

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 11.2 Student Evaluation of Instruction	Effective: July 2017 Revised: October 2019, February 2024

Element 11.2:

A COM must have policies and procedures in place to collect and consider confidential student evaluations of their courses, clerkships, faculty, and other relevant student experiences. The COM must demonstrate that these results are incorporated into the COM's self-assessment to improve curriculum; promote diversity, equity, and inclusion; and address deficiencies in student experiences.

Procedure Statement: TCOM students shall be given the opportunity to provide formative feedback to the college regarding all aspects of the educational program including learning experiences.

Procedure		Responsible Party
1.	During the pre-clinical curriculum, TCOM students shall be given the opportunity to evaluate each course and each participating faculty member providing instruction during that course.	HSC Testing and Evaluation Services
2.	TCOM students shall be given the opportunity to evaluate each clinical clerkship and the faculty providing instruction during that clerkship.	Office of Osteopathic Clinical Education
3.	All survey instruments referenced in this procedure shall be distributed to students electronically.	HSC Testing and Evaluation Services Office of Osteopathic Clinical Education
4.	Any student evaluation data distributed shall be done in a manner that protects student confidentiality.	HSC Testing and Evaluation Services Office of Osteopathic Clinical Education
5.	Pre-clinical student evaluation data shall be distributed to TCOM course directors and faculty to enable curricular and instructional modifications as needed.	HSC Testing and Evaluation Services
6.	Course directors of pre-clinical courses shall use student evaluation feedback in identifying action plans for curricular and instructional modifications for the next course offering.	TCOM Course Directors
7.	Summative student evaluation data for clinical clerkships shall be provided biannually to Clerkship Directors so necessary adjustments to future clerkships may be made.	Office of Osteopathic Clinical Education
8.	Clerkship directors shall use student evaluation feedback in identifying action plans for curricular improvement for future clerkships.	TCOM Clerkship Directors
9.	All student evaluations of instruction shall be used to inform strategic initiatives by the college and HSC.	TCOM Leadership

Webpage links:

- [TCOM Procedure Manual](#)