty Senate hereby resolves that from this day forward, hooding of graduates from all of UNTHSC’s schools and colleges will be done exclusively by UNTHSC faculty, with the exception of hooding by individuals who hold an equivalent degree in the graduate’s field.”</p> <p>Motion was made by Dr. Mallet to approve this resolution. The motion was seconded by Dr. Ostensen. The motion carried unanimous vote. Dr. Mallet will present the resolution to the Administration for consideration and implementation.</p>
<p><b>New Business – Dr. Bob Mallet, Faculty Senate President</b></p>	<p>Communication – It was asked if the discussions during the Senate meetings were shared with faculty members outside of the Senate. It was stated that once approved, minutes from the meetings are posted on the Senate Page of the Faculty Affairs Website. Dr. Mallet stressed to the Senators that as Senators it is their responsibility to bring important matters discussed during Senate meetings to their colleagues and keep them informed of what was going on around the HSC. Dr. Mallet also stated that there is a Senate sub-committee looking at ways to improve the communication gap between the Senate and their constituents. Dr. Troutman chairs this committee and is working to get a better way to get information communicated across the HSC.</p>
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:25 AM. The Faculty Senate will meet on Friday, July 14<sup>th</sup> at 7:30 AM in LIB-400.</p>

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, July 14 2017  
7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Patrick Clay, Lawrence Cohen, Thomas Diver, Lad Dory, Patricia Gwartz, Doug Livingston, Robert Mallet, Jeff Mott, Morten Ostensen, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Monte Troutman, Liang-Jun Yan, Metin Yavuz, and Cheng Yuet

**ABSENT:** Subhash Aryal, Rance Berg, Joon Lee, Robert Luedtke, Charles Nichols, and April Wiechmann

**ALTERNATE:** Rajesh Nandy, Michael Flyzik, and Kim Fulda

**GUESTS:** Dr. Michael Williams, Dorette Ellis, and Vic Holmes

**RECORDING:** Shay Singleterry

Topic/Agenda Item	Discussion/Conclusion
<b>Call to order</b>	Dr. Mallet called the meeting to order at 7:37 AM.
<b>Introduction of Alternates – Dr. Bob Mallet, Senate President</b>	Rajesh Nandy for Joon Lee, Michael Flyzik for Charles Nichols, and Kim Fulda for April Wiechmann
<b>Approval of Minutes</b>	The approval of minutes was moved to the August meeting.
<b>Campus Carry – Dr. Bob Mallet, Senate President</b>	Dr. Mallet explained that he had received information from the 2015 survey that was done regarding Campus Carry. This information was provided to the Senate (see attached). Dr. Luedtke, chair of the Senate sub-committee charged with researching Campus Carry was absent today. There would be additional discussion on the information provided at the August meeting.
<b>President’s Councils Update – Dr. Robert Mallet, Senate President</b>	Dr. Mallet asked the Senate Representative from each of the President’s Councils to give an update: <b>Academic Council – Senator Rance Berg:</b> Dr. Berg was absent and no update was provided. <b>Built Environment Council – Senator April Wiechmann:</b> Dr. Wiechmann was absent but represented by Dr. Fulda. Dr. Fulda shared an update from a handout provided to the Senate (see attached) <b>Finance &amp; Budget Council – Senators Morten Ostensen and Michael Shaffer:</b> Dr. Shaffer stated that the council had looking at several new budget models. These have been shared with the stakeholders and they are waiting on a reply to decide which model should be considered. Once a response is received, the council and chair would review and vote on which model is to be presented to the President for his approval and implementation. <b>People &amp; Culture Council – Senator Patrick Clay:</b> Dr. Clay stated that the People & Culture council had been charged with finding a fair and equitable compensation plan for ALL employees. A single plan would be difficult to implement due to multiple funding sources for payroll. This council is considering presenting a plan to the President that would allow for salary adjustments based on alternating reasons every other year. Adjustments would be based on performance/merit one year and then the next year they would be a market adjustment based on the current job market. <b>Research Council – Senator Robert Luedtke:</b> Dr. Luedtke was absent and no update was provided.
<b>Election of President Elect – Dr. Bob Mallet, Senate President</b>	Dr. Patrick Clay was elected as President Elect for the Senate. He will serve as President Elect for the 2017-2018 year and as Senate President for the 2018-2019 year.

**University of North Texas Health Science Center  
Faculty Senate Meeting  
Friday, August 11, 2017  
7:30 – 9:30 AM / LIB-400**

**PRESIDING:** Robert Mallet, Faculty Senate President

**PRESENT:** Rance Berg, Patrick Clay, Thomas Diver, Patricia Gwartz, Robert Mallet, Jeff Mott, Morten Ostensen, Monte Troutman, April Wiechmann, and Liang-Jun Yan

**ABSENT:** Subhash Aryal, Lawrence Cohen, Lad Dory, Joon Lee, Doug Livingston, Robert Luedtke, Katalin Prokai, Michael Shaffer, Xiangrong Shi, Meting Yavuz, and Cheng Yuet.

**ALTERNATE:** Dorette Ellis and Michael Flyzik

**GUESTS:** Dr. Clair Peel and Dr. Thomas Moorman

**RECORDING:** Shay Jenkins

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Mallet called the meeting to order at 7:37 AM. There is not a quorum present so all votes will be postponed for a later date.
Introduction of Alternates – Dr. Bob Mallet, Senate President	Dorette Ellis for Katalin Prokai and Michael Flyzik for Metin Yavuz
Approval of Minutes	The approval of minutes will be handled electronically. Shay Jenkins will send an electronic ballot to the Senators for their vote.
Provost Update – Dr. Claire Peel, Interim Provost	<p>Dr. Peel provided an update on the following:</p> <p><b>Graduation Ceremony:</b> Dr. Peel stated that Dr. Moorman had gathered information on the hooding of students during commencement ceremonies. This ceremony is for the students. Hooding at all future commencement ceremonies would be done by full-time UNTHSC faculty members only. Dr. Moorman stated that the students wanted the hooding to be performed on stage and that Dr. Williams wants there to be one combined ceremony for all schools. This will be a ceremony of over seven hundred students and could last as long as four hours. Information from a Student Survey and the Senate Resolution was used to come up with a plan that all should be acceptable to everyone.</p> <p><b>Faculty Evaluations:</b> Dr. Peel asked if any of the faculty members present had started their online evaluation. No one has at this time. If faculty experience issues, please notify Dr. Peel’s office and they will be addressed.</p> <p><b>Faculty Contracts:</b> Starting with FY2018, existing faculty members will no longer receive a new contract to sign each year. All contracts except the 1115 Waiver Contract have an automatic renewal clause. In place of a new contact, faculty members will be signing a Faculty Compensation &amp; Workload (FCW) document. The Provost office is working with Deans, Department Chairs and Support Staff to make the transition a smooth one. The FTE Allocations on the FCW should match the Faculty Evaluations. It is important that evaluations are completed as quickly as possible so that the FCW can also be completed and signed. The FCW will replace the first page of Faculty Contracts in all Promotion &amp; Tenure packet. The Office of Faculty Affairs will add the FCW to P&amp;T Packets after they have been submitted.</p> <p><b>Reorganization of GSBS and Institutes:</b> Dr. Peel is working with Dr. Ghorpade and Dr. Singh on the transition of faculty members from the institutes back to a departmental structure in the schools/colleges. There will no longer be any faculty appointments in institutions. All faculty appointments will be in a department. If any faculty member has questions or concerns they can reach out to Dr. Singh.</p>

**University of North Texas Health Science Center  
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<b>Faculty Senate Survey of Administration – Dr. Patrick Clay, Faculty Senator</b>	Dr. Clay told the Senate that the FY18 Faculty Senate Survey of Academic Leadership is ready to launch. The launch will be in mid-October. Dr. Clay will ask Shay Jenkins to send the survey questions to the Senators for their review. If anyone has questions, concerns, or suggestions, please send your feedback to Dr. Clay.
<b>Split Funding and Pay Increases – Dr. Patrick Clay, Faculty Senator</b>	Dr. Clay asked for examples of faculty who receive split funding and how merit and/or market increases would affect their funding. These example will be reviewed by the President’s People & Culture Council. Input from as many faculty members as possible will be appreciated.
<b>Employee Loyalty Awards – Dr. Patrick Clay, Faculty Senator</b>	Dr. Clay asked if any of the Senators knew of other possible options out there that could be used in place of reduced or free parking. Dr. Clay stated that he was asked by a member of the SCP Faculty to bring a concern to the Senate. This faculty member expressed concern over why the “Faculty” Senate was addressing something that was not strictly faculty related. This was a resolution presented by Senate for the benefit of staff and shouldn’t the Senate be addressing issues related to Faculty? There was much discussion on this issue. The general consensus was that faculty members work closely and depend on staff for support and they should look at showing them appreciation for their long term service at the HSC.
<b>Faculty Appointment Certificates – Dr. Patrick Clay</b>	This is an item that has been brought up at previous Senate meetings. Dr. Clay wanted to know if there was an update on the matter. Dr. Peel stated that she is open to the idea of providing an Appointment Certificate to faculty members for their current appointments and any new/changed appointments moving forward. Currently the HSC only provides an actual certificate to Adjunct Faculty. Dr. Peel will look into having Certificates provided for all faculty members.
<b>President’s Councils Update – Dr. Robert Mallet, Senate President</b>	<p>Dr. Mallet asked the Senate Representative from each of the President’s Councils to give an update:</p> <p><b>Academic Council – Senator Rance Berg:</b> Dr. Berg stated that this council was charged at looking for a model where the institutes would be transitioned back into the department structure. The current model being reviewed in there would be one department in GSBS and within that one department there would be multiple units/divisions. Dr. Singh is creating a committee to look at a solution that works best for all.</p> <p><b>Built Environment Council – Senator April Wiechmann:</b> Dr. Wiechmann stated there had not been a meeting since the last Senate meeting. Therefore, she did not have an update at this time.</p> <p><b>Finance &amp; Budget Council – Senators Morten Ostensen and Michael Shaffer:</b> Dr. Ostensen stated that this council was working on two items. First – two members from the Built Environment Council will be working with two members on the Finance &amp; Budget council to look at our current parking plan and come up with a parking plan that can be implemented and be a best for all plan for the next five years. Second – the Finance &amp; Budget Council has been charged with finding a new budget model. The model they have recommended to the President and his Cabinet is a hybrid model that combines an incremental budget with strategic initiatives included.</p> <p><b>People &amp; Culture Council – Senator Patrick Clay:</b> Dr. Clay stated that the People &amp; Culture council had been charged with finding a fair and equitable compensation plan for ALL employees. They are still gathering input from across the campus and are still very preliminarily trying to decide which approach will be best for all employees.</p> <p><b>Research Council – Senator Robert Luedtke:</b> Dr. Luedtke was absent and no update was provided.</p>
<b>Campus Carry – Dr. Jeffrey Mott, Faculty Senator</b>	This item was moved to the September Senate meeting. Dr. Mott agreed to chair the Senate sub-committee on Campus Carry starting September 1, 2017. The current chair, Dr. Bob Luedtke will no longer be a Senator and his position needs to be filled.

**University of North Texas Health Science Center  
Faculty Senate Meeting  
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<p><b>New Business – Dr. Bob Mallet, Faculty Senate President</b></p>	<ul style="list-style-type: none"> <li>• Currently, Dr. Bob Luedtke is the Senate representative on the President’s Research Council. Dr. Mallet recommended that he be replaced by Dr. Katalin Prokai. Dr. Mallet will speak with President Williams about this change.</li> <li>• Dr. April Wiechmann asked about teaching/faculty awards; she is aware of the new Faculty Achievement Award but wondered what else was there for the faculty members. Dr. Peel stated this varied from school to school and that the Deans would be the best ones to ask. Dr. Peel stated she would speak with the Deans and find out what the different schools/colleges did to recognize their faculty for accomplishments. More information would be forthcoming at future Senate meetings.</li> <li>• Dr. Troutman stated he would begin working with the President and the Provost to have a mechanism put in place that would require they formally recognize and respond to Senate resolutions presented to them. The mechanism should have a timeline for response and action to be taken/not taken on the resolutions.</li> </ul> <p>Dr. Mallet expressed his thanks to the Faculty Senate for allowing him to be the President for the last year. He enjoyed working with them and appreciated everyone’s hard work. He looks forward to working with the incoming President – Dr. Monte Troutman.</p>
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:27 AM. The Faculty Senate will meet on Friday, August 11<sup>th</sup> at 7:30 AM in LIB-400.</p>

**University of North Texas Health Science Center**  
**Faculty Senate Meeting**  
**Friday, July 14 2017**  
**7:30 – 9:30 AM / LIB-400**

<p><b>Campus Updates – Dr. Michael Williams, UNTHSC President</b></p>	<p>Dr. Williams discussed many things that are going on and happening around the HSC. Some points of interests were:</p> <p><b>System College of Pharmacy:</b> Received full accreditation. Thank you to Pharmacy faculty and staff for their hard work to make this happen.</p> <p><b>Interprofessional Research and Education Building (IREB):</b> The construction on the new IREB is ahead of schedule and going well. This will be a great addition to our campus.</p> <p><b>President’s Councils:</b> The President’s Councils have been working diligently on the charges given to them. They have all almost completed the work on the first charge. The President has promised the Institute Executive Directors that they would be given the findings of the Councils as soon as a plan has been finalized for reducing the number of institutes and returning to a department model. The structure of institutes and the GSBS is almost finalized. They are looking for the model that will be the least destructive/disruptive to our faculty and students – something that will work well for all. The model should be finalized by the end of July and implemented in August for full roll out by September 1, 2017.</p> <p><b>Philanthropy:</b> The philanthropy coming in for the new MD School and entire HSC is way up.</p> <p><b>Affiliation Agreements:</b> We now have affiliation agreements in the works with all of the area major health systems. These should be complete by mid-August.</p> <p><b>Chancellor Search:</b> The search for a new Chancellor for the UNT System is still underway. They hope to have a new Chancellor named by mid-August. Dr. Williams said he was aware of the rumors out there that he was interested in becoming the new Chancellor. Dr. Williams is NOT interested in this role. He wants to stay put here at the HSC in a student centric position.</p> <p><b>HSC Budget:</b> The FY18 Budget for the HSC is now complete. Waiting on the System budget before rolling out the HSC budget to everyone.</p> <p><b>Board of Regents:</b> The UNT System Board of Regents will be having their August meeting on our campus. One of their key areas of focus will be the recent Gallop Survey on Team Work and how we are using this here to make improvements/changes at the HSC.</p> <p><b>Senate Survey of Administration:</b> This year’s survey was the best since Dr. Williams arrived at the HSC and he is very pleased with the results of the survey. This information will be used as a developmental milestone check for leadership.</p>
<p><b>New Business – Dr. Bob Mallet, Faculty Senate President</b></p>	<ul style="list-style-type: none"> <li>• Dr. Troutman, Senate President Elect, stated he will be speaking to President Williams about the creation of a policy that will mandate that the Senate President become an ex-officio member of the President’s Cabinet. Dr. Troutman will work Dr. Gwartz, Chair of the Faculty Policy and Faculty Bylaw Committee on creating a policy.</li> <li>• Dr. Troutman, Chair of the Senate sub-committee on Communication stated this sub-committee has met with the HSC Office of Communication about how the Faculty Senate could best communicate with all faculty members across the entire HSC. These meetings have not been productive. He is going to reach out to the Office of Communications one more time to see if they can assist with creating a method that will allow better communication between the Senate and the entire faculty body.</li> <li>• It was stated that there needs to be a mechanism in place that will require the Administration to respond to resolutions presented to them by the Faculty Senate. This will be discussed at future Senate meetings.</li> </ul> <p>Dr. Larry Cohen, Past President of the Senate stated this would be his last meeting as Past President. He will not be at the August Senate meeting. He said goodbye and told the Senate that it has been a privilege to serve as a Senator and on the Senate executive committee. Dr. Mallet stated that he was grateful to Dr. Cohen for his mentoring and service on the Senate. His work and dedication are appreciated.</p>
<p><b>Adjournment</b></p>	<p>The meeting adjourned at 9:27 AM. The Faculty Senate will meet on Friday, August 11<sup>th</sup> at 7:30 AM in LIB-400.</p>

**University of North Texas Health Science Center  
Faculty Senate Meeting  
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<b>Adjournment</b>	The meeting adjourned at 9:27 AM. The Faculty Senate will meet on Friday, August 11 <sup>th</sup> at 7:30 AM in LIB-400.