

**University of North Texas Health Science Center
Faculty Senate Meeting
Friday, September 14, 2018
7:30 – 9:30 AM / LIB-400**

PRESIDING: Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Rance Berg, Didi Ebert, Dorette Ellis, Patricia Gwartz, Vic Holmes, Michael Jann, Melissa Lewis, Thad Miller, Eun-young Mun, Iok-Hou Pang, John Planz, Marcy Paul, Nancy Tierney, Monte Troutman, April Wiechmann, Scott Winter, Veda Womack, Shaohua Yang, Metin Yavuz

ABSENT: Caroline Rickards, Catherine Wu

ALTERNATE: Lawrence Cohen, Kim Meyer, Brandy Roane

RECORDING: Chris Mason

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Clay called the meeting to order at 7:31 AM.
Introduction of Alternates	Dr. Clay introduced Dr. Larry Cohen as the alternate for Dr. Catherine Wu and Dr. Brandy Roane for Dr. Caroline Rickards.
Approval of August Minutes	Dr. Clay inquired if there were any edits to bring forward before voting to approve. No edits were brought forward. Dr. Pang moved motion to approve, Dr. Miller second the motion. Minutes were approved. Dr. Clay reminded Senators these will be posted to the Senate website and that any preliminary meeting notes or other documents would be taken down.
Announcements	<ul style="list-style-type: none"> • Introduction of Faculty Senators for FY19. All Senators introduced themselves by name, rank, department, school and term of Senate service. • American Association for the Advancement of Sciences (AAAS) Fellowship - Application Deadline - Thursday, November 1, 2018. • UNTHSC Parking Permit process – Faculty Senate Leadership has been, and continues to gather information on this and will add to agenda in October. Please send data to us for inclusion. • Budget and Finance coming in November. Senators’ questions due by September 28 to Dr. Clay. • Faculty Senate Administrative Support: Faculty Affairs is working diligently to develop an accurate accounting for the percent FTE needed to provide administrative support to the Faculty Senate. As such, going forward, Senators should email, call or otherwise communicate all questions and concerns regarding Senate business to the executive committee only. Senators are not to directly contact administrative assistant assigned to the senate unless directed by Senate President, Provost or Vice-Provost until further notice. The office of Faculty Affairs appreciates your cooperation in this regard.
HSC President’s Update	President Williams had an out of town engagement and was unable to attend.
HSC Provost’s Update	<p>Dr. Taylor presented updates on 5 major focus topics. He would like to hear faculty’s thoughts and recommendations from the Senate, in writing, by October 20 to be aggregated and passed on to the Provost’s office.</p> <ol style="list-style-type: none"> 1. Deans Search <ul style="list-style-type: none"> • GSBS - ahead of timeline. Search committee interviewed first pool of 8 candidates. Moving forward with 3-4 candidates for on campus interviews. The plan is to announce a new Dean by early November. • SHP – search firm is currently reviewing 30-40 applications with the first round of Skype interviews to be completed by end of September. The plan is to announce a new Dean by early November. • TCOM –search launched Monday and “interest group” meetings will be held on campus to assist in calibrating the profile of the ideal candidate. The outside search firm is recruiting an initial pool of candidates. • SCP – released invitation to form committee. 2. Policies Process <ul style="list-style-type: none"> • Dr. Taylor and the Policies Committee is examining how policies are developed, evaluated, revised, and communicated. Continuing dialogue with General Counsel regarding streamlining processes to expedite policy approval. Examining “best practices” for improvement. • Working on a Policies and Resolutions portal and a strategy for communication. 3. Communication Improvement <ul style="list-style-type: none"> • Examining ideas on various channels to use for better engagement. Dr. Taylor would like the Senate and Communication Task Force to gather

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<p>HSC Provost’s Update (continued)</p>	<p>information to help in deciding what the best forums will be used for communication improvement (i.e. social media, Daily News, email, other).</p> <p>4. President’s Town Hall</p> <ul style="list-style-type: none"> • Dr. Taylor would like to hear thoughts about effective feedback loops to help align strategic planning among UNTHSC’s diverse programs, institutes, schools, and activities. Need mechanism to prioritize ideas. <p>5. Informational Items</p> <ul style="list-style-type: none"> • Changes in Retirement Program. The UNT System sent email campus wide regarding new plan. The UNT System will be offering group meetings and one-on-one consultations beginning in the fall and again in early January. Senators are encouraged to get the word out to faculty to attend a session for answers to any questions they may have about the new retirement partnership. • Title IX New Requirement on Alcohol Use- An external entity will be conducting a mandatory alcohol use survey for compliance and audit purposes.
<p>President’s Councils Update</p>	<ul style="list-style-type: none"> • Academic Council – Dr. Rance Berg: No meeting, however council members are gathering information on the faculty evaluation process. • Built Environment Council – Dr. April Wiechmann: Meeting cancelled - no update. • Finance & Budget Council – Dr. Thad Miller: Meeting cancelled - no update. • People & Culture Council – Dr. Shaohua Yang: Meeting cancelled - no update. • Research Council – Dr. Metin Yavuz: There are concerns regarding research space and space allocation. The council will be launching a space allocation survey to gather feedback.
<p>Cabinet Report</p>	<p>The August Cabinet meeting was cancelled. Dr. Clay had nothing to report.</p>
<p>School/Colleges Report</p>	<p>Dr. Clay requested updates from the Senators for each school/college.</p> <p>Graduate School of Biomedical Sciences</p> <ul style="list-style-type: none"> • Concerns with interim dean and interim chair positions causing problems with recruiting new faculty. The department of Microbiology, Immunology and Genetics chair search is tabled until the dean position is filled. Recruitment should become easier when dean is hired, which is anticipated to be sometime in November. <p>School of Health Professions</p> <ul style="list-style-type: none"> • Concern with dean and chair searches. • Concern with faculty evaluation process. Questions regarding both the chair and dean reviewing and approving evaluations. Explanation – that is the natural review and approval process. The supervisor or chair reviews and approves and then moves up the channels for approval by the dean being the next in line to approve. <p>School of Public Health</p> <ul style="list-style-type: none"> • Student applicant pool has changed for the good. Students are doing well statistically. • Flex Hours – staff are allowed flex hours as our “Best Place for All” practices. Some faculty in SHP were told that they are not allowed flex time schedules. It was suggested that this question should be addressed with HR to find solutions in this matter. <p>System College of Pharmacy</p> <ul style="list-style-type: none"> • Dr. Kyle Emmitte has been named as Chair for Pharmaceutical Sciences. Pharmacotherapy chair search is underway. <p>Texas College of Osteopathic Medicine</p> <ul style="list-style-type: none"> • Compensation Plan Revision – have not had an update on progress since 2017. • Parking remains an issue not just for faculty but students as well.

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Old Business

2019 Strategy Map and Leadership Training (Tabled to October) – Dr. Frank Rosinia

Retirement Plan (update) – Dr. Patrick Clay

Recap of information that Dr. Taylor mentioned earlier. The UNT System sent email campus wide regarding the new plan. The PPT recap was also sent to all Senators via Senate meeting calendar invite. The UNT System will be offering group meetings and one-on-one consultations beginning in the fall and again in early January. Senators are encouraged to get the word out to faculty to attend a session for answers to any questions they may have about the new retirement partnership. Questions should be directed to HR.

Faculty Policies & Faculty Bylaws Update - Dr. Patricia Gwartz, Chair, Faculty Bylaws & Faculty Policies (FB&FP) Committee

- Financial Exigency
- Discontinuance of Academic Programs

Dr. Gwartz stated she met with Drs. Taylor and Peel on Monday and that all policies approved by the Senate are moving forward. The Academic Freedom and Responsibility policy is also moving forward but will remain in the Faculty Bylaws until final approval. Dr. Gwartz will be calling a FB&FP meeting before the end of the month to review and finalize.

Faculty Senate Talking Points Update – Dr. Marcy Paul

During the August Senate meeting there was discussion regarding the Talking Points that are being posted to the Faculty Senate website. The consensus is that there should be a decision made regarding who will be responsible to compile talking points and should they be approved before posting? If so, who will approve? Dr. Paul presented the new process below.

Step: Action:

1. Dr. Miller will serve as point person for Talking Points.
2. Dr. Miller will serve as the senate's primary scribe for the purposes of developing the Talking Points during the meeting. Ms. Mason will continue to function to capture minutes. Talking Points will not reflect details such as specific persons making motions or seconds but may reflect results of votes.
3. Dr. Miller will serve as the recipient for the "Top 5 Takeaways" from senators. If others receive notes, please forward to Dr. Miller.
4. Senators will be asked to provide their respective Top 5's to Dr. Miller not later than the Monday following the meeting by 8 am.
5. Dr. Miller will compile and send to me no later than Wednesday following the meeting.
6. Dr. Clay will finalize the compilation and do his utmost to 'de-identify' any specific college if deemed appropriate. Dr. Miller will not be responsible to de-identify.
7. By Thursday following the meeting, Dr. Clay will send to Drs. Paul and Troutman for a 24-hour period to review, edit and respond with changes.
8. Dr. Clay will send to Ms. Mason by Friday at/around noon.
9. Ms. Mason will post to the InSite page (or Matt, whoever has the privileges to do so). Whomever posts is to notify Cari Hyden to insert a link in the HSC Daily News for the subsequent week following the Senate meeting.
10. Upon approval of the minutes at the following month's senate meeting, the Talking Points reflecting the approved minutes will be removed.

Update on status of Faculty Life 101 Curriculum – Dr. Patrick Clay

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Old Business (continued)	<p>Faculty Grievance & Appeal Committee Nominations – Dr. Patrick Clay Dr. Clay presented the list of nominees from each school for the Faculty Senate to approve. Electronic voting ballots will be sent out within a week. The faculty will have 1 week to vote before elections close. When elections results are determined, an announcement will be sent to faculty regarding the final results.</p> <p>GSBS Michael Allen, PhD Lisa Hodge, PhD Raghu Krishnamoorthy, PhD Porunelloor Mathew, PhD Dong-Ming Su, PhD</p> <ul style="list-style-type: none">• Dr. Planz moved motion to approve. Dr. Yang second the motion. Approval unanimous. <p>SCP Michael Jann, PharmD Elliot Slovin, PhD</p> <ul style="list-style-type: none">• Dr. Pang moved motion to approve. Dr. Ellis second the motion. Approval unanimous. <p>SHP Juliann Castillo, PhD, PA-C Lauren Dobbs, MMS, PA-C Kimberly Meyer, PhD, PA-C Yasser Salem, PhD</p> <ul style="list-style-type: none">• PA Holmes moved motion to approve. PA Womack second the motion. Approval unanimous. <p>TCOM Susan Franks, PhD Janet Lieto, DO, CMD</p> <ul style="list-style-type: none">• Dr. Tierney moved motion to approve. PA Holmes second the motion. Approval unanimous. <p>SPH – No vacancies to fill</p> <p>Resolution (TABLED) Motion from the ad hoc Faculty Senate-Staff Assembly Task Force on Ombud position: UNTHSC Faculty Senate recommends the Provost and President of the University consider the establishment of a UNTHSC Ombudsperson. Background: An Ombudsman program provides an informal mechanism to assist students, staff and faculty in determining the institutional channels most appropriate for the resolution of a conflict or complaint, to assist staff and faculty in seeking resolution of a conflict or complaint through normal institutional channels, and to facilitate the informal resolution of conflicts or complaints through the assistance of university mediators. The Ombudsperson may be established so as to serve students, faculty and staff at the University, and designated a non-reporting position, filled by an impartial, neutral, and confidential third party. The Ombudsperson may report to the President of the University through the medium of an annual, public report, the purpose of which will be to identify general trends in conflicts and</p>
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	<p>complaints in the University while avoiding identification of any individual. The Ombudsperson program could serve as a first line of response for parties needing or wishing the assistance of a neutral third party and may work in concert with the Trust Line.</p>
<p>New Business</p>	<p>Communication Task Force – Dr. April Wiechmann</p> <p>Faculty Assembly Format Changes Dr. Wiechmann reviewed the re-cap of format changes as a refresher of what was discussed last month. The Faculty Assembly will be held on Monday, 9/17 starting at 5:30 PM in MET 109-111. Dr. Wiechmann urged all Senators who are facilitating topic discussions at each table to please try to arrive at 5:15 PM to help with set-up and topic review. There have been over 100 RSVPs to attend so we are expecting an exciting turn-out.</p> <p>Format Changes Re-cap</p> <ul style="list-style-type: none"> • New location will be in MET 109-111. Set-up with 10 round tables and 10 faculty per table. • Food and beverages to be available during the assembly – not as a reception afterward. • Two faculty Senators designated to each table (1 to lead discussion and 1 to report to assembly). Guidelines for facilitation and report are provided to Senator Facilitators. • Tables set up with blended faculty from each school. • Designated topics of discussion for each table • Comment cards will be provided at each table to get feedback and new topics that they would like discussed. When feedback is gathered, it will be organized and will send report to President. <p>Senate Meeting Time Change Dr. Pang made motion to move the Faculty Senate meeting time from 7:30 AM to 8:30 AM effective October 1, 2018. Dr. Ellis second the motion. Discussion began with points made that it would be difficult for clinicians to come at a later time. Also, some faculty have classes at 9:00 AM and they would have to leave the meeting early. There is a possible logistics problem if the time is changed. Will need to check availability of LIB-400 for the later time slot. Dr. Troutman proposed tabling the topic to the October meeting.</p> <ul style="list-style-type: none"> • Dr. Tierney moved motion to table until the October meeting. PA Holmes second the motion. Motion Carried. <p>Patrick Clay will send out a poll to gather consensus if the time should be changed and what time would be preferred. Results will be reported and discussed at the October meeting.</p> <p>There was no more new business brought forward for discussion.</p>
<p>Adjournment</p>	<p>The meeting adjourned at 9:06 AM. The Faculty Senate will meet on Friday, October 12 at 7:30 AM in LIB-400.</p>

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PRESENT: Subhash Aryal, Dorette Ellis, Patricia Gwartz, Vic Holmes, Michael Jann, Thad Miller, Iok-Hou Pang, John Planz, Marcy Paul, Caroline Rickards, Nancy Tierney, Monte Troutman, April Wiechmann, Scott Winter, Veda Womack, Catherine Wu, Shaohua Yang, Metin Yavuz

ABSENT: Rance Berg, Didi Ebert-Blackburn, Melissa Lewis, Eun-young Mun, Yasser Salem

ALTERNATE: Harvey Brenner, Won Seok Choi, Lawrence Cohen, Rafal Fudala, Kim Meyer, Damon Schranz

RECORDING: Chris Mason

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Clay called the meeting to order at 7:32 AM.
Opening Remarks – What is our Purpose?	<p>Dr. Clay began the meeting by reviewing the responsibilities of the Faculty Senate. Beginning in November, these statements will be appended to the Senate webpage and remain as footnotes in the agenda each month. Senators are encouraged to use these as the premise for communicating with colleagues and administration as it pertains to their role as Senator.</p> <p>Responsibilities: The Faculty Senate shall act in an advisory capacity to the deans, the provost and the President with respect to UNTHSC policy on matters relating to personnel, faculty bylaws, appointment, promotion, tenure, faculty and student grievance, instructional activities, research, service programs within the UNTHSC and other matters that may affect professional functioning of the faculty. The executive committee of the Faculty Senate or their designee(s) shall serve as representative of members of the faculty at all appropriate meetings of UNTHSC administration at which these policies and procedures are discussed.</p> <p>Specific duties include:</p> <ol style="list-style-type: none"> a. The Faculty Senate <u>may recommend academic policy</u> (except tenure and review policy) for the university, acting with due regard to the requests and needs of the specific departments and schools, to the advice of the President and provost, and to the Board of Regents Rules and the Texas Higher Education Coordinating Board. Such policies become official when published by the President. b. The Faculty Senate <u>may consider all matters</u> of general welfare to the university <u>including matters raised by senators, by senate committees, by the President and provost, and, through petition, by any other administrative official</u> or body, <u>and by any full-time faculty member</u> who shall then have the right to speak to the petition.
Introduction of Alternates	Dr. Clay introduced the alternates as follows. Dr. Harvey Brenner for Dr. Melissa Lewis, Dr. Won Seok Choi for Dr. Eun-young Mun, Dr. Rafal Fudala for Dr. Rance Berg, Dr. Damon Schranz for Did Ebert-Blackburn.
Approval of Minutes	Dr. Clay inquired if there were any edits to the August Senate minutes before voting to approve. None were brought forward. Dr. Wiechmann moved motion to approve, PA Holmes second the motion. Minutes approved. Dr. Clay reminded the Senators that the minutes will be posted to the Senate website and that any preliminary meeting notes or other documents will be removed.
Announcements	<ul style="list-style-type: none"> • The Campus Master Plan is posted to Insite webpage. Dr. Clay encouraged Senators to review plans. Jason Hartley, VP of Operations will attend the November meeting to address future plans for parking and garages needs. • American Association for the Advancement of Sciences (AAAS) Fellowship - Application Deadline - Thursday, November 1, 2018. • Call for senators to serve on Faculty Senate Bylaws revision task force (1 from each college). The task force will be asked to revise Faculty Senate Bylaws, and in collaboration with UNTHSC Executive leadership, to more closely align this document with current infrastructure and operational aspects. There may be a need to develop policies and procedures in addition to the bylaw revision. The chair will be elected by the members of the Task Force. This may be a multiple year commitment thus recommend that Senators in their final year not volunteer for this Task Force. Please send your name to Ms. Mason by October 26th. PA Holmes was the first Senator to volunteer for the Task Force.
HSC President's Update	President Williams had an out of town engagement and was unable to attend.
HSC Provost's Update	<p>Provost Taylor updated the Senators on several topics. These include:</p> <ul style="list-style-type: none"> • Quality Enhancement Plan (QEP). The QEP is a required element of SACS accreditation, and is expected to focus on campus and student wellness. The QEP will be an ongoing 5 year plan.

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	<ul style="list-style-type: none"> • Dean Searches. Faculty are invited to take part in the search process through attending candidate presentations and offering feedback. <ul style="list-style-type: none"> ○ The first GSBS candidate will be on campus next week with their presentation taking place on Tuesday at noon in LIB-110. Two other candidates will follow later in the month. The goal is to have hired Dean by late November. ○ The SHP Search Committee is conducting Skype interviews today and will be bringing final candidates to campus in November. • TCU/UNTHSC MD School is progressing toward full board approval by the Texas Higher Education Coordinating Board on October 25. • The new IREB building Grand Opening is October 18. Move-in activities by the SCP, TCU/UNTHSC MD School, NTERI, and others will occur shortly after. • “Policy Tech” provides faculty and staff a new window on campus policy development, status, and resolutions generated by your faculty Senate. This archive is key word searchable and accessible at: https://unthsc.policytech.com • Watch for the ‘Faculty Success’ (formerly known as “Faculty Life 101”) initiative, which is intended to develop, steward, and retain our campus’ greatest resource--faculty. Details will be forthcoming from the Provost’s office.
President’s Councils Update	<ul style="list-style-type: none"> • Academic Council – Dr. Rance Berg: Rance Berg was absent. No update. • Built Environment Council – Dr. April Wiechmann: No update. • Finance & Budget Council – Dr. Thad Miller: No update. • People & Culture Council – Dr. Shaohua Yang: No update. • Research Council – Dr. Metin Yavuz: Metin Yavuz. There are concerns regarding research space and space allocation. The council launched the Research Allocation Space survey to gather feedback. The survey participation was low. Council will need to reach out to department chairs to gather information regarding unclaimed space.
Cabinet Report	There was no Cabinet meeting in September.
School/Colleges Report	<p>Dr. Clay requested updates from the Senators for each school/college.</p> <p>Graduate School of Biomedical Sciences</p> <ul style="list-style-type: none"> • Dr. John Schetz, a long time tenured Professor, passed away last week. The funeral services will be held tomorrow for those who would like to attend. <p>School of Health Professions</p> <ul style="list-style-type: none"> • Concern with dean and chair searches. Would like to get departments and school more involved with the search process. Senators could get feedback and send to search committee and Provost. • Morale is low and turnover rate is high. • Parking remains an issue. <p>School of Public Health</p> <ul style="list-style-type: none"> • Provost listening tours will take place this week. <p>System College of Pharmacy</p> <ul style="list-style-type: none"> • Nothing to report. <p>Texas College of Osteopathic Medicine</p> <ul style="list-style-type: none"> • Clinical Health Practice has been profitable. The new compensation model has been an attributing factor; however, there are more adjustments to be made to the plan especially in the area of clinical research incentives and faculty committee service.
Old Business	<p>Faculty Senate Resolution Disposition Update</p> <ul style="list-style-type: none"> • Working with Policy Tech (Ms. Ramirez). The Policy Tech website provides faculty and staff a new window on campus policy development, status, and resolutions generated by your faculty Senate. This archive is key word searchable and accessible at: https://unthsc.policytech.com. This tool should improve the process of tracking status of resolutions and policies approval.

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Old Business (continued)

- Resolution update status from Provost – all resolutions have been addressed.
 - Walk in my Shoes – no action – referred to Deans and Chairs.
 - Ombud Resolution – Disapproved – need to improve language. Will revisit once resolution is re-written.

Faculty Policies & Faculty Bylaws Update - Dr. Patricia Gwartz, Chair, Faculty Bylaws & Faculty Policies (FB&FP) Committee

Before discussion began, Dr. Winter moved motion to suspend reading the policies at this meeting. Dr. Pang second the motion. Motion approved.

- Financial Exigency Policy
- Discontinuance of Academic Programs Policy

Dr. Gwartz stated that FB&FP Committee approved both policies. The next step is for the Policy Committee to review in November. The FB&FP Committee will next re-write the Academic Freedom and Responsibility policy. When approved by the FB&FP Committee, the policy will move forward to the Policy Committee in November.

Faculty Senate Takeaways Process Update

The process seems to be working well. The approved August Senate minutes will be posted today on the Senate website – the Takeaways will be removed from the website until new Takeaways are posted.

Update on status of Faculty Life 101 Curriculum

Dr. Peel shared that a Faculty Success Coordinating Group will be formed to improve faculty development activities offerings and developing a Faculty Success Calendar that will provide teaching and research events.

Faculty Grievance & Appeal Committee Election Results

Dr. Clay announced the newly elected members and alternates of the Faculty Grievance & Appeal Committee. The committee will meet as soon as possible to receive the committee charge and elect the chair.

Members

Michael Allen, PhD
Lisa Hodge, PhD
Lawrence Cohen, PharmD
Jennifer Fix, PharmD
Juliann Castillo, PhD, PA-C
Lauren Dobbs, MMS, PA-C
Harvey Brenner, PhD
Thaddeus Miller, MPH, DrPH
Susan Franks, PhD
Janet Lieto, DO

Alternate Members

Raghu Krishnamoorthy, PhD
Porunelloor Mathew, PhD
Michael Jann, PharmD
Elliot Slovin, PhD
Kimberly Meyer, PhD, MPAS, PA-C

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	<p>Yasser Salem, PhD Rajesh Nandy, PhD Liam O’Neill, PhD Todd Dombroski, DO Stephen Weis, DO</p>
New Business	<p>Faculty Senate Meeting Time <i>Motion to be offered: Effective November 2018, the monthly Faculty Senate start time will be determined by the Ranked Choice Voting that has been conducted in September.</i> Dr. Clay conducted the electronic straw poll for proposed new start time for the Senate meetings. Results were 11 votes for 8:00 am, 4 each for others. There was discussion that some faculty might have to leave the meeting early for clinical or teaching responsibilities. Dr. Clay will consolidate agenda items to conduct business first with guest speakers presenting at end of meeting. Dr. Pang moved motion to approve. Dr. Wiechmann second the motion. Motion approved. Moving forward on November 9, the Senate meetings will begin at 8:00 am.</p> <p>2019 Strategy Map and Leadership Training Dr. Rosinia contacted Dr. Clay via email during the meeting stating he was not able to attend meeting due to being called to another meeting.</p> <p>Communications Task Force Dr. Wiechmann distributed table topics feedback from September Assembly. The December Assembly is scheduled for December 13th in the IREB Lobby. Table topics feedback was discussed. Will need to decide the table topics to discuss moving forward and focus on one Topic to discuss at the next Assembly. The Communication Task Force will review and have Topic for discussion at the November meeting.</p> <p>UNTHSC Parking & Permit process Senators are asked to collate comments and develop a proposed resolution to address the concerns raised.</p> <ul style="list-style-type: none"> ○ Key Challenges: <ul style="list-style-type: none"> ▪ Faculty coming from off campus. Possible solution would be to have faculty parking spots in each lot. ▪ Faculty Garage 4 - refuse to oversell. All faculty spots are filled. Possible plan for overflow parking into PCC bottom two rows. ▪ Next year MD School classes will begin with more faculty and student parking needed. ▪ Parking at Will Rogers – possibly have a shuttle bus. ○ Assemble volunteers (ideally, 1 from each college) to serve on Senate Parking Task Force with a charge to review concerns and resolutions generated by Faculty Senate for the purpose of developing resolutions to be brought back to the Senate by December for voting. <p>Review Budget and Finance questions for Nov. meeting Dr. Clay requested that senators review Budget website and forward specific questions to him to discuss at November meeting. There was no more new business brought forward for discussion.</p>
Adjournment	The meeting adjourned at 9:30 AM. The Faculty Senate will meet on Friday, November 9 at 8:00 AM in LIB-400.

**University of North Texas Health Science Center
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8:00 – 10:00 AM / LIB-400**

PRESIDING: Monte Troutman, Faculty Senate Past President

PRESENT: Subhash Aryal, Rance Berg, Didi Ebert-Blackburn, Patricia Gwartz, Vic Holmes, Michael Jann, Thad Miller, Eun-young Mun, Iok-Hou Pang, John Planz, Marcy Paul, Caroline Rickards, Yasser Salem, Nancy Tierney, April Wiechmann, Scott Winter, Catherine Wu, Shaohua Yang, Metin Yavuz

ABSENT: Patrick Clay, Dorette Ellis, Melissa Lewis, Veda Womack,

ALTERNATE: Dana Litt, Kim Meyer, Larry Cohen

RECORDING: Chris Mason

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Troutman called the meeting to order at 8:01 AM.
Opening Remarks	Dr. Troutman began by welcoming the senators to the new meeting start time of 8:00 AM and that moving forward all meetings will begin at 8:00 AM
Introduction of Alternates	Dr. Troutman introduced the alternates as follows. Dr. Dana Litt for Dr. Melissa Lewis, Dr. Kim Meyer for PA Veda Womack, Dr. Larry Cohen for Dr. Dorette Ellis
Approval of Minutes	Dr. Troutman inquired if there were any edits to the October Senate minutes before voting to approve. None brought forward. PA Holmes moved motion to approve, Dr. Pang second the motion. Minutes were approved and will be posted to the Senate website.
Announcements	<ul style="list-style-type: none"> • Thank you to PA Womack (cake decorating) and Drs. Troutman and Wiechmann (cornhole) for representing the Senate at Best Places for All events. • Campus Climate Survey presentation at Town Hall meeting in January. Survey results are on InSite page at: https://www.unthsc.edu/wellness-services/campus-climate-survey-2017-2018/. Please be prepared to ask questions at the January senate meeting. • Assembly will be held on Thursday, December 13, begins at 5:00 pm in MET 109-111. Please remind colleagues! • Board of Regents meeting in Denton on November 15 and 16. Focus is on research. Live streamed - Agenda available. • Faculty Achievement Awards Committee needs to be formed. Notify Dr. Troutman if interested in serving.
President's/Provost's Update	President Williams and Provost Taylor were unable to attend.
President's Councils Update	<p>Academic Council – Dr. Rance Berg: The Academic Council met in October with focus on the faculty evaluation process. Discussion of change in workload guidelines this year. The Council will revisit to determine how well the process worked. Feels that there should be a more standardized process. Moving forward, there is a possibility that a different platform could be used. Looking into external software programs – have identified three companies to give presentations for consideration.</p> <p>Built Environment Council – Dr. April Wiechmann: No update.</p> <p>Finance & Budget Council – Dr. Thad Miller: No update.</p> <p>People & Culture Council – Dr. Shaohua Yang: No update.</p> <p>Research Council – Dr. Metin Yavuz: Council Charge: To properly allocate research space. The council launched the Research Allocation Space survey to gather feedback. The survey results showed that there is a lot of unclaimed space. The council members physically walked to each building and visited labs. Issues: some faculty are not using the labs that are allocated to them. Difficult to identify dry labs vs. wet labs and office space sometimes counted as labs.</p> <ul style="list-style-type: none"> • Need an accurate formula for allocation. • Need to determine a method on how to get accurate information on “who has what space” • Need to determine how much federal funding is supporting research <p>How is space allocation impacting faculty that have moved to new IREB building?</p> <ul style="list-style-type: none"> • There is less useful space for research. • Vivarium has lost useful space. • NTERI was promised 5th floor and is now limited to ½ the space originally allocated.

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President's Councils Update (continued)	Dr. Troutman asked Senators to please send concerns and issues to Dr. Yavuz to bring forward at the Research Council meetings. Issue was raised that some of the Councils are not meeting regularly. Dr. Troutman will address with the Provost. Future Councils: 3 senate members are rolling off. Senators are voting members, not ex-officio. Please volunteer for vacant Council slots if your time permits. President's office will be soliciting new membership with campus wide announcement.
Cabinet Report	No Cabinet meeting in October.
Open Leadership Positions	<p>GSBS Dean - completed four candidate interviews and is now waiting final decision.</p> <p>SCP</p> <ul style="list-style-type: none"> • SCP Dean - position has been posted and active search is in process. • Associate Dean of Research – interview process complete. Dr. Jerry Simecka to be appointed. • Chair, Department of Pharmacotherapy – active search in process. Dr. Annesha White has been appointed interim chair until filled. <p>SHP Dean - Interviews for three finalists are underway in November. Goal is to complete final selection in December.</p> <p>TCOM Dean – advertising for candidates.</p>
School/Colleges Report	<p>GSBS</p> <ul style="list-style-type: none"> • Three faculty have passed away recently - Drs. Chakraborty, Eisenberg and Schetz. Three more faculty are leaving the HSC along with Dr. Sonny Singh, former dean. Concerns – retaining faculty and interim chair positions to fill. • Differences in pay for faculty – huge differences within same rank. Junior faculty hired in at higher pay over senior faculty. <p>TCOM</p> <ul style="list-style-type: none"> • Marketing of MD School vs. TCOM. Feeling that TCOM does not have enough marketing and external promotion. • Losing more clinical faculty. • Gallup Poll Satisfaction Survey – questions were not clear. Do questions relate to department experience only or university as a whole? • UNTHHealth now falls under Provost Office. Dr. Hicks is stepping down as Vice Provost for Clinical Affairs so search will be underway to fill <p>SCP</p> <ul style="list-style-type: none"> • SCP lost 4th year student, Summer Hodge, to cancer. Will award her a posthumous degree at graduation. • A Work/Life Journey Toolkit has been created by SCP with resources to achieve or maintain work-life balance. The toolkit is available at https://www.unthsc.edu/college-of-pharmacy/work-life-journey/. • Logistics poses problem with Dean's suite being in new IREB and other SCP departments in RES. <p>SHP</p> <ul style="list-style-type: none"> • Strategic Plan input– change in curriculum by administration - how will change effect curriculum? • Concerned if search for Physical Therapy Chair will be transparent. <p>SPH</p> <ul style="list-style-type: none"> • Everything is going well.
Resolutions Status Update	<p>No discussion – Resolutions pending</p> <p>Policy Tech (pending)</p> <p>Parking idea #1 & #2 (pending)</p> <p>Door Signs (forthcoming)</p>
Old Business	<p>Faculty Policies & Faculty Bylaws Update - Dr. Patricia Gwartz, Chair, Faculty Bylaws & Faculty Policies (FB&FP) Committee</p> <p>The Academic Freedom & Responsibility Policy was reviewed and approved by the FB&FP Committee. Policy was submitted to Dr. Taylor for review and submission to the Policy Committee to meet November 8th submission deadline. The next meeting of the FB&FP Committee will be held to review the Tenured Faculty Review policy and will be discussed at next Senate meeting.</p>

**University of North Texas Health Science Center
Faculty Senate Meeting
Friday, November 9, 2018
8:00 – 10:00 AM / LIB-400**

Old Business (continued)	<p>Faculty Senate Bylaws Revision Task Force Members: PA Vic Holmes (Chair), Dr. Yasser Salem. Committee Charge: Revise the Faculty Senate Bylaws to reflect current structure and operations. Composition: Preferably, one Senator from each college/school represented.</p> <ul style="list-style-type: none">• Four volunteers still needed for task force. Senate Executive Team will solicit volunteers. <p>Faculty Senate “Stay Interviews” Task Force Members: Drs. Caroline Rickards (Chair), Marcy Paul, and John Planz. Committee Charge: Assess the need for and if found, develop a resolution for consideration by the senate to the Provost on stay interviews becoming a routine element of HSC operations. Timeline/Goal: Task force assembled by November meeting, work over next 2-3 months, bring recommendation (whether resolution or not) to Senate by February.</p> <ul style="list-style-type: none">• The “Stay Interviews” task force will meet in December and provide progress report at next Senate meeting. <p>Communications Taskforce Update - A. Wiechmann (Chair)</p> <p>Takeaways – any feedback or changes desired?</p> <ol style="list-style-type: none">1. What does it mean to be “One University?”2. Do you think faculty would utilize an organizational ombudsperson (one who is high-ranking, but neutral, and not part of the executive management)?<ol style="list-style-type: none">1. How do we create psychological safety?2. What are your thoughts or solutions to create sustainable people and culture?3. Is the idea of promotion and tenure positive or negative when you think about it?4. How could UNTHSC increase awareness in Fort Worth?5. What are the assets that UNTHSC offers to support your research? <p>What are your thoughts for improving <u>communication between faculty and faculty senate</u>?</p> <ul style="list-style-type: none">○ Make Faculty Senate reports a standing item on college and/or department meeting agendas. If a senator is not in a department, recruit one!○ Whatever you do, just be consistent. Give us time to know whether something is working or not or we were just busy that day/week/month.○ Have individual college senators generate their own faculty senate meeting summary. They know what is important to our college.○ Make a SnapChat story (60 second video burst) that summarizes the Faculty Senate meeting.○ Close the loop so faculty know what their Senators shared with the Senate. We don’t know what they say in there.
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**University of North Texas Health Science Center
Faculty Senate Meeting
Friday, November 9, 2018
8:00 – 10:00 AM / LIB-400**

Old Business (continued)

- We need more background information when you ask us to engage in polls or for our opinions. Just because you have discussed it, doesn't mean we know the full context of how you came to the specifics of what you are now asking us to provide input on/for.
- If you send a survey/poll, be more informative on the header/subject line. A little investment here goes a long way.

Communication issues/Opportunities for Improvement:

- ❖ STOP emailing me. It just is not effective. (yes, caps was intentional) (n=1)
- ❖ Emails are fine. Make them succinct (n=3)
- ❖ Too many surveys. We elect you to represent us, so represent us. If we don't like how you represented us, we will impeach you/vote you out. (the latter part was in jest, I am pretty sure!)

December Assembly – update tentative status – PPT

1. Faculty who attend the Assembly will receive a raffle ticket.
2. Faculty who bring a donation for the student food pantry will receive an extra raffle ticket.
3. Food and wine during meeting updates.
 - Introduction
 - Feedback related to last Faculty Assembly
 - President?
 - Provost?
4. Holiday station mingle time
 - 10 stations (at least one senator at each station to assist) station host will present on an informational topic
 - Topics should provide an opportunity for faculty to learn about programs or things on campus.
 - Purpose: to increase awareness of what's going on at UNTHSC.
 - Those who visited each station can turn in their completed card for an additional raffle ticket.
5. Raffle/Fun Time - \$350.00 donated by the Provost Office, asking Senators and Deans to donate \$25.00 (or more if willing)

Memorial Tribute: Dr. Yang petitioned to have a Memorial Tribute at the upcoming Faculty Assembly to faculty that have passed away this year. Dr. Yang volunteered to gather information from the school/college deans and to assemble the presentation. The Senate is supportive of the tribute in remembering their colleagues and their contributions and service to the HSC.

Update on status of Faculty Life 101 Curriculum - Claire Peel

This has transitioned to the Faculty Success Coordinating Group Initiative within the Provost Office. Dr. Peel stated that they have had no meetings yet. They need representative from Senate – email Dr. Peel if you are interested.

UNTHSC Ombudsperson Update - Thad Miller

Dr. Miller was asked to present a brief statement to the Provost regarding Ombudsman position at the HSC. Dr. Miller's findings are that there is currently no Ombudsman at UNT Denton. The last Ombud person retired and there are no plans to fill the position. Dr. Miller was able to find analysis date, which there was little, some of it was positive, but some date unreliable. Dr. Miller feels that a stronger case needs to be made and recommends tabling the resolution. Dr. Miller moved motion to table. Dr. Jann second the motion. Motion approved.

**University of North Texas Health Science Center
Faculty Senate Meeting
Friday, November 9, 2018
8:00 – 10:00 AM / LIB-400**

<p>New Business (continued)</p>	<p>Budget and Finance Presentation (tabled to December) – Jeff Scarpelli</p> <p>Communications Kit (how to better market yourself/lab) – Kerry Gunnels, Sr. Director, Content, Stories, News, Office of Communication Kerry Gunnels brought his team, Jeff Carlton, Media Relations Director and Matt Havlik, Web Content Manager to present overview of UNTHSC’s new communication tool. CommKit is an online resource which provides language for communication and a unified approach as to how we describe the HSC to the community and visitors. Resources include:</p> <ul style="list-style-type: none"> • Key messages and elevator speech • Communication Framework: Now and Next • How to tell our story • Getting your news out to the campus • FAQs, Communication checklist, Template and resources <p>The information is provided at https://www.unthsc.edu/brand-and-communication/communications-toolkit/. Please feel free to contact their team if you need assistance with communication projects when presenting to outside groups or visitors.</p> <p>Campus Master Plan presentation – Jason Hartley Jason Hartley, VP of Operations, gave overview of the 2018 Campus Master Plan that was presented to the Board of Regents. Highlights include:</p> <ol style="list-style-type: none"> 1. Impacts of 2007 Master Plan Major Completed Projects: <ul style="list-style-type: none"> • Construction of MET (2010) • Library Courtyard (2013) • Acquisition of Surgery Center (2015) • Construction of IREB (2018) <p>Enrollment Growth from 1,171 (2007) to 2,270 (2017)</p> 2. 2018 Campus Master Plan: Process, Engagement, Priorities, Principles, & Framework 3. 2018 Campus Master Plan: Key Development Features <ul style="list-style-type: none"> • Capacity to accommodate growth: Can double square footage within existing campus boundary • Enhanced edges, identity, and open space network • Improved pedestrian circulation, campus quality, & user experience • Parking & mobility Space Needs & Implementation 4. Space Needs & Implementation <ul style="list-style-type: none"> • Proposed new space occurs primarily west of Montgomery Street adjacent to existing MET Building • Proposed backfill space opportunities located in existing EAD, Library, IREB and CBH buildings <p>Other discussion: No rec center – parking takes priority. No connecting bridges between building– the expense is too great and would cause infrastructure problems. Visit: https://insite.unthsc.edu/unthsc-master-plan/ for more comprehensive details.</p> <p>Final remarks by Dr. Troutman –</p> <ul style="list-style-type: none"> • Please read announcements from Provost to get latest updates. • If there is no new business the meeting will adjourn. None brought forward.
<p>Adjournment</p>	<p>The meeting adjourned at 9:59 AM. The Faculty Senate will meet on Friday, December 14 at 8:00 AM in LIB-400.</p>

University of North Texas Health Science Center
Faculty Senate Meeting
Friday December 14, 2018 at 8:00 – 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Rance Berg, Patricia Gwartz, Vic, Holmes, Michael Jann, Melissa Lewis, Eun-young Mun, John Planz, Marcy Paul, Caroline Rickards, Yasser Salem, Nancy Tierney, Monte Troutman, April Wiechmann, Scott Winter, Veda Womack, Catherine Wu, Shaohua Yang

ABSENT: Subhash Aryal, Didi Ebert-Blackburn, Dorette Ellis, Thad Miller, Iok-Hou Pang, Metin Yavuz

ALTERNATE: Harvey Brenner, Lawrence Cohen, Morten Ostensen, Damon Schranz, Megan Wesling

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:01 AM.
Opening Remarks	Dr. Clay updated that the Faculty Assembly last night went successfully. It seemed all attended were having a good time. However, we still needed more faculty to attend though it might be challenging for this time of year.
Introduction of Alternates	<p>Dr. Clay introduced the alternates.</p> <ul style="list-style-type: none"> • Dr. Cohen for Dr. Ellis • Mr. Ostensen for Dr. Miller • Dr. Brenner for Dr. Aryal • Dr. Wesling for Dr. Pang • Dr. Schranz for Dr. Ebert
Approval of Minutes	The November Meeting minutes was not distributed for editing prior to today’s meeting so it was deferred to be electronically distributed later. If it’s not approved prior to the holidays, it will be voted during the January meeting.
Announcements	<ul style="list-style-type: none"> • Emeritus Parking – Dr. Clay presented the email response from Chief Clouse regarding the policy on parking permit. We are still looking for a chance to modify the policy. This item will be adding to the next meeting as an agenda item for further discussion. • Faculty Achievement Award Committee– Dr. Monte Troutman – Dr. Troutman still needs more volunteers to serve as committee members. He will be contact last year committee members to see if they would be willing to serve again. He is working on a process to collect nominations. • Parking Task Force – Dr. Larry Cohen – No details to update but if anyone has any questions, they can directly contact Dr. Cohen for information.

University of North Texas Health Science Center
Faculty Senate Meeting
Friday December 14, 2018 at 8:00 – 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> • Health Science Center Foundation/Development – will present in January. Dr. Clay encouraged the senators to send him questions. • Teaching Excellence Seminar Series – will begin in January. Dr. Clay asked the senators to encourage their faculty to attend to enhance their skills.
President's/Provost's Update	<p>The Provost, Dr. Charles Taylor, attended the meeting and he updated the senators on various topics as followed.</p> <ul style="list-style-type: none"> • Dean Search – <ul style="list-style-type: none"> ○ TCOM -- The Search Committee conducted Skype interviews and narrowed down to three candidates. The next step is to invite them to campus in January. ○ Pharmacy – The Search Committee will conduct Skype interviews next week with 7 candidates and will narrow down to 4 candidates. ○ GSBS and SHP – new Deans were announced. We are excited for them to start. • Policy revision – The purpose is to remove policies out of bylaws to differentiate policies/procedures and bylaws. • Provost's Chief of Staff – Dr. Taylor introduced Peg Demers. Her role is to support the Provost's office as Chief of Staff.
President's Councils Update	<ul style="list-style-type: none"> • Academic Council – Dr. Rance Berg: No update. Now there is a plan to reconstitute the entire council with three-year term moving forward and to see the number of opened positions to be filled. The council will meet in January and report updates. • Built Environment Council – Dr. April Wiechmann: No update • Finance & Budget Council – Dr. Morten Ostensen. No update • People & Culture Council – Dr. Shaohua Yang: No update • Research Council – Dr. Clay for Dr. Metin Yavuz: No update
Cabinet Report	No update
School/Colleges Report	<ul style="list-style-type: none"> • GSBS – the faculty enjoyed the Assembly. The new interim Dean, Dr. Tom Cunningham, has been charged to ensure the smooth transition to the new Dean, Dr. Michael Mathis, in February. • TCOM – <ul style="list-style-type: none"> • A plan to restructure their committee and change format from monthly meeting to quarterly. • There is a concern regarding the change of compensation plan. The current plan is being phased out. The new plan is still pending and not certain about the dollar amount. The Provost responded that there might be changes coming after new year to improve the plan. • SCP – <ul style="list-style-type: none"> • During the last faculty meeting the SCP faculty was informed of the Faculty Senate activities. The faculty was interested in the

University of North Texas Health Science Center
Faculty Senate Meeting
Friday December 14, 2018 at 8:00 – 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<p>resources made available by the Faculty Senate especially the Communication kit.</p> <ul style="list-style-type: none"> • The SCP faculty expressed their concern regarding the condition of the road (Clifton) between IREB and RES buildings. They felt that it was not safe to cross the road. They suggested to repave the pedestrian crossing. No formal proposal was put forward. Dr. Wu asked for a contact person to request a budget to finalize the proposal. Dr. Clay informed her to contact Jason Hartley. • SHP -- The new Dean, Dr. J. Glenn Forister, will start in February. • SPH – No update • TCU/UNTHSC -- No representative
Resolutions Status Update	<p>Dr. Clay informed the senators that very few people had volunteered for the Faculty Bylaws Task Force (see below list). We still need more volunteers. Please respond by noon on December 14, 2018. This Task Force will help with the restructuring of the faculty senate.</p> <ul style="list-style-type: none"> • PA. Vic Holmes (SHP) • Dr. Nancy Tierney (TCOM)
Old Business	<ul style="list-style-type: none"> • Stay Interview Task Force – Dr. Caroline Rickards – The Task Force met on December 12, 2018 and agreed to move forward to introduce the “stay interview” during the Faculty Assembly. The plan is to get feedback from the faculty during the May or September 2019 Assembly. The idea is to do it from the bottom up instead of the top down in a round table format to collect feedback. The Task Force will work with the Communication Task Force to continue developing the format. • Communication Task Force – Dr. April Wiechmann – The Faculty Assembly was a success. She already received a lot of positive feedback from faculty. Thanks to Dr. Taylor for his participation in the game. The Task Force will meet in January to plan for the May Faculty Assembly <ul style="list-style-type: none"> • Takeaways feedback – Dr. Clay asked the senators for any changes? He encouraged the senators to provide feedback in order to help improve ways for the faculty to better communicate with one another • Faculty Success Coordinating Group Update – Dr. Claire Peel – No Update
New Business	<ul style="list-style-type: none"> • Campus Special Events Scheduling Process – Shea Patterson-Young, Presenter, Ms. Patterson-Young, the Special Event Coordinator, updated the senate on the new process. By completing “InTake” form on Insite, it will help streamline the scheduling process and improve the coordination among different offices to ensure the organization goes smoothly. The “ToolKit” is available at https://www.unthsc.edu/about-us/special-events-office/toolkit/. Ms. Patterson-Young is always available for an individual consulting. • Budget and Finance Presentation – Jeff Scarpelli, Presenter, Mr. Scarpelli, VP Finance & Planning, presented the 2017-2018 revenue and expenditures to the senators. He also provided a summary on the budget vs actual expenditure for FY 2017-2018. <ul style="list-style-type: none"> ▪ Prison Contract was extended – both revenue & associated expenses increased ▪ Clinical activity was greater than anticipated – both revenue & associated expenses increased

University of North Texas Health Science Center
Faculty Senate Meeting
Friday December 14, 2018 at 8:00 – 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> ▪ 1115 Waiver exceeded expectations – project metrics were realized ▪ Grant Revenue exceeded expectations – grant awards have steadily increased ▪ Student Accounting / Telecom – UNT System functions returned to campus • HSC 2020 Strategy Roadmap Update – Dr. Frank Rosinia – Was not present • Policy Review & Discussion – Dr. Clay asked the senators to review the draft policy of Review of Tenured Faculty and provided comments section by section during the meeting. The comments were entered into the word document. This document will then be combined with the comments from the Faculty Bylaws & Faculty Policy Committee and later forwarded to Dr. Taylor to be finalized and presented to the Board of Regents.
Adjournment	The meeting adjourned at 10:05 AM. The Faculty Senate will meet on Friday, January 11, 2019 at 8:00 AM.

University of North Texas Health Science Center
Faculty Senate Meeting
Friday January 11, 2019 at 8:00 – 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Didi Ebert, Dorette Ellis, Patricia Gwartz, Vic Holmes, Michael Jann, Eun-Young Mun, Iok-Hou Pang, John Planz, Marcy Paul, Caroline Rickards, Monte Troutman, April Wiechmann, Metin Yavuz

ABSENT: Rance Berg, Melissa Lewis, Thad Miller, Scott Winter, Veda Womack, Shaohua Yang

ALTERNATE: Harvey Brenner, Kim Meyer, Rafal Fudala

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Introduction of Alternates	<p>Dr. Clay introduced the alternates.</p> <ul style="list-style-type: none"> • Dr. Brenner for Dr. Lewis • Dr. Meyer for PA Womack • Dr. Fudala for Dr. Berg
Approval of Minutes	Dr. Clay inquired if there were any edits to the November and December Meeting Minutes. No edits were brought forward. Dr. N Tierney moved motion to approve the minutes. Dr. Holmes seconded the motion. Both November and December Meeting minutes were approved.
President's/Provost's Update	<ul style="list-style-type: none"> • President William was unable to attend • The Provost, Dr. Taylor, was present and presented later in the meeting.
Cabinet Report	<p>Dr. Clay updated the senate on the following items</p> <ul style="list-style-type: none"> • New deck construction for Garage #5 – Dr. Clay encouraged the faculty senators to volunteer to park off campus during the construction period. If an expected number of volunteers were not met, another actions may be necessary. • Dean Search update – <ul style="list-style-type: none"> ○ TCOM candidate #1 Presentation – Dr. Clay encouraged everyone to attend the presentation this afternoon in LIB 110. ○ SCP – Dr. Peel – the search committee is still conducting skype interviews. Hopefully the committee should

Topic/Agenda Item	Discussion/Conclusion
	be able to finalize the list for the on-campus interview shortly.
School/Colleges Report	<ul style="list-style-type: none"> • GSBS – No report • SCP – The college held a retreat last Friday. There was a discussion on the curricula changes. Dr. Machu would serve as the Interim Dean while the Dean search is still going on. • SPH – There is a need to recruit more faculty in Biostatistics and Epidemiology and Maternal and Child Health. • SHP – The college was redoing their website to develop cohesiveness among all departments’ pages. • TCOM – The college successfully hired a few people.
Resolutions Status Update	Dr. Clay informed the senators that there has not yet been any resolution to how we can post our resolutions on the website.
Old Business	<ul style="list-style-type: none"> • Faculty Award Committee – Dr. Troutman -- still needed help to form a committee so we could develop a nomination process. The plan is to have 5 non senators and 5 senators to form the committee. Dr. Ebert and Dr. Mun volunteered to serve as members. • 2019 initiatives – Dr. Clay asked the senators to provide ideas of what they wanted to do for the new year so we could continue improving the communication process. The questions can be emailed to him and Dr. Wiechmann. • Takeaways Feedback– Dr. Wiechmann volunteered to help with this in an absence of Dr. Miller. • Annual Faculty Data – Dr. Paul –presented an inaugural report on faculty retention and demographics. See Appendix A for details. <ul style="list-style-type: none"> ○ Dr. Clay explained to the senators that the data was available for sharing by your senators and feedback is greatly appreciated. He would like to use this 1st report as a template so we could continue doing this annually moving forward.
New Business	<ul style="list-style-type: none"> • The Provost – updated the senators, while waiting for our next speaker, on the following topics – <ul style="list-style-type: none"> ○ Present Council – The President Councils have been filled and there is a senate representation on each council. Final membership lists are available on the MyHSC President Council webpage. The new organizational chart should be available shortly. ○ Space Committee – The committee helps with near-term issues and worked to bridge them to the long term plan. He was asking the senators to report any issue via the form available on the space committee website. The form will go to the dean and forwarded to the committee for review and approval.

University of North Texas Health Science Center
Faculty Senate Meeting
Friday January 11, 2019 at 8:00 – 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> ○ Vice Provost for Research Search – The search will be underway once a search firm is identified and the conclusion of the dean searches. A composition of a search committee is needed soon. Dr. Taylor is asking the senators for a list of committee member recommendations. ○ Policy – Based on input from stakeholders, the Provost decided to remove the HSC Policy on Tenure Faculty Review from the board of regents meeting agenda for February and is pending additional changes. Thank you to everyone who provided input. ● UNTHSC Foundation – Mr. Doug White -- presented an overview history of UNTHSC and updated on the Foundation office’s progress, current activities, and goals. See Appendix B for details. ● Climate Survey and National College Health Assessment (NCHA) – Dr. Emily Mire -- presented the findings from these two surveys to the senators. The goal is to use these findings to identify problems/issues and to formulate actions to help students. Dr. Mire’s office additionally looked for analogous work to be done for faculty and staff in the near future. Dr. Clay is encouraging the senators to collaborate with Dr. Mire’s office to provide the knowledge to develop activities. ● Policy Process – <ul style="list-style-type: none"> ○ Dr. Taylor explained to the senators a Policy Implementation Process ○ Dr. Taylor presented a draft policy of faculty compensation and will be seeking input through Faculty Senators in the coming weeks. Dr. Clay encouraged the senators to consider making time to provide inputs.
Adjournment	The meeting adjourned at 10:17 AM. The Faculty Senate will meet on Friday February 8 th , 2019 at 8:00 AM in LIB 400.

University of North Texas Health Science Center
Faculty Senate Meeting
February 8, 2019 8:00 AM to 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Rance Berg, Didi Ebert, Michael Jann, Melissa Lewis, Thad Miller, Eun-Young Mun, Iok-Hou Pang, John Planz, Carolina Rickards, Monte Troutman, April Wiechmann, Veda Womack, Shaohua Yang, Metin Yavuz

ABSENT: Vic Holmes, Hongli Wu, Nancy Tierney, DE, Patricia Gwartz, Marcy Paul

ALTERNATE: Michael Smith, Lawrence Cohen, Jessica Hartos

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Remark	Dr. Clay encouraged the senators to continue to engage in activities around campus. He thanked everyone for their time and effort in serving on various committees.
Introduction of Alternates	<p>Dr. Clay introduced the alternates.</p> <ul style="list-style-type: none"> • Dr. Cohen for Dr. Ellis • Dr. M. Smith for Dr. Tierney • Dr. Hartos for PA Holmes
Approval of Minutes	Dr. Clay inquired if there were any edits to the January meeting minutes. No edits were brought forward. Dr. M. Jann moved motion to approve the minutes. Dr. J Planz seconded the motion. The January meeting minutes was approved.
Announcement	<ul style="list-style-type: none"> • All HSC Faculty are invited to the “RAD Faculty Reception” on Thursday, March 28th from 5:30pm-7:30pm in the IREB. <ul style="list-style-type: none"> ○ This event will showcase this year’s faculty posters submitted to RAD and allow guests the opportunity to engage in the interactive poster session. ○ Dr. Clay strongly encouraged the senators’ participations in the event. This is the opportunity for us to showcase our great work. • Dr. Scott Winter retired effective January 31, 2019. Dr. Janet Lieto was appointed as a temporary replacement. TCOM will conduct an election for the new academic year.
President’s/Provost’s	<ul style="list-style-type: none"> • President William was unable to attend

Topic/Agenda Item	Discussion/Conclusion
Update	<ul style="list-style-type: none"> • The Provost, Dr. Taylor, was present and presented the following topics. <ul style="list-style-type: none"> ○ Announcements on various topics <ul style="list-style-type: none"> ▪ New Dean -- Dr. Filipetto was announced as the new Dean for TCOM ▪ SACSCOC – the project is moving according to the plan. UNTHSC is on target. March 5 is scheduled for the Dean’s review of the report. ▪ President’s Councils – The Chairs for each council are charged and will get started on scheduling meetings approximately in June to develop their To-Do lists. ▪ Status of the Policy on Review of the Tenured Faculty – it’s not yet ready to be approved due to a concern in the technology used in the process. We are going to work with the UNT System to reevaluate the current technology and develop a more effective system. ▪ Clinical Practice Group – As a part of the roadmap, Interprofessional Practice will be conducted by Dr. David Farmer’s office. He will start visiting people around campus soon. ▪ Catalyst Health Network -- with the partnership, they will help us improve our clinical practices and increase efficiency in different aspects of clinical practices. Dr. Taylor encouraged the senators to share best practices so we can learn from one another. ▪ Office of Vice President for Research – No update on the search yet ○ Policy Revision – showing the implementation process and presented a draft of the policy on academic freedom to collect comments from the faculty. See Appendix A for the copy of the draft policy. <ul style="list-style-type: none"> ▪ Dr. Clay charged the senators to collect feedbacks/comments on this policy and provide the information collectively by emailing it to Nat Paterson.
School/Colleges Report	<ul style="list-style-type: none"> • GSBS – The faculty is excited for the new Dean, Dr. Mathis, to start. The faculty have concerns about funding distribution regarding the change in the VPR position. • SCP – All opening administrative positions were filled except the Dean. • SPH – Currently searching for new chair in Health behaviors & Health System • SHP – New Dean, Dr. Forister, is starting on Monday Feb 11. • TCOM – The faculty expressed their concerns regarding the interaction with Office of Sponsored Program. The faculty would like to receive more assistance from them. • TCU/MD – <ul style="list-style-type: none"> ○ Dr. Planz moved the motion to formally extend an invitation for faculty from TCU/MD to attend Faculty Senate meetings. Dr. Miller seconded the motion. <ul style="list-style-type: none"> ▪ Discussion –Many senators agreed that we needed to increase collaboration between HSC and TUC/MD. Inviting them to the meetings should encourage more interactions. ▪ Vote: the majority is in favor. ▪ Dr. Clay will contact Dr. Flynn to initiate the process.

Topic/Agenda Item	Discussion/Conclusion
Old Business	<ul style="list-style-type: none"> • Faculty Awards Committee – <ul style="list-style-type: none"> ○ Motion to allow Assistant Professor to serve as a committee member was moved by Dr. Ebert and seconded by Dr. Miller. <ul style="list-style-type: none"> ▪ Vote -- all in favor ○ Dr. Troutman updated the senators that he contacted the committee members for their commitment to serve on the committee. He is still waiting to hear from a few people. All Deans also received information regarding the nomination process. ○ Dr. Yavuz recommended that we should name the award after Dr. Yorio since he was the person who initiated the award. Dr. Clay suggested that Dr. Yavuz should email the recommendation to him so he can add it as an agenda item for the next Faculty Senate meeting. • Bylaws Revision Task Force – No report • Stay Interview Task Force – The committee members have been in communication to prepare for the May Faculty Assembly. They will have updates for the next Faculty Senate Meeting. • Communication Task Force – Working with the “Stay Interview” Task Force to prepare for the May Faculty Assembly. <ul style="list-style-type: none"> ○ Dr. Wiechmann thanked Dr. Peel for her contribution to the December Faculty Assembly raffle ticket prizes. Dr. Wiechmann will purchase a Thank You card for Dr. Peel. This will be circulated at next Faculty Senate meeting for signatures.
New Business	<ul style="list-style-type: none"> • Emeritus Parking Resolution – <ul style="list-style-type: none"> ○ Dr. Clay presented the recommendation that the policy be revised to the following: <p style="text-align: center;">Individuals holding “emeritus” designation will be provided email access and library privileges. Parking needs above that available to any visitor to UNTHSC campus must be coordinated by the department inviting the Emeritus faculty to campus.</p> ○ Motion to approve the recommended wording for the policy -- Dr. Smith moved the motion and was seconded by Dr. Planz <ul style="list-style-type: none"> ▪ Discussion – the senators would like to see that the Emeritus Professor receive a more preferable parking option than just a visitor. It’s suggested that the UNT HSC ID card should show an Emeritus status so they can come in and park anywhere or to get lifetime parking. ▪ Vote – majority in favor of rejected the recommendation.

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> ○ Dr. Clay will continue working on new resolutions. Dr. Clay solicited input from senators so as to address their concerns with the language. ● Office of Sponsored Programs (OSP) — Andrea Anderson, Director of OSP & Paul Below, Faculty Research Support Team Director, opened a floor for Question & Answer session. <ul style="list-style-type: none"> ○ Most faculty expressed their concerns regarding the level of support they received from the OSP both pre and post awards. The faculty would like to see a more efficient process and communication. ○ Mr. Below said he is in a process of putting together a new support team which will improve the post-award process. ○ Ms. Anderson understood the situation and would like to assist the faculty as much as possible. She directed the senators to the OSP webpage where they could find the current contact information. She would welcome an invitation from departments or schools to speak directly to them. ○ Dr. Clay encouraged all senators to discuss with the faculty in their schools/colleges the experience they have had with OSP and collectively send recommendations to Ms. Anderson. ● Office of Research Development & Commercialization – Dr. Pitts showed the senators the new grant search engine called GrantForward. She is asking for volunteers to participate in a trial run and provide feedback. The feedback from the trial run will assist her office as to whether or not HSC should switch to a new search engine. Dr. Pitts provided a sign-up sheet and a few faculty signed up. See Appendix B for the presentation. ● Policy Transformation Retreat – Dr. Clay and Dr. Mun attended the retreat held by the office of Institutional Compliance & Integrity. The main focus was to update the stakeholders on the process of how policy revision was being conducted with the assistance of a consulting firm.
Adjournment	The meeting adjourned at 9:58 AM. The Faculty Senate will meet on Friday March 8, 2019 in EAD 703 .

University of North Texas Health Science Center
Faculty Senate Meeting
March 8, 2019 8:00 AM to 9:30 AM
EAD 703

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Rance Berg, Didi Ebert, Vic Holmes, Michael Jann, Melissa Lewis, Thad Miller, Eun-Young Mun, John Planz, Carolina Rickards, Patricia Gwartz, Nancy Tierney, Monte Troutman, April Wiechmann, Veda Womack, Shaohua Yang, Metin Yavuz

ABSENT: Iok-Hou Pang, Dorette Ellis and Hongli Wu

ALTERNATE: Lawrence Cohen

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Election	<p>Dr. Clay introduced two nominees – PA V Holmes and Dr. Yasser Salem – from School of Health Professions.</p> <ul style="list-style-type: none"> • Both candidates introduced themselves and discussed their plans as President-Elect and then excused themselves from the room. • Dr. Clay opened the floor for the senators to discuss the nomination. • The senators submitted secret ballots and the votes were counted during the meeting. • Dr. Y Salem was elected as the President-Elect.
Introduction of Alternates	<p>Dr. Clay introduced the alternates.</p> <ul style="list-style-type: none"> • Dr. Cohen for Drs. Ellis and Wu
Approval of Minutes	Dr. Clay inquired if there were any edits to the February meeting minutes. No edits were brought forward. Dr. N Tierney moved the motion to approve the minutes. Dr. J Planz seconded the motion. The February meeting minutes was approved.
Announcement	<ul style="list-style-type: none"> • 2019 Faculty Achievement Award Nomination – Deadline March 15 – Dr. Troutman provided more updates in the Old Business section. • UNTHSC Code of Culture: Our Values in Action – On April 2nd, 8th and 11th, you will have the opportunity to attend one of the 6 (1-hour each) sessions to be introduced to the UNTHSC Code of Culture: Our Values in Action. If you are unable to take part in any of these, there will be an opportunity to review the Code of Culture through Learn HSC. Employees and Students will be required to sign the Recommitment Attestation during one of the sessions or through

University of North Texas Health Science Center
Faculty Senate Meeting
March 8, 2019 8:00 AM to 9:30 AM
EAD 703

Topic/Agenda Item	Discussion/Conclusion
	<p>Learn HSC.</p> <ul style="list-style-type: none"> • All HSC Faculty are invited to the “RAD Faculty Reception” on Thursday, March 28th from 5:30pm-7:30pm in the IREB. Dr. Clay encouraged the senators’ participations in the event. • Faculty Senate Book Club – Dr. Clay informed the senators that he is working with the Library & CIL to coordinate a potential book club. If anyone is interested to participate, Dr. Clay asks them to email him to be added to the mailing list. • Following the April 12th Senate meeting, the UNT-Denton & UNT-Dallas faculty senate leadership will meet with UNTHSC Faculty Senate leadership in LIB 400 for the first time. The meeting is to learn more about each other. Dr. Clay welcomes ideas and topics for the agenda.
Cabinet Report	<ul style="list-style-type: none"> • Dr. Clay updated the senators on various topics – <ul style="list-style-type: none"> ○ Code of Culture -- working on the Code of Culture to make sure the content also covered wider range and not just educators. ○ Strategic Plan Room – tour the room in May – pending coordination with Ms. Foster.
President’s/Provost’s Update	<ul style="list-style-type: none"> • President William was unable to attend • Policy Revision – Dr. C Peel – presented the revision of Policy 6.003 Promotion & Tenure on behalf of the Provost. <ul style="list-style-type: none"> ○ Dr. Clay charged the senators to collect feedbacks/comments on this policy and provide the information collectively by emailing it to Nat Paterson. All documents regarding Policy Feedback is on the webpage, https://www.unthsc.edu/academic-affairs/faculty-affairs/the-faculty-senate/policy-feedback/ ○ In order to close the communication loop, the senate suggested that the documents are distributed back from the Provost’s office. Dr. Miller moved the motion to request the post-tenure review policy return to the Senate for redistribution and comment collection then providing these comments to Provost prior to Provost submitting to Regent’s meeting. Dr. Rickards seconded. Motion was approved.
Leadership Position Updates	<ul style="list-style-type: none"> • Vice Provost for Research – the search is now underway. The committee met with the hiring firm to start the process. The job has been posted on various sites.
School/Colleges Report	<ul style="list-style-type: none"> • GSBS – The new Dean, Dr. Mathis, started last week. • SCP – Completed the accreditation process and received an unofficial remark that we should receive maximal period available before next accreditation report due. • SPH – Currently has a search for Associate Dean for Research. It’s opened for both internal and external candidates. • SHP – The new Dean, Dr. Forister, is doing well. • TCOM – N/A • TCU/MD – response from Dr. Flynn regarding TCU/UNTHSC faculty senate invitation was he requested deferral at this time until their school is further along.

University of North Texas Health Science Center
Faculty Senate Meeting
March 8, 2019 8:00 AM to 9:30 AM
EAD 703

Topic/Agenda Item	Discussion/Conclusion
Old Business	<ul style="list-style-type: none"> • Faculty Awards Committee – <ul style="list-style-type: none"> ○ Dr. Troutman updated the senators that we have only received 6 nominations and the deadline is approaching on March 15, 2019. He strongly encouraged the senators to talk to the faculty in their schools/colleges for nominations. He emphasized that this award is prestigious and we would like to see strong participation to keep it continued. • Bylaws Revision Task Force – <ul style="list-style-type: none"> ○ PA Holmes updated the senators that the latest version the Bylaws draft is under review by the task force member. • Stay Interview Task Force – <ul style="list-style-type: none"> ○ Dr. C Rickards briefed and presented the senators an overview of the activities planned for the May 14 Faculty Assembly. <ul style="list-style-type: none"> ▪ The focus for the “Stay Interview” is to gather information from current faculty regarding their reasons for staying at UNTHSC. This information may be used in the implementation of programs or initiatives to improve faculty retention. ▪ The format is to have 10-15 round tables; 8-10 people per table (~100-110 participants) with each school’s representative and 2 Senators. After the small group discussion, each table will select someone to report the highlights of their discussion.
Resolutions	<ul style="list-style-type: none"> • Emeritus Parking Resolution – <ul style="list-style-type: none"> ○ Dr. Clay asked for the senators to give him input on this resolution. Dr. Clay needs to know if he has support from the senate to proceed. Dr. Clay has solicited input from those who are Emeritus Professors as well on the language.
President’s Councils	<ul style="list-style-type: none"> • Academic Council – Dr. Berg -- The council is working on making recommendation on faculty compensation model to the President. The council is looking at models from different institutes as examples. • Finance and Budget – Dr. Ebert – was charged by the President to develop a budget plan. The members are in a process of providing planning metrics. • Built Environment – N/A • People and Culture – N/A • Research – Dr. Mun – was charged by the President to form a 10 people committee to develop a plan to improve UNT HSC research impact. The members will meet again in two weeks to identify a clear direction.
Adjournment	The meeting adjourned at 9:58 AM. The Faculty Senate will meet on Friday April 12, 2019 in LIB 400.

University of North Texas Health Science Center
 Faculty Senate Meeting
 April 12, 2019 8:00 AM to 9:30 AM
 LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Rance Berg, Didi Ebert, Vic Holmes, Michael Jann, Melissa Lewis, Thad Miller, Eun-Young Mun, John Planz, Carolina Rickards, Patricia Gwartz, Monte Troutman, Veda Womack

ABSENT: Melissa Lewis, Janet Lieto, Iok-Hou Pang, Nancy Tierney, April Wiechmann, Shaohua Yang

ALTERNATE: Kim Meyer, Zhengyang Zhou, Liang-Jun Yan

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:02 AM.
Introduction of Alternates	The alternates introduced themselves. <ul style="list-style-type: none"> • K Meyer for J Lieto and N. Tierney • Z Zhou for M Lewis • L Yan for D. Ellis
Open remark	Dr. Clay introduced Dr. Michael Mathis , the new Dean of GSBS.
Approval of Minutes	Dr. Clay inquired if there were any edits to the March meeting minutes. No edits were brought forward. PA Holmes moved the motion to approve the minutes. Dr. T. Miller seconded the motion. The March meeting minutes was approved.
Announcement	<ul style="list-style-type: none"> • UNTHSC Faculty Development Needs Assessment – Dr. Clay encouraged the senators to complete the linked needs assessment survey so that we may best determine the development topics of most interest to faculty across the UNT Health Science Center. This anonymous survey should take no more than 10 minutes to complete. SURVEY LINK: https://unthsc.qualtrics.com/jfe/form/SV_0UntkEA26EvKVsp • Faculty Senate Elections to be held in May • Fall 2018 Faculty Data Report now available on Faculty Senate Site -- https://www.unthsc.edu/academic-affairs/faculty-affairs/the-faculty-senate/
Cabinet Report	<ul style="list-style-type: none"> • Dr. Clay updated the senate that there would be a few changes to be announced over the summer.

Topic/Agenda Item	Discussion/Conclusion
Provost's Update	<ul style="list-style-type: none"> • Provost Taylor provided updates on the policy revision process and presented a flowchart showing the transition from bylaws to new policies (Appendix A.) • Among the revised policies, the Review of Tenured Faculty, is the only policy to be forwarded to Board of Regent in May for approval. Others will be approved and signed by President Williams. • Three policies and the Amended Bylaws below, pending at Legal, will have to include feedback from faculty. As soon as the documents come back from the Legal office, they will be available for review through the Faculty Senate's Policy Feedback process on the website. <ul style="list-style-type: none"> (1) New Policy: HSC Policy 6.006 Faculty Grievance and Appeal Replaces: Bylaws Articles XII (Appeals) and XIV (Grievance) (2) New Policy: HSC Policy 6.005 Faculty Discipline and Termination Replaces: Bylaws Articles XII (Faculty Misconduct) (3) New Policy: HSC Policy 6.002 Faculty Appointment, Reappointment, and Probationary Period Replaces: Bylaws Articles IV (Rank), V (Appointment), VII (Reappointment), and HSC Policy 6.109 Extension of Probationary Period (4) Amended Bylaws: UNT Health Science Center Faculty Bylaws, 2019 • Detailed discussion of proposed and pending changes will be the primary focus of the April 30th Faculty Assembly. • The Faculty Senate Executive Committee will work with the Provost to gather feedback prior to the Assembly and logic to organize the discussion during the Assembly.
Leadership Position Updates	<ul style="list-style-type: none"> • Vice President for Research – The applications are being looked at by the search firm. The firm will meet with the committee to review applicants. Dr. Clay asked if the job posting can be shared with the Senators so we can distribute it through our professional contacts to generate more interests.
President's Councils	<ul style="list-style-type: none"> • Academic – <ul style="list-style-type: none"> ○ The council is working on reviewing a few procedures such as Salary Administration for Faculty, Promotion & Tenure. The main focus is to eliminate inconsistency between policies and procedures. ○ Provost Taylor suggested that each school/college also review their criteria and procedures to ensure they aligned with the Bylaws.

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> • People and Culture –has been charged to review the annual evaluation process to make a recommendation on how to improve the process and they are collaborating with the Academic Council on making recommendation for the Promotion & Tenure. • Built Environment – No report • Finance & Budget -- has been charged to define a metric for a longer range financial plan. • Research – President Williams identified population health as a campus-wide strategic focus area. All faculty are invited to contribute to developing and shaping a population health focus for our campus through a series of school specific round table discussion.
School/Colleges Report	<ul style="list-style-type: none"> • TCOM – No report • SCP – <ul style="list-style-type: none"> ○ To integrate the one university concept, the college has held a joint retreat with other UNT campuses for research collaboration. ○ Both President Williams and Provost Taylor attended their April Faculty meeting and had good feedback on their participation ○ The new Dean, Dr. Madhavan, will start in July. • SPH – positively encouraged to see that the population health is being focused by the President and the Research Council being charged to promote the topic to the community. There should be collaboration among different areas using big data. • SHP – No report • GSBS – No report
Resolutions	<ul style="list-style-type: none"> • Parking -- Dr. Clay updated that he forwarded the feedback from current Emeritus Professors to Parking and now waiting to hear back.
Old Business	<ul style="list-style-type: none"> • Faculty Awards Committee – <ul style="list-style-type: none"> ○ The selection process has been completed. The five finalists will be revealed at the Assembly on April 30th. ○ To improve the Award process, Dr. Troutman will meet with the previous chairs to revise and update the process document for next year. ○ Dr. Meyer from CIL offered to assist the committee in developing a selection rubric. • Faculty Senate Bylaws – 75% of the document have been changed. The Senator will review and discuss the revision during the May meeting and expect to vote in June. • Stay Interview – This will be postponed to September Faculty Assembly
New Business	<ul style="list-style-type: none"> • Tour of the strategy room – The Faculty Senate Executive Committee will work with Provost office to find times to do small groups of tours over the coming months.

University of North Texas Health Science Center
Faculty Senate Meeting
April 12, 2019 8:00 AM to 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"><li data-bbox="514 297 1955 467">• Tour of the new studio – The senators had an opportunity to tour, One University Studio, UNTHSC’s new full service video studio developed by Center for Innovative Learning. This studio offers the opportunity for sophisticated and accessible video production in support of classroom and other needs. For More information, please visit https://www.unthsc.edu/center-for-innovative-learning/students-faculty-and-staff-are-getting-a-new-studio-space-for-videos-webcasts-distance-learning-and-more/
Adjournment	The meeting adjourned at 9:25 AM. The Faculty Senate will meet on Friday May 10, 2019 at 8 AM in LIB 400.

University of North Texas Health Science Center
Faculty Senate Meeting
May 10, 2019 8:00 AM to 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Didi Ebert, Patricia Gwartz, Vic Holmes (via Zoom), Michael Jann, Melissa Lewis, Thad Miller, Eun-Young Mun, Iok-Hou Pang, John Planz, Caroline Rickards, Nancy Tierney, Monte Troutman, Veda Womack, Hongli Wu.

ABSENT: Rance Berg, Dorette Ellis, Janet Lieto, April Wiechmann, Shaohua Yang, Salem Yasser

ALTERNATE: Kim Meyer, Robert Mallet, Natalie Bahr, and Victor Uteshev

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Introduction of Alternates	Dr. Clay introduced the alternates. <ul style="list-style-type: none"> • N. Bahr for A Wiechmann • R. Mallet for Y Salem • K. Meyer for J. Lieto • V. Uteshev for S. Yang
Open remark	Dr. Clay welcomed everyone to the meeting.
Approval of Minutes	Dr. Clay inquired if there were any edits to the April meeting minutes. No edits were brought forward. Dr. Jann moved the motion to approve the minutes. Dr. Tierney seconded the motion. The April meeting minutes was approved.
Announcement	Spring 2019 Commencement – The senators were asked to attend and also encourage their faculty. The overall winner of the 2019 Faculty Achievement Award will be announced.
President-Elect Nomination	The senators voted for an extension to allow more time for the nominees to accept the nomination. Also the voting process will be done electronically via email. Dr. Clay will email everyone more details.
Provost’s Update	Provost Taylor thanked everyone for attending Assembly on April 30. He updated the senate that we were on track for the policy revision process and they are ready to go to Board of Regents. He then shared the revised Faculty Bylaws for review and vote later in the meeting.

Topic/Agenda Item	Discussion/Conclusion
Leadership Position Updates	<p>Provost Taylor provided an update on the search for the Vice President for Research (VPR) position. Of the 100 initial “leads,” 15 candidates are currently under review with the search committee.</p>
School/Colleges Report	<ul style="list-style-type: none"> • TCOM – finished the senator election process. Dr. Tierney was reelected and Dr. Carletti was elected as a new senator. • SCP – are excited for the new Dean. They are in a process of conducting the senator election. • SPH – recently hired the new chair for Health Behavior and Health Systems • SHP – started the chair search for PT and is conducting the senator election. • GSBS – No report. <p>Dr. Clay suggested current senators invite newly-elected senators from their school/college to attend one of the meetings so they would have an opportunity to observe and learn about Faculty Senate meeting and role of senators before the current senator departs. Dr. Clay will formally invite all newly elected Senators to the August Senate meeting.</p>
Old Business	<ul style="list-style-type: none"> • Next Faculty Assembly Date -- Dr. Clay proposed that the senators decided on which date should the next Faculty Assembly be held between September 3 or 10. He asked for the senators to email him their choices • Faculty Senate Bylaws – Dr. Clay led the discussion on the Faculty Senate Bylaws revision. The following are the summary of changes made during the discussion. <ul style="list-style-type: none"> ○ Throughout document - change “department” or ‘institute’ to “school/college” and insert ‘school/college’ where only ‘college’ was listed. ○ Article III.D.2 - clarify that the faculty who performs evaluation of other faculty is Not Eligible to serve as a senator. ○ Article 3.F.3.a. - edit to accurately reflect two and not three year terms. ○ Add to the Standing Committee section the Faculty Achievement Award Committee suggested by Dr. Mallet. motion Dr. Mun moved to propose that this section to be inserted to the document as an edit. Dr. Tierney seconded. All in favor. ○ Article VI.B.3 - delete ○ Article VI.B 1 & 2 as is. Dr. Miller moved to accept this section as is. Dr. Tierney seconded. All in favor. Dr. Tierney stated she will also bring forth an amendment as an agenda item for June meeting. ○ Article VII.A.1 (and elsewhere in the document) – edit to reflect the senate meets year round. • Stay Interview – this will be the only table discussion topic for the next Faculty Assembly • Communication taskforce – Dr. Clay inquired the senate to discuss whether this taskforce should continue. Senators verbal feedback indicated taskforce had done great work, resulting in many changes and activities such as Assembly format change, meeting takeaways, and perceived evidence of improved communication with the faculty. <ul style="list-style-type: none"> ○ Dr. Clay inquired all senators to go back and ask their faculty in their respectively school/college on how the Communication taskforce was doing and if there is anything else they would like the taskforce to support for the coming 2019-2020 academic year.

University of North Texas Health Science Center
Faculty Senate Meeting
May 10, 2019 8:00 AM to 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
New Business	<ul style="list-style-type: none">• Faculty Senate Webpage – look for a new and much improved Faculty Senate webpage by midsummer.• Review of the 2019 proposed HSC Faculty Bylaws –<ul style="list-style-type: none">○ Dr. Gwartz, chair of the Faculty Bylaws & Faculty Policies Committee, informed the senate that the committee members electronically voted to approve that the revised Faculty Bylaws be forwarded to the Faculty Senate for review.○ The Senate voted 13-3 to reject the revisions to the Faculty Bylaws. Dr. Clay will notify HSC leadership of the vote.
Adjournment	The meeting adjourned at 9:57 AM. The Faculty Senate will meet on Friday June 14, 2019 at 8 AM in LIB 400.

University of North Texas Health Science Center
Faculty Senate Meeting
May 28, 2019 at 9:00 AM
IREB 350

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subhash Aryal, Didi Ebert, Dorette Ellis, Vic Holmes, Michael Jann, Melissa Lewis, Janet Lieto, Thad Miller, Kenneth Miller (via Zoom), Iok-Hou Pang, John Planz (via Zoom), Caroline Rickards, Nancy Tierney, Veda Womack, Hongli Wu, Shaohua Yang, Misti Zablosky

ABSENT: Rance Berg, Patricia Gwartz, Eun-Young Mun, Monte Troutman, Salem Yasser

ALTERNATE: Rafal Fudala, Zhengyang Zhou

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 9:00 AM
Today's Agenda	To discuss and vote to approve the Amended Faculty Bylaws proposed by the Provost
Motion	PA Holmes moved the motion to discuss and vote to approve the Bylaws. Dr. A Wiechmann seconded.
Discussion	Senators discussed the revised document. The Provost offered clarifications and responded as warranted.
Result	The senate voted via written ballots with an exception of those who attended the meeting via Zoom which voted via email. Dr. Clay tallied the votes and announced that there are 15 votes in the affirmative and 4 in the negative. The Amended bylaws were approved.
Adjournment	The meeting adjourned at 9:20 AM.

University of North Texas Health Science Center
Faculty Senate Meeting
June 14, 2019 8:00 AM to 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Subbash Aryal, Rang Berg, Dorette Ellis, Patricia Gwartz, Michael Jann, Eun-Young Mun, John Planz, Yasser Salem, Nancy Tierney, Monte Troutman, April Wiechmann, Veda Womack, Hongli Wu, Shaohua Yang, Misti Zablosky

ABSENT: Didi Ebert, Vic Holmes, Melissa Lewis (alternate S. Griner), Janet Lieto, Thad Miller (alternate S. Griner), Kenneth Miller (alternate K. Luedtke-Hoffman), Caroline Rickards (alternate Harlan Jones), Iok-Hou Pang

GUESTS: Claire Peel

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Introduction of Alternates	Dr. Clay asked the alternates to introduced themselves. <ul style="list-style-type: none"> • H. Jones for C. Rickards • S. Griner for T. Miller and M. Lewis • K. Luedtke-Hoffmann for K. Miller
Open remark	Dr. Clay welcomed everyone to the meeting and thanked everyone for attending the May 28 meeting to vote on the Faculty Bylaws.
Approval of Minutes	Dr. Clay inquired if there were any edits to two May meetings. No edits were brought forward. Dr. Planz moved the motion to approve both minutes. Dr. Tierney seconded the motion. The meeting minutes were approved.
Announcements	Benefits Enrollment – Dr. Clay reminded the senators that the Benefits enrollment is coming up and encouraged everyone to attend on July 12 & 17.
President’s Update	Dr. Williams provided an update on the following topics. <ul style="list-style-type: none"> • UNTHSC Closed on the purchase of Bailey building –this supports the campus wide space plan • Legislative update—President Williams deemed the recent legislative process “successful”

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> • Board of Regent Presentation – went well. The policies and Bylaws updates and the tenure recommendations were presented.
Provost’s Update	<p>Dr. Taylor provided an update on the following topics.</p> <ul style="list-style-type: none"> • Faculty and Staff Evaluations <ul style="list-style-type: none"> • For the 2018-2019 annual evaluation we are still using the same system — The evaluation tool will be open for all faculty beginning on June 19. • The evaluation process will be closed on August 2. • Faculty and staff are encouraged to review the new policies when working on their evaluations. • Vice President of Research (VPR) candidates coming for interviews. The VPR would be responsible for division/structure of research and the current institutes would report to the VPR. There are four finalists identified and the on-campus visits have been scheduled for the following dates. The candidate information/CV will be sent out shortly before the on-campus visit dates <ul style="list-style-type: none"> ▪ 1st finalist – June 24 & 25 ▪ 2nd finalist – June 27 & 28 ▪ 3rd finalist – July 1 & 2 ▪ 4th finalist – July 8 & 9 • Gallup Survey: UNTHSC made an improvement in the employee engagement moved from 40th to 85th percentile. We are thriving to be recognized as the Best Place for All nationally.
President Councils	<ul style="list-style-type: none"> • Academic – Recommendations on P&T Process is being worked on. Overarching rubric will be developed and target date to provide to all schools/colleges is July. • People & Culture – the council met frequently and had provided the President recommendations on Faculty evaluation process. • Built Environment – No report • Finance & Budget – No report • Research – The council met many times and also had listening sessions with some external parties like Baylor, Scott & White officers to discuss the topic of population health. Some was willing share information on their operations.
School/Colleges Report	<ul style="list-style-type: none"> • TCOM – concluded the Associate Dean interviewing process and waiting on the final decision. Also working on selecting a senator to replace Dr. Wiechmann. • SCP – excited that the new Dean, Dr. Madhavan, started on June 14. • SHP – new PT Chair started.

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> • SPH – two new faculty starting next month • GSBS – Chair searches are going for all 3 departments – Physiology & Anatomy, Microbiology Immunology & Genetics, Pharmacology & Neuroscience.
Old Business	<ul style="list-style-type: none"> • Faculty Achievement Award Committee – Dr. Troutman presented to the senate the revision of the award process and asked them to review and provide feedback prior to the July meeting where we would vote. • Stay Interviews Committee – This topic will still be the main focus for the September Faculty Assembly. Dr. Planz will review the process and the format to see if there is any other information needed to prepare for the Assembly. • Communications Committee – Dr. Clay informed the senate that the President-Elect would chair this committee and we still needed more members. He asked for more volunteers.
New Business	<ul style="list-style-type: none"> • Series of Vice Provost Presentation – <ul style="list-style-type: none"> ○ Dr. Jeff Beeson, Chief Medical Officer, who is the first presenter of the series. Dr. Beeson discussed the priorities of the clinical practice. The goal is to find a way to sustain the practice. The clinical practice is here as a part of TCOM to provide teaching and research. This consideration has led to some hard decisions over the last few years in various aspects of the clinic, such as <ul style="list-style-type: none"> ▪ improving the financial and business model/practice, ▪ creating new compensation model ▪ implementing the Interprofessional practice which helps purposefully unite the clinical practice with teaching and research ▪ Increasing the awareness of Priority Care Clinic— as the on-campus urgent care provider and same-day appointments for employees and their families. For more information, go to https://insite.unthsc.edu/priority-clinic/ • Senate Webpage redesign – A copy of the revised Faculty Senate webpage was provided to the senators for their review. Dr. Clay encouraged them to review the newly redesigned webpage and provide inputs/feedback so the webpage can be finalized by July.
Adjournment	The meeting adjourned at 9:32 AM. The Faculty Senate will meet on Friday July 12, 2019 at 8:00 AM in LIB 400

University of North Texas Health Science Center
Faculty Senate Meeting
July 12, 2019 8:00 AM to 9:30 AM
LIB 400

- PRESIDING:** Dr. Patrick Clay, Faculty Senate President
- PRESENT:** Subbash Aryal, Rang Berg, Didi Ebert, Dorette Ellis, Michael Jann, Janet Lieto, Thaddeus Miller, Eun-Young Mun, Caroline Rickards, Yasser Salem, Nancy Tierney, Monte Troutman, April Wiechmann, Veda Womack, Hongli Wu, Misti Zablosky
- ABSENT:** Patricia Gwartz, Vic Holmes (alternate K. Samuels) Melissa Lewis (alternate D. Litt), Kenneth Miller (K. Luedtke-Hoffmann), Iok-Hou Pang, John Planz, Shaohua Yang (alternate V. Uteshev)
- GUESTS:** S. Madhavan, S. Maddux, Rafia Rasu (incoming SCP senator), Peg Demers
- RECORDING:** Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:02 AM.
Introduction of Alternates	Dr. Clay asked the alternates to introduce themselves. <ul style="list-style-type: none"> • K. Luedtke-Hoffmann for K. Miller • V. Uteshev for S. Yang • K. Samuels for V. Holmes • D. Litt for M. Lewis
Open remark	Dr. Clay welcomed everyone to the meeting and mentioned that this was 2 nd to last for him to chair the meeting as the Faculty Senate President.
Approval of Minutes	Dr. Clay inquired if there were any edits to the June meeting minutes. No edits were brought forward. Dr. Ellis moved the motion to approve the minutes. Dr. Tierney seconded the motion. The meeting minutes were approved.
Announcement	<ul style="list-style-type: none"> • Policy Procedures on P&T and Salary Administration (feedback due August 2nd) <p>Dr. S Maddux and Dr. R Berg, the Academic Council member, presented two procedures to the senate. The new procedures would be used to implement the new policies on faculty evaluation, promotion and tenure as well as salary administration, which have been in effect since June 1.</p> <p>Dr. Clay explained that the senate was charged to provide editorial review to the documents. Additional document such as rubrics would be available for review in upcoming months. These two documents would be distributed to the senators to collect inputs from their respective colleges/schools by July 30.</p>

University of North Texas Health Science Center
Faculty Senate Meeting
July 12, 2019 8:00 AM to 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
Cabinet's Report	<p>Dr. Salem attended the meeting on Dr. Clay's behalf. He updated the senate on the following topics:</p> <ul style="list-style-type: none"> ○ SACSCOC Accreditation Plan would be finalized soon. ○ Innovation Pilot Survey was completed, the survey questions will be revised and will be sent again to more number of participants. ○ Create an initial plan regarding how student fees are calculated.
Leadership Position Updates	<ul style="list-style-type: none"> ● VPR position – pending President Williams' decision at this time. ● GSBS – Three Chair positions are underway and started working with a search firm. ● SHP – A Physical Therapy Department Chair position is underway.
President Councils	<ul style="list-style-type: none"> ● Academic – finalizing a few charges such as evaluation rubrics. ● People & Culture – No report ● Built Environment -- No report ● Finance & Budget -- No report ● Research – reported to the cabinet on the population initiative but no further update at this time
School/Colleges Report	<ul style="list-style-type: none"> ● TCOM – No report ● SCP – No report ● SHP – New PT Chair search started. Their faculty had concerns regarding the Outside Employment Disclosure. Dr. Clay agreed to look into this topic and would ask the senators to review the current disclosure form to provide comments and would seek responses from the appropriate entity. ● SPH – the faculty expressed their concerns over the new Promotion & Tenure policies. There are two faculty leaving this month and two new coming in. ● GSBS – No report
Communication Committee	<p>The committee is seeking an additional member from incoming SCP faculty senators and will meet to get ready for the September 10 Assembly shortly.</p>
Resolutions	<p>Emeritus Professor Parking Privileges – Dr. Clay updated the senate that he had received good response from the Emeritus faculty on the statement. He would revise the wording and distribute it for approval in August.</p>
Old Business	<ul style="list-style-type: none"> ● Vote on Faculty Awards Procedures – After further discussion, additional time was needed for input and votes will be casted at the August meeting.

Topic/Agenda Item	Discussion/Conclusion
New Business	<ul style="list-style-type: none"> • Introduction of new SCP Dean – Dr. M Jann introduced Dr. S. Madhavan who recently started his position five weeks ago. • Vice Provost Presentation Series – <ul style="list-style-type: none"> ○ Community Engagement & Student Services – Dr. N. Bugnariu, Vice Provost for Community Engagement, updated the senate on her office is working to gain “Community Engaged” status for the HSC, a rigorous process very similar to accreditation, and exciting projects and opportunities (see Appendix A). ○ Office of Student Services – Dr. T. VanDuser, Vice Provost for Student Affairs, presented the senate on the Division of Student Affairs’ responsibilities (see Appendix B) including Student’s welling and safety and food pantry. The senators were interested in helping with donation and would like additional information on how to donate. • Director of Faculty Research Support -- Mr. P. Below, Director of Faculty Research Support, updated the senate on his first 6 months in the office (see Appendix C). Expect his group’s work with Pharmacology, Neuroscience, and Anatomy and Physiology to expand to all departments on campus during the coming months. Mr. Below called for faculty input/recommendations on the services you would like to see his group support as it matures. • UNT HSC Graduation Ceremony Debrief – Mrs. L. Saunders & A. Jimenez, Student Affairs, briefed the senate on the May 2019 commencement. They appreciated the faculty participation during the commencement and asked for the continuing support for the future. Dr. Clay asked if the • UNT HSC Rebranding -- Mr. Mohon, Senior VP in the Office of Brand and Communication, shared his groups work to “rebrand” UNTHSC in our community and beyond. The senator’s discussion brought up the need for more proactive and centralized promotion of the HSC. Dr. Clay asked Mr. Mohon to further work with the senate to follow up on issues raised during the discussion.
Adjournment	The meeting adjourned at 9:35 AM. The Faculty Senate will meet on Friday August 9, 2019 at 8:00 AM in LIB 400.

Community Engagement at UNTHSC

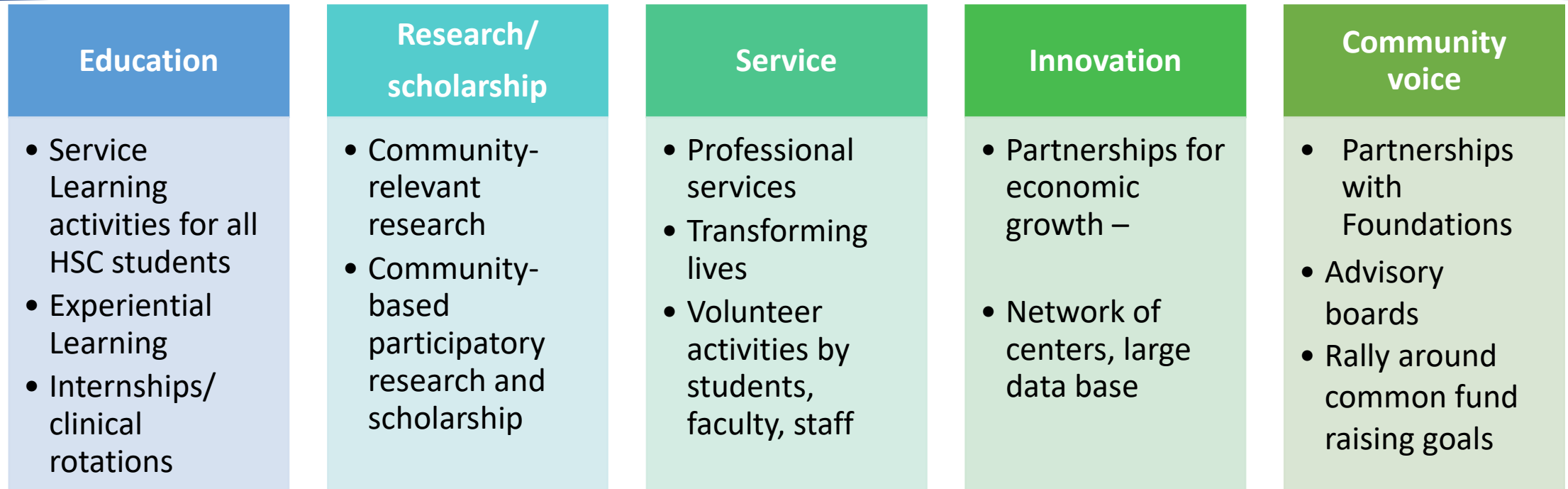
Update for Faculty Senate

Nicoleta Bugnariu, PT, PhD, MBA
Vice Provost, Community Engagement & Service

7.12.2019

Community Engagement definition

Creating solutions for a healthier community



Community engagement = **collaboration** between institutions of higher education and their larger communities for the mutually beneficial creation and exchange of knowledge and resources in a context of **partnership and reciprocity**.

- National Inventory of Institutional Infrastructure for Community Engagement (NI³CE) - N/A
- Appreciative inquiry - #56 interviews with a total of # 97 faculty, staff, students, administrators from all schools and various units within HSC
- Definitions, who is involved, type of activities, data capture processes, needs for continuous improvement

Assessment results

- Tremendous amount of community engagement activities in all units
- The only constant is variability of:
 - Activities counted/ approved as community engagement
 - Methods or lack thereof of data capturing
- As an institution no ongoing, consistent, way of accurate reporting of CE activities or impact.

Recommendations – Action Plan

- 1. Pursue Carnegie elective designation of “Community Engaged” university**
 - Framework for guiding self-study and continuous improvement
 - Data driven and mission-centric process
 - Minimum 3 year process, leadership buy-in paramount
- 2. i6Challenge Grant – submitted April 6, 2019**
- 3. Build/Facilitate Anchoring Partnerships – Fit Steps for Life Center**



Fit Steps for Life Program

An example of anchoring partnership

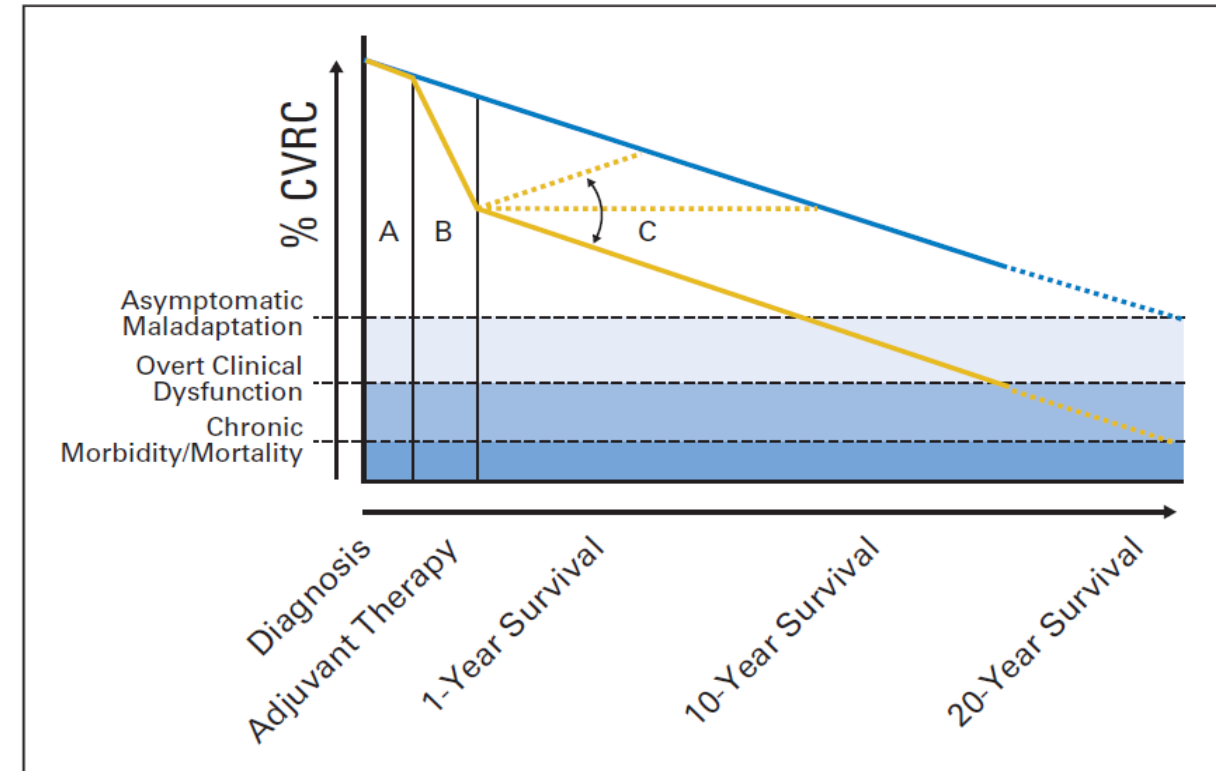
*A story of Transforming Lives through
Collaboration and Community Engagement*

Cancer devastating impact

- Estimated 125,000 new **cancer** cases diagnosed in **Texas** in 2019
- More than **44,000 will die** of cancer, second only to heart disease.
- Tumors and Cancer treatments
↑ Cardiovascular disease risk
- Evidence supports **benefits of exercise in cancer rehabilitation**

Texas Department of State Health Services, 2018

The Cost for Not Exercising



Trajectory change in cardiovascular reserve capacity across the breast cancer survivorship continuum.

Koelwyn et al., JCO 2012;30;4458.

Fit Steps for Life

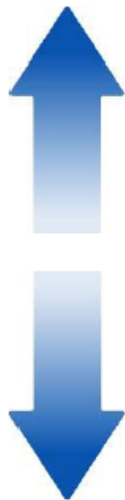
Free Fitness Program for Cancer Patients & Survivors

- At UNTHSC, in Health Pavilion 651



experience the benefits

Doctors recommend exercise three or more times per week as a critical part of your cancer treatment. Exercising before, during, and after treatment can achieve the following benefits.



- Quality of life
- Strength and endurance
- Physical and mental function
- Immune system
- Flexibility and balance
- Survival up to 50%
- Fatigue
- Depression and anxiety
- Nausea and vomiting
- Side effects of treatment
- Length of hospital stays
- Chemo brain



patient-focused approach

FitSteps for Life® is a medically supervised fitness program dedicated to incorporating exercise into the treatment and prevention of cancer. All adult cancer patients are eligible regardless of your diagnosis or physical abilities. We can help you lead a stronger and healthier life.

free for life

It is the only program of its kind that is provided free for the lifetime of the patient—your health is our only priority.

specialized exercise plans

We understand that each patient is unique, therefore the treatment we prescribe is always individualized. A trained exercise specialist will work directly with you to create an exercise prescription tailored to YOU and your needs. These exercise prescriptions may include cardiovascular, strength, and flexibility training using treadmills, ellipticals, dumbbells, stretch bands and stability tools.

degreed fitness professionals

The program is administered by cancer exercise specialists who are degreed in exercise science and have completed extensive program training. This knowledge and experience is essential to provide quality service and specialized care. You will be closely monitored and evaluated to ensure safe and effective exercise progression.

cutting-edge program

Since 2001, we have prescribed exercise to over 22,500 patients. Through our science-based exercise guidelines, peer-reviewed and published research, and state of the art customized software, we play an essential role in the health and wellness of those we serve. We are also a resource for educational opportunities offering internships and clinical experience for students pursuing a career in medical fitness.

community of support

Our fitness centers are a safe and inspiring environment for patients to exercise and engage with cancer survivors who share similar diagnoses and health goals.

forward your health

877.961.0149
P.O. Box 8257
Tyler TX 75711

forward your life

Additional Partners & Services



The Cuisine for Healing Outreach Food Program offers **healthy, nutritious, delicious meals which have been designed to bolster the immune system, clear the body of toxins, and help the body heal faster.**

- **500 Outreach Food Program Meals** – 5 per week, for up to 10 weeks at no cost for FitSteps clients.
- Refrigerator – to which food that is pre-ordered by FitSteps clients will be delivered by Cuisine for Healing on Monday, Wednesday and Friday of each week.

Additional Partners & Services



- 9 free massages per week to FitStep clients at UNTHSC.
- Grant Application to Ryan Foundation to cover the cost of free massages.

Massage Therapy for Cancer Patients

Going through cancer can be a frightening and lonely experience. Shine Therapy helps ease the emotional and physical stress throughout your diagnosis, treatment and recovery.

Highly Trained Therapists

Our experienced therapists are certified in oncology massage techniques and understand cancer-related precautions, side effects and body changes from chemotherapy, radiology and surgery. They are very sensitive to the special needs of cancer patients and their caregivers.

Safe and Effective

Together, we create the best plan for you. All you need to provide is a medical release from your physician and a completed intake form.



Therapies We Provide

Oncology Massage safely nurtures the body, mind and spirit of those dealing with cancer and cancer treatment.

Manual Lymphatic Drainage Massage uses gentle pressure techniques to relieve buildup of lymphatic waste fluid, a common side effect of cancer treatment when lymph nodes are damaged or removed.

Caregiver Massage is a relaxation massage for your important caregivers. We understand that cancer affects more than the cancer patient. Shine Therapy provides one free massage to caregivers.

Benefits

Many of our patients see benefits after the first visit.

- Fewer muscle spasms and less cramping
- Decreased edema
- Easing of anxiety, depression, pain and fatigue
- Increased endorphins - the body's natural pain killer
- Improved range of motion
- Fewer post-surgical adhesions and softened scar tissue
- Decreased nausea and constipation
- Improved body image

Sponsors

UNT HEALTH
SCIENCE CENTER
FOUNDATION



RUTLEDGE
CANCER FOUNDATION

Partners



Cuisine 
for Healing®

FitSteps for Life Center –

An anchoring partnership with the community

Creating solutions for a healthier community

Education

- **Service Learning activities for all HSC students**
- Experiential Learning
- Internships/clinical rotations

Research/ scholarship

- Community-relevant research
- **Community-based participatory research and scholarship**

Service

- **Professional services**
- Transforming lives
- Volunteer activities by students, faculty, staff

Innovation

- Partnerships for economic growth –
- **Network of centers, large data base**

Community voice

- **Partnerships with Foundations**
- Advisory boards
- **Rally around common fund raising goals**

UNT | **HEALTH**[™]
SCIENCE CENTER

Division of Student Affairs (DSA)

Faculty Senate

Wellbeing & Safety

- **Care Team**
- **Food Pantry**
- **Student Assistance Program (WellConnect)**
- **Fitness Center**
- **Sexual Misconduct Policy & Resources**
- **Student Conduct**
- **Where to report?**

Career Services

- **Career Advising**
- **Career Fairs**
- **Career Workshops**
- **Job Search Assistance**
- **Mock Interviews**
- **Resume/CV Review**
- **ERAS and MSPE Administration (TCOM)**

Student Life & Leadership

- **Student Organizations & Government**
- **Student Leadership Academy**
- **Student Leadership Opportunities – Regional, State, and National**
- **Leadership Council**
- **Diversity & Inclusion**

Engagement & Support

- **Disability & Access Services**
- **Money Management Services**
- **Orientation & Transition Programs**
- **Veteran Services**
- **Academic Support**
- **Testing Services**
- **International Support Services**
- **Student Records**

DSA by the Numbers (FY 2018)

- **95 student organizations/governments**
- **1400+ students received academic counseling/outreach**
- **100+ student veterans/veterans' dependents/commissioned**
- **42 career workshops and fairs**
- **20+ student leaders serving regionally, state-wide, and nationally**
- **364 exams proctored**
- **133 students received accommodations via ADA**
- **800+ students transitioned during new student orientation**
- **17+ programs for wellness, safety, and prevention**
- **200+ students, scholars, and employees are served via International Services**

Collaborative Initiatives

- **Etiquette dinner** (Career Center & System College of Pharmacy)
- **Transportation options and parking** (DSA, Operations/Facilities & Office of Brand and Communications)
- **Two-year academic calendar** (Registrar, Financial Aid & Academic Departments)
- **ACHA student and employee survey** (Faculty Senate, DAAPP Committee & Wellness Services)
- **Pre-matriculation course** (Center for Academic Performance & Anatomy Lab)
- **Student well-being initiative** (Wellness Services & QEP)
- **Course evaluations and test scores** (Testing & Evaluation Services and Academic Departments)
- **Employment based visa holders** (International Services & Human Resources)
- **White Coat Ceremony & Commencement** (Student Development, Office of the President & Dean's Offices)
- **Clery & DFSCA Reporting** (DSA, Police Department, Human Resources)

UNT | **HEALTH**[™]
SCIENCE CENTER

UNT | HEALTH SCIENCE CENTER



UNT | HEALTH SCIENCE CENTER™



Faculty Research Support Team

Faculty Senate Update July 2019

Paul Below, MBA, CRA
Director, Faculty Research Support Team
Paul.Below@unthsc.edu
(817)735-0424

January 2019

- FRST Director started
- Talk with facilities to renovate space in Lewis Library
- Draft procedures for new positions

February 2019

- Initiate search for first half of team
- Work with OSP on roles and responsibilities matrix
- Interviews for Sr. Admin. Coordinator position

March 2019

- Interviews for Proposal and Project Support Specialist positions
- Faculty Meetings with Pharmacology & Neuroscience and Physiology & Anatomy

April 2019

- First half of team started
- Training team
- Meeting with GSBS Dean
- Worked on first proposal

May 2019

- PI Meetings for the 3 departments being supported
- Faculty meeting with College of Pharmacy

June 2019

- Began sending out monthly reports to PIs
- Initiate search for remaining positions
- Meeting with TCOM and School of Health Professionals Deans

July 2019

- Interview and hire second half of team
- Meetings with Deans, Dept. Heads and Faculty
- Move to Lewis Library

August 2019

- Start date for new hires
- Training 2nd half of team

September 2019

- Begin PI meeting for those faculty with awards in TCOM, SHP, College of Pharmacy, and Cell Biology, Immunology & Microbiology

Pre-Award Metrics

Faculty worked with: 17

Proposals worked on: 18

Sponsors:

- National Institute of Justice
- National Institutes of Health
- American Heart Association
- Brain Research Foundation
- National Science Foundation
- American Academy of Ophthalmology

Award Management Metrics

Faculty worked with: 38

Awards managed: 85

PIM meetings attended: 11

Prior approvals assisted with: 5

Agencies: NIH, AHA, Dept. of State, Bright Focus Fdn., Neuronascent Inc., NIJ, Alzheimer's Disease Program, Foundation Fighting Blindness, Glaucoma Research Foundation, Ayuvis Research, William & Ella Owens Med Research Fdn, Recovery Resource Council, J.E.S. Edwards Fdn., Epigen Biosciences Inc., Nestle Purina, InFlectis BioScience, Texas Dept. of Public Safety, Life Technologies, Signature Science, American Osteopathic Assoc., Lupus Research Alliance, American Assn. of Anatomists

Additional Comments/Questions?

Contact us at:

www.UNTHSC.edu/FRST

FRST@unthsc.edu

(817)735-0377

University of North Texas Health Science Center
Faculty Senate Meeting
August 9, 2019 8:00 AM to 9:30 AM
LIB 400

PRESIDING: Dr. Patrick Clay, Faculty Senate President

PRESENT: Didi Ebert, Dorette Ellis, Michael Jann, Kenneth Miller, Thaddeus Miller, Eun-Young Mun, Patricia Gwartz, Yasser Salem, Nancy Tierney, Monte Troutman, April Wiechmann, Veda Womack

ABSENT: Subhash Aryal, Rance Berg, Vic. Holmes (alternate A. Gentry), Melissa Lewis (alternate U Nguyen), Janet Lieto (alternate M Carletti), Iok-Hou Pang, Caroline Rickards (alternate N Sumien), Shaohua Yang, H. WU (alternate L Chen), Misti Zablosky

GUESTS: Claire Peel, Michael Smith, Scott Maddux, Peg Demers

RECORDING: Nat Paterson

Topic/Agenda Item	Discussion/Conclusion
Call to order	Dr. Patrick Clay called the meeting to order at 8:00 AM.
Introduction of Alternates	Dr. Clay asked the alternates to introduce themselves. <ul style="list-style-type: none"> • Dr. L Cohen for Dr. H Wu • Dr. U Nguyen for Dr. M Lewis • Dr. N Sumien for Dr. C Rickards • Dr. M Carletti for Dr. J Lieto
Open remark	Dr. Clay welcomed and thanked everyone for attending the meeting and mentioned that this meeting was the last meeting for both him and Dr. Troutman. He thanked Dr. Troutman for his service.
Approval of Minutes	Dr. Clay inquired if there were any edits to the July meeting minutes No edits were brought forward. Dr. Tierney moved the motion to approve the minutes. Dr. Wiechmann seconded the motion. The meeting minutes were approved.
Announcement	Dr. Clay reminded the senators of the upcoming Faculty Assembly on September 10, 2019 in MET 109.
Cabinet's Report	No report
Leadership Position Updates	VPR search is still on going.
President Councils	<ul style="list-style-type: none"> • Academic Council – Two members from the council presented the teaching rubric later in the meeting.

University of North Texas Health Science Center
Faculty Senate Meeting
August 9, 2019 8:00 AM to 9:30 AM
LIB 400

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> • People & Culture Council – No report • Built Environment Council – No report • Finance & Budget Council – No report • Research Council – No report
School/Colleges Report	<ul style="list-style-type: none"> • TCOM – No report – Everything is going well. • SCP – The college just finished the new student orientation on Monday. • SHP – The school is conducting their new student orientation today • SPH – The school is undergoing a renovation so they’re busy moving into temporary offices. They’re also getting ready for the new semester and celebrating their 20th anniversary this year. Also two new faculty are starting this semester. • GSBS – No report besides the 3 chair searches are still going on.
Communication Committee	<ul style="list-style-type: none"> • Dr. Clay updated that Provost & HR like the topics. • Dr. Planz updated the senate that topics focus on “why people stay at HSC?” and what they like about being here. The committee would try to gather information as much as possible. • Dr. Clay suggested that possibly the committee distributed the questions to those who cannot attend as well to gather their inputs. • The committee planned to report back to the Senate in October.
Resolutions	<ul style="list-style-type: none"> • Emeritus Professor Parking Privileges Resolution – Dr. Clay presented the new language to the senate. <i>“Individuals appointed as emeritus faculty shall be provided complimentary access to institutional email and to the Gibson D. Lewis Health Science Library. Emeritus faculty shall also be provided complimentary parking in designated campus lots with the following stipulations: (1) not to exceed five days per calendar month, (2) may not be used while working in a compensated manner or, (3) may not be used while attending class as a student.”</i> • Dr. Planz moved the motion to approve the new language. Dr. Ebert seconded the motion. No discussion. The motion was approved. • Dr. Clay would forward the new language to the Provost.
Old Business	<ul style="list-style-type: none"> • Faculty Achievement Award Process – Dr. Clay presented the draft revision to the senate. <ul style="list-style-type: none"> ○ Dr. Planz moved the motion to approve the revision as it’s presented and Dr. Tierney seconded the motion. ○ Discussion: A few senators would like to discuss the following sections. The 2nd motion was brought up by Dr. Tierney and seconded by Dr. Wiechmann as to accept the new working document which was edited by Dr. Clay at the time of discussion. The motion was approved. <ul style="list-style-type: none"> ▪ Committee member selection – to the composition of the committee, to eliminate the length of time at HSC and to add a phrase regarding tenure status. The motion to accept this change was brought by PA Womack and seconded by Dr. Tierney. The motion was approved.

Topic/Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> ▪ Award criteria – Many agreed that the criteria seemed to favor those with research. Dr. Cohen moved to add another category titled Clinical to the criteria and edited the narrative for this section. Dr. Ellis seconded the motion. <ul style="list-style-type: none"> • Dr. Cohen would provide the exact language to Nat Paterson and the new version of the document would be distributed for review. • Dr. Planz moved to table the motion until after the new language from Dr. Cohen. The motion was approved. ▪ Rubric – many suggested that there should be a rubric in evaluating candidates. Dr. Troutman agreed that the committee should work with Dr. Meyer and CIL who volunteered to help develop a rubric.
New Business	<ul style="list-style-type: none"> • Vice Provost Presentation Series – Dr. Peel, Senior Vice Provost, presented the overview of all units under Academic & Faculty Affairs under her supervision including Center for Innovative Learning, Simulation Center, Lewis Library, Center for Anatomical Science, SACSCOC Accreditation. • Teaching rubric—Drs. M Smith & S Maddux, the Academic Council members – presented the 1st rubric of a series of rubrics from Policy 6.003 and asked the senator to provide feedback. <ul style="list-style-type: none"> ○ The purpose of the rubric was to guide the evaluation of faculty teaching performance for promotion and tenure considerations, with additional rubrics covering service, scholarship, and clinical activities to follow. However, this guideline should provide consistency across schools/colleges. ○ The general feedback was that the rubric should be worded more positively, especially the first column of “deficiency”. This particular criterion should be better conveyed using more positive term in order to help develop the faculty performance. ○ Many would like to see that workload was considered as part of Promotion & Tenure process which was not in the current process.
Adjournment	The meeting adjourned at 9:40 AM. The Faculty Senate will meet on Friday September 13, 2019 at 8 AM in LIB 400.