

TCOM Accreditation Operating Procedures	Approved: July 2017
COCA Element 9.5 Academic Counseling*	Effective: July 2017 Revised: February 2024

Element 9.5:

A COM must provide academic counseling to assist all students in study skills, learning styles, learning resources, and other assistance for academic success.

Procedure Statement: TCOM shall work in cooperation and coordination with the HSC Division of Student Affairs to assure the provision of student services to include academic counseling.

Procedure		Responsible Party
1.	TCOM, in collaboration with HSC DSA, shall provide academic counseling and support services, including but not limited to study skills, learning styles, and learning resources.	TCOM Dean TCOM Office of Medical Student Success HSC DSA
2.	HSC Center for Academic Performance (CAP) shall provide services designed to facilitate the academic success of all students to include access to academic counseling and peer-tutoring.	HSC CAP
3.	TCOM shall have an Advisory College Program.	TCOM Dean
4.	TCOM Advisory College Program shall serve as a learning community and have faculty advisors.	TCOM Office of Medical Student Success
5.	Adequate resources shall be designated in the annual budgets and facilities plans of the college and HSC to provide the student support services identified in this procedure and such others that may be required.	HSC Provost TCOM Dean HSC Vice Provost, Student Affairs
6.	The college shall oversee the quality of all services provided on its behalf and assure that each service meets both statutory requirements and student need.	TCOM Dean
7.	HSC shall evaluate the scope and quality of academic support services through an annual student survey and make such modifications as may be needed to assure general satisfaction and compliance with this procedure.	HSC UAA