

## Sustainability Committee Meeting

December 6, 2018

12:00 p.m. – 1:00 p.m. EAD 524

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### About the Committee & Committee Business

- Sandy Bauman, Sustainability Coordinator, called the meeting to order. New member, Navita Lopez, introduced herself. We are also looking for someone to be the secretary and type up minutes.
  - Minutes: Minutes from the previous meeting were sent prior to this meeting. A motion was made by Betsy Friauf to approve the minutes, and Lorraine Sheldon seconded the motion. The vote carried and the minutes were approved.
  - Review of Last meeting: Sandy briefly reviewed the last meeting and highlighted the goal of the committee.
  - Committee Positions: Sheila Mote volunteered to be another co-chair of the committee. Patricia Dossey motioned to accept her in the position, and Mike McAteer seconded. The vote carried, so Sheila is now a co-chair.
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### Announcements

- E-Pass Results – We sold the annual E-Passes at 75% off and sold 8 passes total (4 students and 4 employees). The committee contributed \$5,360 and users contributed \$2,800. Please note that students and employees can still receive 25% off monthly and annual passes year round.
  - Transit 101 – This is a lunchtime event where we teach people to ride public transit. We'll be doing it again in the spring since we received all the information too late this year.
  - Focus Group Opportunity – Trinity Metro (transit system in Fort Worth) is looking for volunteers to try out routes and give feedback. If you're interested, please let Sandy know.
  - Team Talk on Sustainability – Sandy gave a Team Talk in November and received positive feedback. If a student or staff group ever wants her to speak on a particular topic, just contact her.
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### Subcommittee Updates

- Subcommittees: Please let Sandy know what subcommittee(s) you would like to serve on for this term. Everyone is welcome to serve on a subcommittee. The subcommittees for this year include:
    - Community Garden – gives input and helps make decisions regarding the community garden on campus
    - Reduce – Reuse – Recycling –
    - LEAP Subcommittee – We'll be looking at how we can monitor freezers and make the program better.
    - RRR Subcommittee – This committee will focus on reduce-reuse-recycling on campus. The committee decided to have its first project focus on reducing waste of catered lunches on campus. We're focusing on how to make our catering and meetings more sustainable as well as the cafes on campus. *We need a co-chair to lead this group.*
    - Earth Day Planning – See notes below in regards to Earth Day Planning.
  - Community Garden: The garden is wrapping up its 5<sup>th</sup> year and hired a part-time position, Donna Honkomp as the Community Garden Administrative Associate. Donna gave the update and stated how the garden donated over 188 lbs to food banks this year. If you're ever interested in volunteering with the garden, let her know.
  - Lab Efficiency Action Program (LEAP): We completed a new version of LEAP and will re-launch it campus-wide soon.
  - RRR (Reduce, Reuse, Recycle) Subcommittee – This subcommittee is focusing on making lunches, break rooms, meetings, etc. more sustainable and eco-friendly. This work will continue next term when we can find a person to co-chair this group.
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### Earth Day/Spring Event

- Although we requested April 18<sup>th</sup> to the Events Committee, another event is planned for that day. Last meeting we

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brainstormed and thought about question including:

- What sustainability topics need to be addressed on campus through an event?
  - What is an effective way to educate our campus?
  - What are some event ideas?
  - After reviewing the submissions, themes emerged like:
    - Competition/contests
    - Events (such as lunch/learn, webinar, quiz)
    - Incentives and giveaways
    - Education and teaching how and why
    - Getting a subject matter expert or showing a documentary
    - Doing an "Earth Month" rather than day (we would have smaller events and challenges)
    - Interactive events
  - The committee discussed many options and decided to do a challenge or contest that would run 3-4 weeks with smaller events and challenges. If you'd like to be on this subcommittee, let Sandy know.
  - We also discussed working with Four Star to give a discount on reusable cups, a purchasing policy, and options for E-waste recycling as part of this event.
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## **Comments & Suggestions**

- No comments or suggestions were made.
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## **Housekeeping**

Meeting Adjourned at 12:50 pm. The next meeting will be in February (TBD).