**Environmental Health and Safety**

**Biosafety Incident Report Form** If this is an injury, please complete out a workers’ compensation form.

|  |  |
| --- | --- |
| Principal Investigator: |  |
| Department: |  |
| Email: |  |
| IBC Study #: |  |
| Approved Biosafety Level: |  |
| Project Title: |  |
| Funding Agency(s) |  |
| Date |  |

Pathogen/Biological Material working with:

Does the pathogen/material contain recombinant DNA or synthetic nucleicacid molecules?

Yes \_\_\_\_\_\_No \_\_\_\_\_\_\_Location (building, room):

Time of Incident:

Incident Type (exposure, physical injury, etc.):

Incident Description (Provide as much detail as possible and list external events that may have contributed to the incident):

Method and Location of Injury (check all that apply):

□ Needlestick

□ Blood or body fluids □ Spill

□ Aerosol

□ Animal Bite/Scratch □ Necropsy

□ Broken glass

□ Sharps Container

□ Other (describe)

Location

Action(s) taken to control incident (e.g. hand washing, spill clean‐up, etc.):

Personal Protective Equipment (PPE) Worn at time of Injury

□ Scrubs

□ Surgical gown

□ N‐95 respirator mask □ Gloves

□ Hair Cover

Was there a PPE failure? If yes, explain:

***Recombinant DNA* :** In order to ensure compliance with the National Institute of Health (NIH) Guidelines and to avoid the potential loss of Federal Research Grant Funds, UNTHSC researchers have the responsibility to *report*.

\* All potential or Actual accidental incidents involving material containing Recombinant DNA (rDNA).

All incidents involving rDNA must be reported to UNTHSC Biosafety office. Biosafety office will subsequently forward *reportable incidents* to the appropriate NIH-OBA Department.

**Infectious Agents: Regulations on Reporting** : *Title 2 Chapter 84* of the Texas Health and Safety Codes set forth by the Texas Department of Health and Human Services requires all occupational infections involving infectious agents that are confirmed by laboratory diagnosis to be reported to the Dallas County Health Department.

Definition of an infectious agent:

An agent of biological origin that has the capacity to produce deleterious effects on humans and/or animals, i.e. microorganisms, toxins and allergens derived from those organisms, allergens and toxins derived from higher plants and animals; and proteinaceous molecules that lack nucleic acids

What does the Texas Department of Health define as a reportable infectious agent:

*Infectious Disease Reporting*

This process will involve The University of North Texas health Science Center Bio Safety Committee. These institutional Biosafety committee will respond to, and review all incidents involving infectious agents and will report as necessary to meet all regulatory requirements

**Select Agents: Regulation on Reporting**

All theft, loss, release and/or exposures involving *select agents* must be immediately reported to the *Responsible Official* as required by the Department of Health and Human Services Code of Federal regulations *42 CFR Part 73.19.*

**Email completed from to BSO** **Maya.nair@unthsc.edu)**  **and** **ibc@unthsc.edu**