

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 4.4 Learning Resources	Effective: July 2017
	Revised: October 2019, February 2024

Element 4.4:

A COM and any branch campus must ensure students and faculty have access to in-person and electronic learning resources at all campus locations that support pre-clinical and clinical education that achieve program objectives and support the COM's mission.

Procedure Statement: HSC shall provide access to in-person and electronic learning resources that support the curriculum and TCOM's mission.

Procedure		Responsible Party
1.	TCOM shall maintain a database of all required instructional materials. Any changes to required materials shall be communicated to the HSC Library and HSC Students.	Senior Associate Dean for Academic Affairs
2.	TCOM shall work with the HSC Library to provide learning resources inclusive of access to a librarian and items such as databases, electronic textbooks, journals, laptop adapters, chargers, and cables, manipulation tables, models, and test preparation books to TCOM students and faculty.	TCOM Academic Affairs HSC Library
3.	The Division of Academic Innovation (DAI) shall support TCOM in providing course design resources including instructional design, educational media creation, and accessibility.	HSC DAI
4.	The Division of Academic Innovation (DAI) shall support TCOM in managing HSC's Learning Management System (LMS).	HSC DAI
5.	HSC shall provide students access to simulation resources that support TCOM's mission.	HSC Regional Simulation Center